# **RESEARCH QUALITY INTERNAL AUDIT REPORT**



# QUALITY ASSURANCE FACULTY OF SOCIAL SCIENCES AND LAW

UNIVERSITAS NEGERI SURABAYA SEPTEMBER 2022

#### **ENDORSEMENT PAGE**

Stating that the Researh Quality Internal Audit Report of the Faculty of Social Sciences and Law, State University of Surabaya, was made truthfully.

Surabaya, 25 September 2022

Know, Dean of the Faculty of Social Sciences and Law



Prof. Dr. Muhammad Turhan Yani, MA NIP. 197703012002121003 Head of Quality Assurance Group

Dr. Muzayanah, ST, MT NIP. 197012162005012001

#### **Research Standard Internal Quality Audit Report**

#### 1. Objective

Internal Quality Audit research standards aim to ensure compliance with the minimum criteria regarding research which includes research results standards (9), research content (10), research process (11), research assessment (12), researchers (13), research facilities and infrastructure (14), research management (15), and research funding and funding (16).

# 2. Results of the Management Review Meeting (Year previously) Findings that were followed up based on the Management Review Meeting (RTM) and completion of the TS-1 Follow-up Plan (RTL)

There were no RTM and RTL in the previous year

#### 3. Which action taken

Summary of the policies adopted by the Faculty in the Management Review Meeting (RTM) in following up the TS-1 Follow-up Plan (RTL)

There were no RTM and RTL in the previous year

#### 4. Standard Evaluation Study

The following is a table of AMI results based on the results of the Research Standard Internal Quality Audit (9-16) which was carried out on September 1-9 2022 in the History Education Study Program, State Administration Study Program, Social Studies Education Study Program, Sociology Study Program, Geography Education Study Program, Study Program Communication Studies, PPKn Study Program, Science Study Program Law.

No	Description of activities	Results Observati on	Results KTS	Information	Plan Completion
1.	Usage audits		KTS	No	November 10th
	evaluation result			fulfil	2022
	for repair			indicator	
	research relevance			in	
				standard	
2.	Data document audits		KTS	No	October 20, 2022
	number of studies			fulfil	
	thesis			indicator	
	student who			in	
	according to the road			standard	
	map				
	lecturer research				
3.	Document audit		KTS	No	Budget 2023
	RAB research from			fulfil	
	study program			indicator	
				in	
				standard	

Table 1 AMI Results of PPKn Research Standards

The conclusions of the results of the AMI Research Standards for the PPKn Study Program are as follows: based on the findings above the number of findings OB = 1and KTS = 3 follow-up plans with the study program will allocate research funds of 10 million / year for lecturers, as well as conduct training and motivation for lecturers to compete for good research grants from DRPM and international as well as controlling the results of lecturer research evaluations according to the research roadmap study program

No	Description of activities	Observ ation Results	KTS resul ts	Information	Completio n Plan
1.	Use of evaluation results for relevance improvement study		KTS	No fulfil indicator in standard	November 10th 2022

Table 2 Results of AMI Research Standards of Public Administration Study Program

The conclusions of the results of the AMI Research Standards of the State Administration Study Program are as follows:

Based on the findings above, the number of findings OB = 0 and KTS = 1, the study program follow-up plans will evaluate and control the results of the lecturer's research according to the study program's research roadmap.

No	Description of activities	Observ ation	KTS resul	Information	Completio n Plan
		Results	ts		
1.	Evidence of the researcher's evaluation of the results		KTS	No	November 10th
	research according to the road map			fulfil	2022
	1			indicator	
				in	
				standard	
2.	RAB Research from Prodi		KTS	No	Budget
				fulfil	2023
				indicator	
				in	
				standard	

Table 3 AMI Results of Legal Studies Study Standards

The conclusions of the results of the AMI Research Standards for the Law Study Program are as follows: Based on findings on amount findings OB = 1 And KTS = 1 follow- up plan with the study

program will allocate research funds of 10 million/year for lecturers, as well as control the results of the lecturer's research evaluation according to the research roadmap study program

No	Description of activities	Observ ation	KTS resul	Information	Completio n Plan
		Results	ts		
1.	Conformity evaluation results		KTS	No	November
					10th
	lecturer and student research			fulfil	2022
	with a road map			indicator	
				in	
				standard	
2.	Research student who		KTS	No	October 20
	support lecturer research.			fulfil	2022
				indicator	
				in	
				standard	

Tabel 4 Hasil AMI Standar Standar Penelitian Prodi Ilmu Komunikasi

The conclusions of the results of the AMI Research Standards for the Communication Science Study Program are as follows:

Based on the findings above, the number of findings OB = 1 and KTS = 1 follow-up plans to increase lecturer and student research in accordance with the study program research roadmap

No	Description of activities	Observ ation Results	KTS resul ts	Information	Completio n Plan
1.	Evidence of the researcher's evaluation of the results research according to the road map	Results	KTS	No fulfil	November 10th 2022
	1			indicator in standard	
2.	RAB Research from Prodi		KTS	No fulfil indicator in standard	Budget 2023

Table 5 AMI Results of Research Standards for Geography Education Study Programs

The conclusions from the results of the AMI Research Standards for the Geography Education Study Program are as follows:

Based on the findings above, the number of findings OB = 1 and KTS = 1 follow-up plan with the study program will allocate research funds of 10 million per year for lecturers, as well as control the results of the lecturer's research evaluation according to the research roadmap study program

No	Description of activities	Observ ation	KTS resul	Information	Completio n Plan
		Results	ts		
1.	Evidence of the researcher's		KTS	No	November
	evaluation of the results			0.101	10th
	research according to the road map			fulfil	2022
	mup			indicator	
				in	
				standard	
2.	RAB Research from Prodi		KTS	No	Budget
				fulfil	2023
				indicator	
				in	
				standard	
3.	Funds from research from	OB		No	October 20
	source of funds			fulfil	2022
	national level of at least 2			indicator	
	proposals and funding sources			in	
	international 1			standard	
	proposals				

Tabel 6 Hasil AMI Standar Standar Penelitian Prodi Penddikan Sejarah

The conclusions of the results of the AMI Research Standards for History Education Study Program are as follows:

Based on the findings above, the number of findings OB = 1 and KTS = 2. Follow-up plans with the study program will allocate research funds of 10 million per year for lecturers, as well as conduct training and motivation for lecturers to compete for research grants from both DRPM and international, and control the results of research evaluations. lecturer according to the research roadmap study program

No	Description of activities	Results Observati on	Resul ts KTS	Information	Plan Completion
1.	Funds absorbed on average above 10 Million/lecturer in a year.		KTS	No fulfil indicator in standard	Budget 2023
2.	Have funding from research from sources of funds national level of at least 2 proposals and funding sources international 1 proposals	OB		No fulfil indicator in standard	20 october 2022

 Table 7 AMI Results of Social Studies Study Program Standards

The conclusions of the results of the AMI Research Standards for the IPS Study Program are as follows:

Based on the findings above, the number of findings OB = 1 and KTS = 1 follow-up plan with study program will make up fund study 10 million/year lecturer, as well

Tabel 6 Hasil AMI Standar Standar Penelitian Prodi Penddikan Sejarah as

mengadakan pelatihan dan motivasi untuk dosen berkompetisi mendapatkan hibah research from both DRPM and international.

