International Accreditation Audit Instrument

	SURABAYA STATE UNIVERSITY	
	QUALITY ASSURANCE UNIT Rectorate Building Unesa Lidah Campus Surabaya	No. : 36-AKREDITATION-Rev02
	INTERNATIONAL ACCREDITATION AUDIT	

Revision 2

Auditee			Audit Stage	
			1	
Location	**Scope**		**Audit Date**	
	Semester.........			
Deputy Auditee	**Auditor Chairman**		**Auditor Member**	
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No.	Aspects	√	X	Document Name	Description
	36. 1 Educational Outcome Curriculum and graduate profile				
1	The study program has an OBE-based curriculum which has a graduate profile, Program Education Objective (PEO), Program Learning Outcame (PLO).				
	a. The Prodi curriculum contains complete graduate competencies (main, supporting, other) which are clearly formulated.				
	b. The scientific background of the formation of the curriculum, Profile of graduates, *Program Education Objective (PEO), Program Learning Outcome (PLO)* which includes knowledge, skills (General and Special) and attitudes.				
	c. Analysis of study materials internationally from the				

	association scientific knowledge or standards from international institutions.				
	d. Curriculum development refers to the profile of PT graduates and the results of tracer studies and stakeholders.				
	e. The curriculum formulation team in Prodi has an official assignment letter and conducts a curriculum review internally and externally				
	f. Curriculum restructuring is made by making a document officially and authorized by the leadership and faculty senate				
2	The study program profile has a distinctiveness that is in accordance with the tracer results and has been reliable with evidence of the results of alumni analysis	████			
	a. The graduate profile has included a brief description of each profile				
	b. Graduate profile in accordance with *PEO*				
	c. The study program has a mechanism in the form of a periodic review of the profile of graduates equivalent to the duration of curriculum				
3	Prodi has a complete *Program Education Objective* according to the provisions *OBE* Curriculum	████			
	a. *Program Education Objective (PEO)* meets three criteria namely academic, professional, and attitudinal				
	b. *PEO is* based on the results of tracer analysis, stakeholder and *PLO* analysis for 4 years				
	c. *PEO* synergy with graduate profile and analyzed by continuous for 4 years				

4	*PLO* which includes knowledge competencies, general skills and specific skills and attitudinal skills attitudes, made through in-depth analysis of the profile of graduates, tracer results, analysis of KKNI studies, analysis of tracer results, analysis of KKNI studies, analysis of analysis of international association studies			
	a. The *PLO* contains the results of the evaluation of KKNI material studies, and associations international level			
	b. *PLO* knowledge into basic and applied scientific competencies that are developed into appropriate courses.			
	c. General and special skills PLOs can show expertise competencies that can be turned into courses with skills / practicum / project / or expertise activities that are in accordance with the science and specifications of the study program to be developed to students			
	d. Attitude PLOs are student skills that emphasizes the character of students so that one day become a graduate with a personality ideal, resilient and adaptive to changes in science and technology.			
	e. The PLO evaluation is analyzed and can be revised at least annually and by referring to the results of the evaluation PLO assessment			
5	*PLOs* are mapped into courses that support tPTr achievement so that the profile of graduates and *PEOs* can be achieved			

	a. *PLO* mapping is made in the form of tables and graphs that can explain the relationship between *PLOs* and courses.				
	b. *PLO* can be well contained in the courses that have been mapped				
	c. Number of *CU/ECTS* allocated in accordance with woarkload material content				
	d. Time allocation in accordance with workload calculations determined by standards or legislation that set				
36.2 Program specifications					
1	Study programs have study program specifications that can be seen in the mission, PEO and profile graduates				
	a. Prodi contains the mission of the study program by writing the specifications of the study program. Specifications that are clear and are excellence that can be valued certain competencies and adaptive to global development				
	b. *PEO* study program also describes the specifications of the study program (can be integrated or stand-alone) which can be derived from the vision and mission of the study program				
	c. There are additional competency-specific descriptors that can be specialized competencies in Unesa study program				
36.3 *Student-centred Learning, Teaching and Assessment*					
1.	Prodi has a Learning Plan Learning Plan with Learning Strategy Learning and assessment strategies based on outcome base education (OBE) which is formulated very clear				

