



RECTOR'S DECREE OF UNIVERSITAS NEGERI SURABAYA
NUMBER 59 OF 2022

ABOUT

INTERNAL QUALITY ASSURANCE SYSTEM

BY THE GRACE OF GOD ALMIGHTY

RECTOR OF UNIVERSITAS NEGERI SURABAYA,

- Considering : a. that to implement Article 79 paragraph (4) Government Regulation Number 37 of 2022 concerning Universities State College of Legal Entities, Universitas Negeri Surabaya need to establish a Rector's Decree on the System internal quality assurance;
- b. that Permenristekdikti Number 62 of 2016 article 4 paragraph 4 states that the Higher Education Standards Determined by the University, compiled and developed by universities and established in the regulations of higher education leaders for PTN;
- c. that based on the considerations as intended in letters a and b, it is necessary to establish a Rector's Decree regarding the University's Internal Quality Assurance System Surabaya State;

- Observing : 1. Law Number 20 of 2003 concerning the National Education System (State Gazette of the Republic Indonesia Year 2003

- Number 78, Additional Gazette Republic of Indonesia Number 4301);
2. Law Number 12 of 2012 concerning Higher Education (State Gazette of the Republic Indonesia 2012 Number 158, Supplement State Gazette of the Republic of Indonesia Number 5336);
 3. Government Regulation Number 4 of 2014 concerning the Implementation of Higher Education and Management of Higher Education Institutions (State Gazette of the Republic of Indonesia of 2014 Number 16, Supplement to the State Gazette of the Republic of Indonesia Number 5500);
 4. Government Regulation Number 8 of 2020 concerning Amendments to Government Regulation Number 26 of 2015 concerning Forms and Mechanisms of Funding for Legal Entity State Universities (State Gazette of the Republic of Indonesia of 2020 Number 28, Supplement to State Gazette of the Republic of Indonesia Number 6461);
 5. Government Regulation Number 37 of 2022 concerning State Universities, Legal Entities, State University of Surabaya (State Gazette of the Republic of Indonesia of 2022 Number 198, Supplement to State Gazette of the Republic of Indonesia Number 6825);
 6. Regulation of the Minister of Research and Higher Education Number 62 of 2016 concerning the Quality Assurance System for Higher Education (State Gazette of the Republic of Indonesia of 2016 Number 1462);
 7. Regulation of the Minister of Education and Culture Number 3 of 2020 concerning National Higher Education Standards (State Gazette of the Republic of Indonesia of 2020 Number 47);
 8. Regulation of the Minister of Education and Culture Number 5 of 2020 concerning Accreditation of Study Programs and Higher Education (State Gazette of the Republic of Indonesia of 2020 Number 49);
 9. Decree of the Minister of Education, Culture, Research and Technology of the Republic of Indonesia Number

43141/MPK.A/KP.07.00/2022 concerning the Dismissal of the Rector of Universitas Negeri Surabaya for the 2018-2022 and Appointment of the Rector of Universitas Negeri Surabaya for the 2022-2026 period;

HAS DECIDE:

To enact : RECTOR DECREE OF UNIVERSITAS NEGERI SURABAYA CONCERNING THE INTERNAL QUALITY ASSURANCE SYSTEM.

CHAPTER I GENERAL REQUIREMENTS

Article 1

1. Universitas Negeri Surabaya, hereinafter referred to as UNESA, is a state university body law.
2. The Rector is the leader of UNESA who organizes and manages UNESA.
3. The Dean is the Faculty leader who is authorized and responsible for implementation education at each Faculty at UNESA.
4. The quality of higher education is the level of conformity between the implementation of higher education and Higher Education Standards consisting of Standards National Higher Education and Education Standards Height determined by the University.
5. Higher Education Quality Assurance System, hereinafter abbreviated as SPM DIKTI, is an activity systemic to improve the quality of higher education in a planned and sustainable manner.
6. Internal Quality Assurance System, hereinafter abbreviated as SPMI, is a Systemic Assurance activity Quality of higher education by each university autonomously to control and improve implementation of higher education in a planned manner and sustainable.