No	Description of activities	Observ ation	KTS resul	Information	Completio n Plan
		Results	ts		
1.	Funds absorbed on average above 10		KTS	No	Budget
	Million/lecturer			fulfil	2023
	in a year.			indicator	
				in	
				standard	
2.	Have funding from research	OB		No	October 20
	from sources of funds			fulfil	2022
	national level of at least 2			indicator	
	proposals and funding sources			in	
	international 1			standard	
	proposals				

Table 8 AMI Results of Sociology Study Standards

The conclusions of the results of the AMI Research Standards in Sociology Study Program are as follows: Based on findings on amount findings OB = 1 And KTS = 1 follow- up plan with the study program will allocate research funds of 10 million/year for lecturers, as well as conduct training and motivation for lecturers to compete for research grants from both DRPM and international.

## 5. Control of KTS Findings Through Review Meetings Management

Minutes of Management Review Meeting (RTM)

Date and Place	:	Tuesday, September 20 2022. at I8, 2nd floor
RTM agenda	:	1. RTM Research and PKM audit results
<b>RTM</b> participants	:	1. Leader of the Dean of the Faculty of Social
		Sciences and Law
		2. Head of Science Study Program Communication
		3. Head of Science Study Program Law
		4. Head of Administration Public

- 5. Head of study program IPS
- 6. Head of study program PPKn
- 7. Head of study program History
- 8. Head of Geography Education Study Program
- 9. GPM
- 10. UPM

## **Problem:**

- a. The study program does not yet have an average amount of absorbed funds above 10 million per lecturer a year.
- b. is no student research that supports lecturer research

- c. There are no results of evaluating the suitability of lecturer and student research with maps road
- d. No roadmap yet legalized
- e. DRPM and International research is still low

#### **Root cause of the Problem:**

- a. There is no study program RAB yet, but the Faculty Research RBA and the average research fund has not reached 10 million/lecturer in a year.
- b. There is still low student research that supports research lecturer
- c. There are no results of evaluating the suitability of lecturer and student research with maps road
- d. No research road map yet legalized
- e. DRPM and research grants are still low International

#### Solution to problem:

- a. Suggests to provide study program-level budgets in research budgets that total more than 10 million / lecturer in a year
- b. Provide a research road map for student lecturers to provide an overview of the final project research in accordance with competence lecturer.
- c. Creating a conformity evaluation form for lecturer research and student.
- d. Approve the road map study
- e. Proposal writing training DRPM research grants and International

#### **Problem Resolution Plan and Person in Charge**

- a. In 2023 Faculty Leaders and Head of study program
- b. coprodi
- c. GPM and UPM.
- d. leadership Faculty
- e. Faculty

#### **RTM Conclusion:**

RTM research audit and community service running smoothly. Suggest to provide study program-level budgets in research budgets which number more than 10 million/lecturer in a year. Provide a student lecturer research road map to provide an overview of the final project research in accordance with the lecturer's competence. Creating a conformity evaluation form for lecturer and student research. Approve the research road map. Improving the spirit of competition from lecturer grants from DRPM and International.

#### 6. Improvement and Follow Up (Appendix RTL)

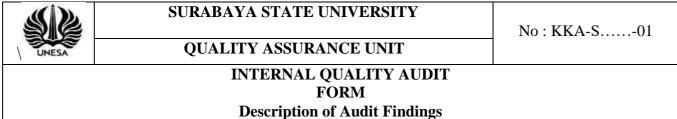
Based on the above conclusions, the increase and follow-up of institutions provide study program level budgets in research budgets, which number more than 10

Million / Lecturer in a year in 2023. Provide a road map for student lecturer research to provide an overview of final project research in accordance with the competence of lecturers and an approved road map. Controlling the results of the research by making a conformity evaluation form for lecturer and student research. Approve the research road map

#### Attachment:

- **1.** AMI Results Instrument Standards for Research and Service (Form 1, Form 4 and Form 5 which have been signed by the Auditor and Auditee) Faculty of Social Sciences and Law
- 2. Attendance List of RTM AMI Research Standards And devotion
- 3. Invitation to RTM AMI Research and Service Standards
- 4. Documentation Activity

# **1.AMI Results Instrument Standards for Research and Service (Form 1, Form 4 and Form 5** which have been signed by the Auditor and Auditee) Faculty of Social Sciences and Law



Auditi					Cri	teria	
Dr. Oksiana Jatiningsih, M.Sc.					Res	earch	
					Stan	dards	
					9.	-16	
Location	Scope			A	Audit Date		
FISH Building		]	8	Sep	September 01, 2022		
Audit Representative	Ch	ief A	Auditor	Μ	embe	r Auditor	
1.Dr Oksiana Jatiningsih, M.Sc.	Dr. Ai	nam	Miftakhul	1.Dr.	Rr.	Setyowa	ıti,
	Huda		M.Sc				
Distribution	Auditi		Auditors	SPM		files	

Description	of Findings	1.	1. There are no documents for Evaluation of appropriate research					te research
			programs yet Program research road map studies.					
		2.	There is no data of	locun	nent on	the number of	final p	roject students
			according to rese	arch l	ecturer			
Criteria								
Root Cause	s	Assig	nment of mentoring	g and	identif	ication of stude	ent final	assignments
			he lecturer research	<u> </u>	<u> </u>	rding to the res	search r	oad map.
Consequen			mented data in SIM	IONT	'ASI			
Recommen	dation	Puttin	g data in order					
Auditee Re	•							
Maintenan	ce plan							
<b>Repair Sch</b>	edule		Person					
			responsible					
Prevention								
Prevention	Schedule				guara Answe			
			Place of	Cons				
Audit	Dr. Oksiana		Signature	Chi	ef	Dr. Anam		Signature
Leader	Jatiningsih, M.Sc.		NOMO	Auc	litor	Miftakhul H	Iuda	
	Reviewed by :							