	and can be evaluated.	■			
	a. The RPS made by lecturers and lecturer teams show *HOTS* learning models/strategies that do problem-based *learning*, *project-based,* relevant *inquiry and active student*				
	b. Assessment tailored to Well-administered *CLOs* and *sub CLOs*				
	c. Evaluation and adjustment of learning models/methods are carried out periodically (every year).				
	d. Implement mechanisms/procedures student assessment appeals				
	e. The study program periodically evaluates the courses offered in accordance with the following with *PLO*				
36.4. *Teaching Staff*		■			
1	PTs and Faculties have international professional development of lecturers	■			
	a. There are activities to improve the professionalism of lecturers in developing tPTr careers to a higher rank, and professors				
	b. There is a 10 percent increase lecturer internship activities at home and abroad				
	c. There is a 10 percent increase international collaborative research				
	d. There is a 10 percent increase in the use of Unesa lecturers at home and abroad (recognition)				
	e. There are international seminar activities that organized by the faculty				
	f. There is an increase in the number ofinternational publications from year to year.				
	g. There is a lecturer development program to encourage learning innovation through use of				

	information technology				
	h. PTs have mechanisms and instruments in selecting, recruiting, evaluating, and managing the promoting staff				
36.5. *Learning Resources and Student Support*		■			
1	PTs, Faculties and Study Programs support students in international activities in increasing academic and non-academic	■			
	a. There is a 10 percent increase student *mobility* both outside unesa and abroad				
	b. There are student internships abroad and special majors International language department increase in student internships abroad every year				
	c. PTs have mapping and documents regarding the distribution of domestic, overseas students state and disability				
	d. PT has learning facilities and IT infrastructure adequate, counselors and other mentors. This includes providing adequate access to counseling (on and off campus) that is conducive to individuals and groups				
36.6. Information Management, Facilities and infrastructure		■			
1	Faculty and study programs have a web presence updated	■			
	a. Prodi has a *website* with updated information that includes Prodi profile, *teaching staff*, academics, *lectures (module handbook, portfolio, thesis), guidelines, research collaboration, student alumni, facilities, collaboration (research collaboration, academic collaboration)*				

	b. PTs have information describing the academic units, educational programs, and specialized programs and fields offered, including admission criteria, accreditation status, teaching methods, requirements matriculation, and information financial assistance.				
2	PTs have adequate facilities in supporting learning	███			
	a. PTs have K3 facilities that adequate in supporting learning				
	b. PTs have development policies and mechanisms, replacement, and management of learning facilities and K3				
	c. The study program has K3 guidelines/SOPs in running learning equipment in the laboratory				
36.7. *Quality Assurance*		███			
1	Internal Quality Audit Implementation	███			
	a. PTs conduct quality audits internal within the scope of the *OBE-based* curriculum on a regular basis				
	b. PTs conduct internal quality audits within the scope of facilities learning infrastructure periodically				
	c. PTs conduct internal quality audits within the scope of *PLO* and *PEO* achievement periodically				
	d. PTs conduct internal quality audits within the scope of fulfilling accreditation criteria international				
2	Higher Education implements an academic culture of integrity	███			
	a. PTs have guidelines in implementing vigilance on *academic* fraud *(academic fraud)*				

	b. PTs have guidelines in maintaining the academic atmosphere in maintaining intolerance and discrimination against students and staff				
3	Evaluation from internal *stakeholders* in supporting quality assurance	■			
	a. There are evaluation activities from student				
	b. There are evaluation activities from Faculty				
	c. There are evaluation activities from alumni and education personnel				
4	*External stakeholder* engagement in the implementation of quality assurance	■			
	Prodi involves *external stakeholders* to strengthen the profile graduates, curriculum and cooperation				
	AMOUNT				

Surabaya, ………………………….. 20....

Auditee   Auditor