7. External Quality Assurance System, hereinafter abbreviated as SPME, is an assessment activity through accreditation to determine eligibility and level of quality achievement of study programs and colleges tall.
8. Higher Education Database, hereinafter abbreviated as PD DIKTI, is a collection of data implementation of higher education at all tertiary institutions that is integrated nationally.
9. Internal quality assurance at Unesa is carried out and coordinated by the Quality Assurance Unit (SPM).

CHAPTER II

OBJECTIVES & FUNCTIONS OF THE INTERNAL QUALITY ASSURANCE SYSTEM

Section 2

- (1) Creating a control system for the administration of higher education by universities independently, because universities have autonomy in the administration of higher education.
- (2) The Internal Quality Assurance System functions to control the implementation of education, research and community service by the academic community at Unesa to realize the implementation of quality education, research and community service.

CHAPTER III

QUALITY ASSURANCE ORGANIZATION

Article 3

- (1) The quality assurance organization follows the SPMI levels at the university level, faculty level and study program level.

- (2) The Quality Assurance Sector, hereinafter abbreviated to SPM, is a quality assurance organ at the university level appointed and dismissed by the Rector.
- (3) The Quality Assurance Group, hereinafter abbreviated as GPM, is a quality assurance organ at the faculty level appointed and dismissed by the Dean.
- (4) The Quality Assurance Unit, hereinafter abbreviated to UPM, is a quality assurance organ at department level, appointed and dismissed by the Dean.

Article 4

- (1) The assignment period for the SPM team is 4 years and can be extended or terminated before the term of office ends by the Rector of Unesa and the assignment period can be reviewed at any time by the Rector.
- (2) The GPM's term of office is for one year and can be extended or dismissed before the end of the term of office by the Dean.
- (3) The UPM term of office is for one year and can be extended or dismissed before the term of office expires by the Dean.

Article 5

- (1) SPM consists of a chairman, secretary, 4 central heads and 4 central secretaries consisting of the SPMI implementing team consisting of the Quality Assurance Center and the Data and Information System Management Center as well as the SPME management and accompanying team consisting of the National Accreditation Center and International Accreditation Center
- (2) GPM consists of a chairman, secretary, 4 divisions consisting of the Academic Quality System Development Assessment Division (PPSMA), Accreditation Division, Monitoring and Evaluation Division (MONEV) and Data Management and Information Systems Division.
- (3) UPM consists of a chairman and members.

CHAPTER IV
INTERNAL QUALITY ASSURANCE SYSTEM MECHANISM

Article 6

- (1) The Higher Education Quality Assurance System consists of:
 - a. SPMI.
 - b. SPME.
- (2) SPMI is planned, implemented, evaluated, controlled and developed by universities. (3) SPME is planned, implemented, evaluated, controlled and developed by BAN PT and/or LAM through accreditation in accordance with the authority of each PT is planned, evaluated, implemented and controlled.
- (3) The output of SPMI implementation by tertiary institutions is used by BAN PT or LAM to determine the accredited status and ranking of tertiary institutions or study programs.
- (4) Data, implementation information, and output of SPMI and SPME are reported and stored by universities in the Higher Education Database.

Article 7

- (1) Planning, implementation, evaluation, control and development of SPMI and SPME are based on Higher Education Standards.
- (2) Higher Education Standards consist of National Higher Education Standards and Higher Education Standards Set by Higher Education Institutions.
- (3) National Higher Education Standards are prepared and developed by the National Higher Education Standards Agency and stipulated in a Ministerial Regulation.
- (4) Higher Education Standards set by Higher Education Institutions are prepared and developed by higher

education institutions and stipulated in higher education leadership regulations for PTNs.

Article 8

- (1) Higher Education Standards at Unesa consist of:
 - a. National Higher Education Standards determined by the Minister on the recommendation of a body tasked with compiling and developing National Higher Education Standards; and
 - b. Higher Education Standards are set by each Higher Education Institution (Unesa) with reference to the National Higher Education Standards and UNESA's vision and mission.
- (2) National Higher Education Standards as referred to in paragraph (1) letter a are units standards which include national education standards, plus research standards, and community service standards.
- (3) Higher Education Standards as referred to in paragraph (1) letter b consist of a number of standards in academic and non-academic fields that exceed the National Higher Education Standards.