Audit Quality Assurance	Dr. Djoko Suwito, M.Pd.	Signature Signed
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No : KKA-S.....-01

### QUALITY AUDIT FORM INTERNAL Summary of Audit Conditions

Auditi						Cr	iteria	
Dr. Oks	iana Jatiningsih, M.Sc.				Research			
							Standards	
	9-16							
	Location	Sco	pe		A	udit	Date	
I	FISH Building		I8		Septe	emb	er 01, 2022	
	Audit Representative	Ch	ief Auditor		Me	mbe	er Auditor	
1.Dr	_Oksiana Jatiningsih,	Dr. Anan	n Miftakhul Hu	da	1.Dr. Rr.	Set	tyowati, M.	Si
	M.Sc.				2.			
	2.							
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Conditio		Des	cription				<b>y</b> (O)	<b>B</b> /
n							KTS	5)
1	There is no evidence of e	evaluation of	research results a	accoi	rding to the	road	KTS	
	map							
2	There is no data docume	nt on the nur	nber of students' f	final	project		KTS	
	research according to the	e lecturer's re	esearch road map					
3	There are no research RA	AB documen	ts from the study	prog	ram but the		KTS	
	research RAB is centralized from the Faculty							
			······································					
etc								

Place of Consent							
Lead n Auditi Dr. Oksiana Jatiningsih, M.Sc. Chief Auditor Dr. Anam Miftakhul Huda							
		Review	ved by:				
Audit Quality Assurance     Dr. Djoko Suwito, M.Pd.							

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		SERVICE PUBLIC				
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	Dr. Oksiana	Jatiningsih, M.Sc.				
Location		Scope	Audi	Audit Date		
FISH Build	FISH Building I8			September 1, 2022		

**Chief Auditor** 

Dr. Anam Miftakhul Huda

Auditors

Auditi

2.

Audit Representative

Distribution

1.Dr. \_ Oksiana Jatiningsih, M.Sc.

Member Auditor

files

1.Dr. Rr. Setyowati, M.Si

2.

LPPM

### 2. RESULTS OF SERVICE TO PUBLIC

## **PKM AUDIT INSTRUMENTS**

STANDARDS/ITE MS	STATEMENT		RESULTS CUMENT	OBSERVATION NOTES
QUALITY/REF ERENCE	(INDICATOR)	NO	NO	SPECIAL
17.4 Study Program Carrying out Analysis of the Results of Pkm Activities	Study Program analyzes the results of PkM activities with achievement of study program standards and PkM roadmap for lecturers and student	V		Road Map And Research SK
	There is utilization of the results of PkM Permanent Lecturers who are used in learning at least three PkM results every year.	V		RPS
	There is student involvement in activity PkM		VPropos	sal Dan SK
18.1 LPPM and Study Program have roadmaps, standards and guidelines for the implementation of PkM	There are roadmap policy documents, standards and guidelines for the implementation of PkM in LPPM and study programs that can be used to guarantee the quality of PkM content	VSK		and road Research Map

Form 1

22.4 Podi is required to provide support for	Documents on the use of facilities and infrastructure for PkM activities in study programs	V	Letters Partners
facilities and infrastructure if LPPM has given permission			IA with Partners
	There is a record of the study program's involvement in the implementation of PkM activities in accordance with	VIA	_ look Partners
	the road map for PkM activities in the study program		PKM TEAM regulatory minutes

# Note: yes / no\* = if yes, add supporting evidence Yes / no\* = if yes, add supporting evidence L\* = More (exceeding SPMI)

Surabaya, 01 September 2022

Sign Name

Hand

NameSign

Hand

Auditors: 1 Dr. Anam Miftakhul huda, MIKom

Auditi: 1. Dr. Oksiana Jatiningsih, M.Sc.

M/S

3. Dr. Rr. Nanik Setyowati, M.Sc



No : KKA-S.....-01

## QUALITY AUDIT FORM INTERNAL Summary of Audit Conditions

Auditi				Auditi Criteria						
Dr. Oks	iana Jatiningsih, M.Sc.					Commu	nity l	Serv	vice	
						Star	ndaro	ds 17	7-24	
	Location	Sco	pe			Au	ıdit	Date	e	
FISH Building			Ι	8		Septe	embe	er 01	, 2022	
	Audit Representative	Ch	nief A	Auditor		Me	mbe	r Aı	uditor	
1.Dr Oksiana Jatiningsih,		Dr. Anan	n M	iftakhul Hu	da	1.Dr. Rr.	Set	yov	vati, M.S	Sc
M.Sc.	-							•		
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Conditio		Des	crip	tion					<b>y</b> (O	<b>B</b> /
n									KTS	)
1	There are no PKM evalu	ation docum	ents	in accordance	e wit	h the PKM			KTS	
	according to the study pr	ogram road	map							
2										
etc										

Place of Consent								
Lead n Auditi	Dr. Oksiana Jatiningsih, M.Sc.	NOM	Chief Auditor	Dr. Anam ( Miftakhul Huda	-)m			
	Reviewed by:							
Audit Qua	lity Assurance Dr. 1	Djoko Suwito, M.Pd.						

	SURABAYA STATE UNIVERSITY						No. 9 – 16 –		
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ORESA	Surabaya								
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			QUA	ALITY AUDIT					
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	Dr. Tji	itjik Rahayu	,					0	
		M.Sc.							
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Audi		Chief	Auditor			Membe	r Auditor	•	
			Muz	ayanah	М	M. Noer Falaq Al Amin, SIP., M.KP			Р
Dist	ribution	Auditi		Auditors		SPM		LPPM	

# 1. STANDARD RESULTS STUDY

STANDARDS/QU ALITY POINTS/REFER	STATEMENT (INDICATOR)	OBSERVATI ON RESULTS		DOCUMENT	SPECIAL NOTE
ENCE		THER E IS	NO		
9.5. The Study Program has research relevance to the management unit every year	There is a road map that covers the research agenda of lecturers and students as well scientific development of PS by considering an interdisciplinary approach or multidisciplinary,	$\checkmark$		The research roadmap is just a strategic plan	Shipped Tuesday 13th September 2022
	There are lecturer and student research activities in accordance with the research agenda lecturer Which refer to research roadmap and development PS science.	V			
	There is an evaluation of the suitability of lecturer and student research with a road map,	$\checkmark$		Documents exist	Shipped Tuesday 13th September 2022
	There is evidence of the use of evaluation results to improve research relevance		$\checkmark$		
9.6. The study program determines the percentage of student research thesis	There is a minimum percentage ratio of 10% of the number of research included in the lecturer's research agenda to the number of final project students each year	$\checkmark$		Minutes of meeting	Shipped Tuesday 13th September 2022

Form 1

STANDARDS/QUA LITY POINTS/REFER	STATEMENT (INDICATOR)	OBSERVATI ON RESULTS		DOCUMENT	SPECIAL NOTE	
ENCE		THER E IS	NO			
that's on the						
agenda						
lecturer research on						
the number of final						
project students each						
year						

# 2. PROCESS STANDARDS STUDY

	STANDARDS/QUA LITY	QUESTION (INDICATOR)	OBSERVATION RESULTS		DOCUMENT	SPECIAL NOTE
	POINTS/REFER		The No re is			
Ī	ENCE 11.7. Lecturer at Study Program	There is a student research assignment			List of final project titles	Shipped Tuesday 13th
	involve inner student	end on the agenda lecturer research on numbers				September 2022
	incoming research on the agenda	final project student 1 research per year				
	lecturer research					

#### **3. FUNDING AND FINANCING STANDARDS STUDY** SPM2022

Form 1

STANDARDS/QU ALITY	QUESTION (INDICATOR)	OBSERVATION RESULTS		DOCUMENT	SPECIAL NOTE
POINTS/REFER		The	No		
ENCE		re is			
16.4. study program	The study program has a number of funds	$\checkmark$		Research SK	
budgeting funds	absorbed an average of above 10 million / lecturer				
research in each	in a year.				
three years	The study program has funds from research from national funding sources at least 2 proposals and international funding sources 1 proposal		$\overline{\mathbf{v}}$		

Note: yes / no\* = if yes, add supporting evidence Yes / no\* = if yes, add supporting evidence L\* = More (exceeding SPMI)

Surabaya, 8 September 2022

	Sign Name	Name Hand	Auditor Signature: 1. Muzayanah	Auditi: 1. Dr.
Tjitjik Rahayu, M.Sc. 2. M. Noer I		, M.KP		

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	STANDAR/BUTIR MUTU/ACUAN	PERNYATAAN	157	HASIL SERVASI	DOKUMEN	CATATAN KHUSUS			
		(INDIKATOR)	ADA	TIDAK					
	9.5. Prodi memiliki relevansi penelitian pada unit pengelola tiap tahun	Adanya peta jalan yang memayungi agenda penelitian dosen dan mahasiswa serta pengembangan kesilmuan PS dengan mempertimbangkan pendekatan interdisiplin atau multidisiplin.	V		Roadmap penel				
		Adanya kegiatan penelitian dosen dan mahasiswa sesuai dengan agenda penelitian dosen yang merujuk kepada peta jalan penelitian dan pengembangan kelimuan PS.							
02:18		Adanya evaluasi kesesuaian penelitian dosen dan mahasiswa dengan peta jalan,							
02.10		Adanya <u>bukti penggunaan</u> hasil evaluasi				1			

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No : KKA-S.....-01

## QUALITY AUDIT FORM INTERNAL Summary of Audit Conditions

Auditi							Cr	iteri	a	
Dr. Tji	tjik Rahayu, M.Sc.					Res	earc	h		
Ū	•					Standards				
						9-16				
	Location	Sco	pe			Au	ıdit	Date	e	
	Zoom					Sep	tem	ber 8	, 2022	
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DN1ltZz09 Audit Representative Chief Auditor					M	1				
1						Member Auditor				
		Muzayanah			M. Noer Falaq Al Amin, SIP.,					
						M.KP				
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Conditio		Des	cript	ion					<b>y</b> ( <b>O</b> )	<b>B</b> /
n									KTS	)
1	There is no evidence of t	he use of eva	aluati	ion results to	imp	rove researc	h		KTS	
	relevance				-					
2										
etc										

	Place of Consent								
Lead n Auditi	Dr. Tjitjik Rahayu, M.Sc.		-the	Chief Auditor	Muzayanah	Crows.			
			Review	ved by:					
Audit Qua	lity Assurance	Dr. Dj	oko Suwito, M.Pd.						

## FORM 6



# SURABAYA STATE UNIVERSITY

No : KKA-S.....-01

# **QUALITY ASSURANCE UNIT**

#### **QUALITY AUDIT FORM** INTERNAL **Description of Audit Findings**

Auditi						Criteria	
Dr. Tjitjik Rahayu, M.Sc.					Research		
						Standards	
						9-16	
Location	Sco	ре			Au	dit Date	
Zoom							
https://zoom.us/j/95619023972?pwd=dmF							
NeDQ3Wm45ZnFKS05DQk1DN1ltZz09							
Audit	Chief Auditor				Member Auditor		
Representati							
ve							
	Muzayanah				M. Noer	Falaq Al Amin,	
					SIP., M.KP		
Distribution	Auditi		Auditors		SPM	files	

Description	n of Findings	There	is no evidence of t	he us	se of eva	aluation results	to imp	rove relevance	
		study							
Criteria									
Root Cause	es	There	has been no specia	l dis	cussion	at study progra	am mee	tings regarding	
			alysis of research e						
Consequen	ice	Not ye	et evaluated, so the	perc	entage	of student rese	arch inv	olvement in	
		lectur	er research has not	been	seen. F	Finally, the ach	ieveme	nt of research	
			was slightly delaye						
Recommen	ndation		diately conduct an						
Auditee Re	esponse	Imme	diately conduct an	evalı	ation n	neeting			
Maintenan	ce plan	End of odd semester 2022/2023							
<b>Repair Sch</b>	nedule	End of odd semester			Person responsible Head			ad of study program	
_		2022/2023							
Prevention	Plan								
Prevention	Schedule				Person	n responsible			
		<u> </u>	Place Ag	reen	nent		<u> </u>		
Audit	Dr. Tjitjik		Signature	Chi	ef	Muzayanah		Signature	
Leader	Rahayu,			Au	ditor			() huller	
	M.Sc.		- the					NUNO	
			Review	ved b	v :				
Audit Qual	ity Assurance	-			Signature				
						Signed			