Article 9

- (1) Higher education institutions have duties and authorities: compiling documents, planning, implementing, evaluating, controlling and developing SPMI.
- (2) SPMI documents consisting of:
 - a. SPMI policy document.
 - b. SPMI manual document.
 - c. standard documents in SPMI.
 - d. form documents used in SPMI..

CHAPTER IV
IMPLEMENTATION OF AN INTERNAL QUALITY ASSURANCE
SYSTEM

Article 10

SPMI has an activity cycle consisting of:

- a. Setting Higher Education Standards.
- b. Implementation of Higher Education Standards.
- c. Evaluation of the implementation of Higher Education Standards
- d. Controlling the implementation of Higher Education Standards; and
- e. Improving Higher Education Standards.

Article 11

- (1) Determination of higher education standards at Unesa includes educational standards, research, community service and internal standards carried out by the Quality Assurance Unit based on the National Higher Education Standards (SN Dikti), Unesa's vision and mission, BAN-PT regulations and applicable international accreditation guidelines regulations.
- (2) GPM and UPM are required to implement higher education standards, especially education standards with indicators to meet SN Dikti and to exceed Unesa education standards.
- (3) Higher education standards at Unesa can be developed into study program standards that can develop graduate achievement standards, study program vision and mission standards, human resources, research and service in accordance with study program specifications and study program output standards.

Article 12

Implementation of national higher education standards and internal higher education standards is the implementation of quality standards in the implementation of education, research and community service that have been determined by the Quality Assurance Center by the academic community at Unesa.

Article 13

- (1) Evaluation of standard implementation is carried out through internal quality audit and monitoring evaluation (MONEV) online and offline.
- (2) Internal quality audits are carried out by proven AMI auditors who have passed the internal quality audit training. Implemented under the control of SPM Unesa.
- (3) Monitoring and evaluation are activities to determine the level of implementation of standards in the process of implementing quality standards at Unesa.
- (4) Internal quality audit is an activity to determine compliance/compliance with the implementation of standards, examine the suitability of direction in implementing standards and ensure consistency in implementing quality standards at Unesa.
- (5) The results of Monev and Internal Quality Audit are reported to the Rector of Unesa.

Article 14

- (1) Standard control is a corrective or improvement action to ensure fulfillment of the criteria/indicators/commands in the standard.
- (2) Standard control is carried out by the Quality Assurance Center at the University level, GPM at the faculty level and/or UPM at the Department level.

Article 15

- (1) Increasing standards is an activity to formulate new standards after the specified quality standards have been met.
- (2) The basis for formulating new standards is SN Dikti, Unesa's vision and mission, changes to Unesa's milestones, BAN PT accreditation instruments and international accreditation/certification.
- (3) The increase in standards is carried out by the quality assurance center/quality assurance group/quality assurance unit/institutions at Unesa.

CHAPTER V

OTHER PROVISIONS

Article 16

To support all work units in establishing, implementing, evaluating, controlling and improving quality standards, SPMI Unesa documents/books are provided which are prepared according to standards. The SPMI document consists of academic policies, standards manuals, standards and relevant forms.

- a. Competency tests and/or other forms for Professional/Specialist Programs
- b. Thesis for Master's Program; and
- c. Dissertation for the Doctoral Program.

CHAPTER VI

CLOSING

Article 17

When this Rector's Decree comes into force, the Unesa Rector's Decree regarding the 2017 Unesa Quality Assurance System is declared no longer valid.

Article 18

The Rector's Decree on SPMI is effective from the date it is stipulated.

Issued in Surabaya

December 12, 2022

The copy corresponds to the original.

Plt. Vice Rector for General Affairs and Finance,
NEGERI SURABAYA,



SUPRAPTO

RECTOR OF UNIVERSITAS

signed

NURHASAN