UNESA	SURABAYA STATE UNIVERSITY         QUALITY ASSURANCE UNIT         QUALITY ASSURANCE UNIT         UNESA         DUNESA         Surabaya         INTERNAL QUALITY AUDIT FOR         SERVICE PUBLIC         Auditi						
			Audit Stage				
	Ũ	tjik Rahayu,					
		M.Sc.					
Loc	cation		Scope		Audit Date		
https://zoom.us/j/95	Zoom https://zoom.us/j/95619023972?pwd=dmF NeDQ3Wm45ZnFKS05DQk1DN1ltZz09		S	September 8, 2022			
	presentative		Chief Auditor	Ν	Aember Auditor		
-		Muzayanah		M. Noer Falaq A	l Amin, SIP., M.KP		
	ibution OF SERVICE TO PI	Auditi	Auditors	LPPM	files		

**1. RESULTS OF SERVICE TO PUBLIC** 

STANDARDS/QU ALITY POINTS/REFER		QUESTION (INDICATOR)	RESU OBSEI O	RVATI	DOCUMENT	SPECIAL NOTE
ENCE	KLFLK		THER E IS	NO		
17.4 Study Pr carries out an	-	The Study Program analyzes the results of PkM activities with the achievement of study program standards and the PkM roadmap for lecturers and students	$\checkmark$		Minutes of meeting	Sent tuesday 8 September 2022

# Form 1

of the results of PkM	There is utilization of the results of the	$\checkmark$		Less than 3
activities	permanent Lecturer PkM			Sent tuesday 8
	used in learning at least three PkM			September 2022
	results in			

STANDARDS/QU ALITY POINTS/REFER	QUESTION (INDICATOR)	RESULTS OBSERVATI ON		DOCUMENT	SPECIAL NOTE
ENCE		THER E IS	NO		
	every year.				
	There is student involvement in PkM activities	$\checkmark$		Activity photos	Sent tuesday 8 September 2022

#### 2 CONTENTS OF SERVICE TO PUBLIC

STANDARDS/QU ALITY POINTS/REFER	QUESTION (INDICATOR)	RESULTS OBSERVATI ON		DOCUMENT	SPECIAL NOTE
ENCE		THER E IS	NO		
18.1 LPPM and Study	There are roadmap policy documents,			Pkm road map	Sent tuesday 8
Program have	standards and guidelines for the				September 2022
roadmaps, standards	implementation of PkM in LPPM and				
and guidelines for the	study programs that can be used to				
implementation of	guarantee the quality of PkM content				
PkM					

# 3 FACILITIES AND INFRASTRUCTURE OF SERVICE TO PUBLIC

STANDARDS/QU ALITY POINTS/REFER	Y		ULTS RVATI N	DOCUMENT	SPECIAL NOTE
ENCE		THER E IS	NO		
22.4 Podi is required to provide support for	Documents on the use of facilities and infrastructure for PkM activities in study programs	$\checkmark$		PkM facility loan documents	Sent tuesday 8 September 2022

# Form 1

facilities and	There is a record of the study program's	 Permit for the	Sent tuesday 8
infrastructure if the	involvement in the implementation of	implementation of	September 2022
LPPM has given a	PkM activities in accordance with the	PkM, minutes of	
permit	road map for PkM activities in the study	meetings	
	program		

Note: yes /  $no^* = if$  'yes' then need to add supporting evidence

Yes / no\* = if 'yes' then need to add supporting evidence  $L^* = More$  (exceeding the Unesa Quality Standard)

Surabaya, 8 September 2022



Link record https://zoom.us/rec/share/xm3ssxDNTfzuhUsxDl7T-TGZZoRHT2mktONkZbsAI90UF3pksXiY95vSj4-YDUgL.tCY\_P1oUbDB75Vhg

Passcode: sgq.2Gdu

		- A- 10 - 10 - 10 10 1414 A- 10 10 10 10 10 1414	Rend	Times oute Speed	1 C Sendar	T NAME	in the second se	THE	ALL
Matter Rear Do 16	-	N Personal		140	(b) Pergesten		New 1	Tatak Rohapit ya	2-11Fa
	standar dan perkanan pelakuanan PBM	LPPM das prodi yang mangar diganakan dalam menjaman meru ne PEM							
	A RABANA DAN	PRABARANA PENGABDIAN KEPADA	MASYARAKA	T.					
	STANDAR SCTIR MUTUACUAN	PERTANYAAN (INDRATOR)	MAAR OBSERVA ADA TI		CATATAN KHUNUN				
	23.4 Podi wapé nerefettikan dakangen Bolinas serves dan prastrans yaka LPPM tidah serebitikan pin	Adarcs dicknesse pergenesas taras dan percentas kempia PAM de mode Adarcs catatas ketrolibaras prodi dalam pelokonosan kegutas PAM areson dengas road usar kegutas PAM di prodi	*	Dokosen pagaman raman PkM Sorat gan pelakonnom PkM, notukor ongat					
		= jike ')e' ooska perla meniorbakkan bokis j k* = jika 'ada' maka perla meniorbakkan bo		2d)					

UNESA	SURABAYA STATE UNIVERSITY         QUALITY ASSURANCE UNIT         Unesa Rectorate Building Tongue Campus         Surabaya         RESEARCH INTERNAL         QUALITY AUDIT							No. 9 – STUDY Rev02		
Auditi					Audit Stage					
	Arinto Nugroho, S.Pd., SH, MH									
Loca	Scope			Audit Date						
Law Scien	Law Science Building			F2.02.01			01 Sept 2022			
Audit	Chief Auditor			Member Auditor						
Arinto Nugroho, S.Pd., SH, MH		Nurul Hikmah, Lc., MHI.			Dr. Anam Miftakhul Huda, MI Kom					
	Distributi							LPPM		
	n	Auditi		Auditors		SPM		LPPM		

STANDAR D/	STATEMENT	OI ATIO	BSERV	DOCUMENT	SPECIAL NOTE	
QUALITY	(INDICATOR)	RESU			NOIE	
POINTS/REFE RENCE		TH E R E IS	NO			
9.5. The Study Program has research relevance to the management unit every year	There is a roadmap that covers the research agenda of lecturers and students as well as scientific development of PS taking into account interdisciplinary or multidisciplinary approaches ,	V		Research road map		
	There are research activities lecturers and students in accordance with the lecturer's research agenda which refers to the scientific research and development roadmap of PS.	V		Lecturer Research Data		
	There is an evaluation of the suitability of lecturer and student research with a road map,	V		Lecturer Research Data		
	There is evidence of the use of the results evaluation to improve research relevance	V			Evaluation result not yet documented	
9.6. The Study Program determines the percentage of the number of final project student research included in the lecturer's research agenda to the number of final assignment students each year	There is a percentage ratio minimum 10% of the number of studies that are included in the lecturer's research agenda on the number of final project students each year	V		Student thesis data relevant to the lecturer's research		

11.7. Lecturers in	There is a final project student	V	Research	
the Study Program	research that is included in the		proposal	
involve students in	lecturer's research agenda on the			
research that is	number of final project students 1			
included in the	research per year			
lecturer's research				
agenda				

## **RESEARCH AUDIT INSTRUMENTS**

16.4. study program	The study program has	V	wed of
budgeting	average amount of funds absorbed		Faculty
n funds	an average of over 10 million / lecturer		
study	in a year.		
in every three years	The study program has funding from research from national source of funds at least 2 proposals and funding sources international 1 proposal	V	Submission Grant Proposal Dikti not pass verification

Note: yes / no\* = if yes, add supporting evidence Yes / no\* = if yes, add supporting evidence L\* = More (exceeding SPMI)

Surabaya, 12 Sept 2022

Auditors :

Nurul Hikmah, Lc., M.HI

Dr. Anam Miftakhul Huda, MHKom

Auditi : Arinto Nugroho, S.Pd., SH, MH



## INTERNAL QUALITY AUDIT FORM Summary of Audit Conditions

Auditi							Cri	iteria
						Res	earc	h
							S	tandards
							-16	
	Location	Sco	pe			Aı	udit	Date
La	Law Science Building F2.01.I2					0	1 Se	pt 2022
	Audit Representative Chief Auditor					Me	mbe	r Auditor
Arinto	Nugroho, S.Pd., SH,	Nurul Hikr	nah,	Lc., MHI		Dr. Anam Miftakhul Huda		
	MH		MI Comm					
	Distribution	Auditi		Auditors		SPM		files
No. Conditi on			nditi crip	-				Categor y (OB / KTS)
1	There is no evidence tha according to the road ma		eval	luate the resul	ts of	f the researc	h	KTS
2	Ŭ	The Study Program RAB is handled by the Faculty						

	Place of Consent								
Lead n Auditi	Arinto Nugroho, S.Pd., SH, MH		Chief Auditor	Nurul Hikmah, Lc., MHI	AL-				
		ved by:							
Audit Qua	lity Assurance Dr. Dj	oko Suwito, M.Pd.							

UNESA

Auditi

## SURABAYA STATE UNIVERSITY

No : KKA-S.....-01

## QUALITY ASSURANCE UNIT INTERNAL QUALITY AUDIT FORM

# Description of Audit Findings Criteria Criteria Research Standards Standards 9-16 Location Scope Audit Date Law Science Building F2.01.02 September 01, 2022 Audit Bepresentative Chief Auditor Member Auditor

		• •			~~r			
Audit Representative	Ch	ief /	Auditor	Member Auditor				
Arinto Nugroho, S.Pd. SH, MH	Nurul Hikmah, Lc., MHI				Dr. Anam Miftahul Huda,			
						MI	Kom	
Distribution	Auditi		Auditors		SPM		files	

<b>Description of Findings</b>	1. There are	no research evaluation docume	ents according to the Prodi						
	Research	Roadmap							
	2. There is n	no Research RAB at the level st	udy program						
Criteria									
Root Causes									
Consequence	Undocumented d	ata							
Recommendation	Putting data in or	der							
Auditee Response	Getting used to o	rderly data and storing docume	ents in Google Drive.						
Maintenance plan	Quick								
Repair Schedule	2022	Person							
		responsible							
<b>Prevention Plan</b>									
SDM 2022									

SPM 2022

Prevention Schedule							
			Place of	Consent			
Audit Leader	Arinto Nugro S.Pd., SH, M		Signature	Chief Auditor	Nurul Hikmah, Lc., MHI		Signature
			L Review	ved by:			
Audit Quality Assurance D		Dr.	r. Djoko Suwito, M.Pd.		Signature Signed		

	SURABAY	A STA	ATE UNIVI	ERSITY			No. 9 -	- 16		
QUALITY ASSURANCE UNIT							PKM-	Rev02		
	Unesa Rectorate Building Tongue Campus									
UNESA		Surabaya								
INTERNAL QUALITY AUDIT										
	FOR COMMUNITY SERVICE									
Auditi					Audit Stage					
Arinto Nugroh	o, S.Pd., SI	H, MH								
Location		Scope			Audit Date					
Law Science Building		F3.	01.02			01	Sept 2022			
Audit Representative		Chief .	Auditor			Mem	ber Audito	r		
Arinto Nugroho, S.Pd., SH, MH	Nuru	ıl Hikm	ah, Lc., M.I	HI.	Dr. Anam	Mifta	ıkhul Huda,	MI Kom		
							1			
Distributi	Auditi		Auditors		LPPM		files			
on										

## 1. RESULTS OF SERVICE TO PUBLIC

## PKM AUDIT INSTRUMENTS

STANDARDS/ BU TIR QUALITY/REF	QUESTION (INDICATOR)	RESULTS OBSERVATI ON		DOCUMENT	SPECIAL NOTE
ERENCE		THE RE IS	NO		
17.4 Study Program	The Study Program analyzes the results of PkM activities with the achievement of study program standards and the lecturer and PkM road map student	V		PKM Roadmap	
carries out an analysis of the results of PkM activities	There is utilization of the results of PkM Permanent Lecturers who are used in learning at least three results of PkM in every year.	V		RPS, Pocket book	
	There is student involvement in PkM activities	V		PMC Proposal	

_			F	orm 5
18.1 LPPM and Study Program have roadmaps, standards and guidelines for the implementation of PkM	There are roadmap policy documents, standards and guidelines for the implementation of PkM in LPPM and study programs that can be used to guarantee the quality of PkM content	V	PKM Roadmap	

STANDARDS/ BU TIR QUALITY/REF	QUESTION (INDICATOR)	RESULTS OBSERVATI ON		DOCUMENT	SPECIAL NOTE
ERENCE		THE RE IS	NO		
22.4 Podi is required to	There is a document on the use of activity facilities and infrastructure PkM in study program	V		Archives of applications tool rental	
provide support for facilities and infrastructure if LPPM has given permission	There is a record of the study program's involvement in the implementation of PkM activities in accordance with the road map for PkM activities in the study program	V		- Meetin g minutes - Cooper ation with Partners	Prepare Cooperation Submission documents

Note: yes / no\* = if 'yes' then need to add supporting evidence Yes / no\* = if 'yes' then need to add supporting evidence  $L^* =$  More (exceed Unesa Quality Standard)

Surabaya, 12 September 2022

Auditors :

Nurul Hikmah, Lc., M.HI

Dr. Anam Miftakhul Huda, MIKom

Auditi : Arinto Nugroho, S.Pd., SH, MH



No : KKA-S.....-01

## INTERNAL QUALITY AUDIT FORM Summary of Audit Conditions

Auditi							Cr	iteria		
Arinto N	Jugroho, S.Pd., SH, MH					Community Service				
						Standards 17-24				
	Location	Sco	ope			Audit Date				
La	Law Science Building F3.01.02			(	)1 Se	pt 2022				
	Audit Representative Chief Auditor					Me	embe	er Auditor	r	
Arinto N	ugroho, S.Pd., SH, MH	Nurul H	likmah,	Lc., MHI.		Dr. Anam Miftakhul Huda, MI			Ι	
					Kom					
	Distribution	Auditi	1	Auditors		SPM		files	files	
No.		Co	ndition					C	atego	ry
Conditi		Des	cription	L				(01	3 / K'	TS)
on										
1	There is no PKM evaluatio	n document a	ccording	g to the PKN	A roa	admap			KTS	
2										

Place of Consent									
Lead n Auditi	Arinto Nugroho, S.Pd., SH, MH	-	Chief Auditor	Nurul Hikmah, Lc., MHI.	- cop				
		Review	ved by:						
Audit Qua									

SURABAYA STATE UNIVERSITY	No : KKA-S01
QUALITY ASSURANCE UNIT	
INTERNAL QUALITY AUDIT	
FORM	
<b>Description of Audit Findings</b>	
	QUALITY ASSURANCE UNIT INTERNAL QUALITY AUDIT FORM

Auditi		Criteria
Arinto Nugroho, S.Pd., SH, MH		Community Service
		Standards 17-24
Location	Scope	Audit Date
Law Science Building	F3.01.02	01 Sept 2022

Audit Representative	Chief Auditor			Mer	nbe	r Auditor		
Arinto Nugroho, S.Pd., SH, MH	Nurul Hikmah, Lc., MHI.			Dr. Anan MI Comr		ftakhul Hud	a	
Distribution	Auditi		Auditors		SPM		files	

Description	of Findings	There	has been no evaluati	on of	the resu	lts of PkM activ	vities wit	h the	
_	_	achiev	achievement of study program standards and roadmaps						
Criteria									
Root Cause	S	The ir	nplementation of P	KM	by lectu	urers is limited	to fulfi	lling the	
			tions of the Tri Dh						
		evalua	ation of the results.		-				
Consequen	ce	There	is no discussion ag	genda	related	l to the PKM a	chieven	nent analysis	
Recommen	dation		diately evaluate the tment meeting foru		ieveme	nts of the PKM	[ results	through the	
Auditee Re	sponse	Imme	diately schedule a PKM results		ing to d	iscuss the achie	evemen	ts and evaluation	
Maintenan	ce plan	Odd S	emester 2022/2023	3					
<b>Repair Sch</b>	edule	Odd Semester 2022/2023			Person		Head of study program		
		respon			nsible				
Prevention	Plan								
Prevention	Schedule	Person							
		responsible			nsible				
			Place Ag	reen	nent				
Audit	Arinto Nugr	roho,	Signature _	Chi	ief	Nurul Hikma	h, Lc.,	Signature	
Leader	S.Pd., SH, N	ИН		Au	ditor			- cap	
			Review	ved b	y:				
Audit Quality Assurance		Dr.	Dr. Djoko Suwito, M.Pd.		S	ignature	2		

UNESA	SURABAYA STATE UNIVERSITY           QUALITY ASSURANCE UNIT           Unesa Rectorate Building Tongue Campus           Surabaya						No. 9 – 16 RESEAR(	5 – CH- Rev02
		RESE	ARCH	INTERNAL QUA	LITY			
				AUDIT				
	Auditi					Audit Stage		
	Dr. Danang Tandy	yonomanu, S	.Sos., N	1.Sc.				
Loc	cation		Scope			Audit Da	nte	
Building I5 Fa	culty of Social					September	8, 2022	
Science	s and Law Unesa							
Audit	Audit Representative			Chief Auditor		Member Auditor		
		Galih W. Pradana, SAP, M.Si		Dr. Anam M	Dr. Anam Miftakhul Huda, S.Kom.,			
			MIKom.					
Distr	ibution	Auditi		Auditors	SPM	LI	PPM	

## 1. STANDARD RESULTS STUDY

STANDARDS/QU ALITY POINTS/REFER	STATEMENT (INDICATOR)	OB ATION RESU		DOCUMENT	SPECIAL NOTE
ENCE		THER E IS	NO		
9.5. study program has	There is an umbrella road map	$\checkmark$		Research Roadmap	
research relevance	lecturer and student research agenda				
on the management unit	as well as				
every year	scientific development of PSwith				
	consider approach				
	interdisciplinary or multidisciplinary,				
	There are lecturers and research activities				
	students according to the agenda				
	lecturer research that refers to maps				
	research and development path				
	PS science.				
	There is a conformity evaluation study				
	lecturers and students with road map,				
	There is evidence of the use of evaluation		$\checkmark$		
	results				
	to improve research relevance		1		
9.6. Study program	There is a percentage ratio of at least 10 %				No research yet
determine	number of studies included				student who
percentage amount	lecturer research agenda on numbers				support research
student research	final project students each year				lecturer. Most of the
thesis					student only

SPM 2022

Form 1

		involved in

STANDARDS/QU	STATEMENT	OBSERV		DOCUMENT	SPECIAL NOTE		
ALITY		ATIO	N				
POINTS/REFER	(INDICATOR)	RESULTS		RESULTS			
ENCE		THER	NO				
		E IS					
that goes inside					research as		
agenda					taker or processor		
lecturer research					data.		
against amount							
final project student							
every year							

## 2. PROCESS STANDARDS STUDY

STANDARDS/QU ALITY	QUESTION (INDICATOR)	OBSERVATION RESULTS		DOCUMENT	SPECIAL NOTE
POINTS/REFER ENCE		The re is	No		
11.7. Lecturer at Study Program	There is a student research assignment	$\checkmark$		Research SK	
involve	end on the agenda				
inner student	lecturer research on numbers				
incoming research	final project student 1 research per				
on the agenda	year				
lecturer research					

## 3. FUNDING AND FINANCING STANDARDS STUDY

STANDARDS/QU ALITY	QUESTION (INDICATOR)	OBSERVATION RESULTS				DOCUMENT	SPECIAL NOTE
POINTS/REFER		The re is	No				
ENCE		1015					
16.4. study program	The study program has a number of		$\checkmark$		Research funding		
	funds						
budgeting funds	absorbed an average of above 10 million				managed by the Faculty		
	/ lecturer						
research in each	in a year.						
three years	The study program has funds from		λ		Majority of Lecturers		
	research from national funding sources		· ·		get funds		
	_				research with		
	at least 2 proposals and						
	international funding sources 1 proposal				Policy funding sources		
					University or		
					Faculty		

Note: yes / no\* = if yes, add supporting evidence Yes / no\* = if yes, add supporting evidence L\* = More (exceeding SPMI)

Surabaya, 8 September 2022

	Sign Name	Auditor's Name Signature	: 1. Galih W.
Pradana		Audit: 1. Dr. Danang Tandyonomanu, S.Sos., M.Sc.	140p-2
	2. Ana Miftakhul Huda		
SPM 2022	2	- /m/o	

## DOCUMENTATION



Form 1



No : KKA-S.....-01

## INTERNAL QUALITY AUDIT FORM Summary of Audit Conditions

Auditi						Cr	iteria	
Dr. Dar	ang Tandyonomanu, S.So	os., M.Sc.			Res	earc	h	
					Standards			
		-			9-16			
	Location	Sco	pe		A	udit	Date	
Building	g I5 Faculty of Social							
Sci	iences and Law of							
UN	VESA							
	Audit Representative	Ch	ief Auditor		Me	mbe	er Auditor	
		Gal	Anam Miftakhul Huda					
	Distribution	Auditi	Auditors		SPM files		files	
No.		Co	ndition				Catego	or
Conditi		Desc	cription				y (OI	3/
on							KTS)	)
1	There are no results of ev	valuating the	suitability of lect	urer	and student		KTS	
	research with the road m	ap	-					
		1						
2	2 There is no student research that supports lecturer research.							
etc								

	Place of Consent										
Audit Leader	Dr. Danang Tandyonoman	ıu	(	1	Chief Auditor	Galih W. Pradana					
	•			Review	wed by:						
Audit Qua	lity Assurance	Dr. Dj	oko Su	wito, M.Pc	l.						



# SURABAYA STATE UNIVERSITY

**QUALITY ASSURANCE UNIT** 

No : KKA-S.....-01

# INTERNAL QUALITY AUDIT FORM

## **Description of Audit Findings**

Auditi								
Dr. Danang Tandyonomanu, S.Sos., M.S	c.		Rese	earch				
		9-16						
Location	Au	dit Date						
Building I5 Faculty of Social			Sept	ember 8, 2022				
Sciences and Law of								
UNESA								
Audit Representative	Ch	ief Auditor	Men	nber Auditor				
	Gali	h W. Pradana	Anam Mi	ftakhul Huda				
Distribution	Auditi	Auditors	SPM	files				

Description	of Findings	There	is no ev	idence of t	heus	se of ev	aluation results	to imn	rove research
Description								-	f student studies
				e lecturer's	-	0			i student studies
Criteria		merud			10500	aren ugo	lidu		
Root Cause	research results and there has been no encouragement from the study program so that students carry out research that is included in the lectur research agenda.						the study		
<b>Consequence</b> The research conducted by the lecturers was not in line with and the targets of the study programs were not achieved.						h the roadmap			
Recommen	dation			conduct an					
Auditee Re	sponse	Immediately conduct an evaluation meeting							
Maintenan	ce plan	End of Odd Semester 2022/2023							
Repair Sch	edule	End of Odd Semester 2022/2023				Person responsible		Head of study program	
Prevention	Plan	2022/2023				respon			
Prevention	Schedule		248	a l	Person responsible		-	alin 4	
			1	Place Ag	reen	nent			
Audit Leader			8		Chi Au	ief Galih W. Pra ditor		dana	Signature
				р <sup>.</sup>	11				
				Review	ed b	y :			
Audit Quali	ty Assurance		Name			Signature Signed			

UNESA	SURABAYA STATE UNIVERSITY         QUALITY ASSURANCE UNIT         Unesa Rectorate Building Tongue Campus Surabaya         INTERNAL QUALITY AUDIT FOR								6 – PKM-
			COMM	IUNITY SER	VICE				
		Auditi			Audit Stage				
	Dr. Danang Tandy	onomanu, S	.Sos., M	I.Sc.					
Lo	cation	Scope				Audit Date			
Building I5 Fa	culty of Social					September 8, 2022			
Science	s and Law Unesa						-		
Audit Re	presentative		Chief	Auditor			Membe	er Auditor	
1.		Galih W. Pradana, SAP, M.Si				Dr. Anam Miftakhul Huda, S.Kom.,			
2.	2.						MIKom.		
Distr	ibution	Auditi		Auditors		LPPM		files	

## 1. RESULTS OF SERVICE TO PUBLIC

STANDARDS/QU ALITY POINTS/REFER	QUESTION (INDICATOR)	RESU OBSEI O	RVATI	DOCUMENT	SPECIAL NOTE
ENCE		THER E IS	NO		
	Study Program analyzes the results of PkM activities with the achievement of study program standards and maps the PkM road for lecturers and students		$\checkmark$		
17.4 Study Program carries out an analysis of the results of PkM activities	There is utilization of the results of PkM Permanent Lecturers who are used in learning at least three PkM results every year.		$\checkmark$		The majority of research results are used for learning activities, not PKM results.
	There is student involvement in PKM activities		$\checkmark$		

## 2. CONTENTS OF SERVICE TO PUBLIC

STANDARDS/QU ALITY POINTS/REFER	QUESTION (INDICATOR)	RESULTS OBSERVATI ON		DOCUMENT	SPECIAL NOTE
ENCE		THER E IS	NO		
18.1 LPPM and Study Program have roadmaps, standards and guidelines for the implementation of PkM	There are roadmap policy documents, standards and guidelines for the implementation of PkM in LPPM and study programs that can be used to guarantee the quality of PkM content	V		PKM implementation guidelines from LPPM	Only refers to documents from LPPM.

SPM 2022

## 3. FACILITIES AND INFRASTRUCTURE OF SERVICE TO PUBLIC

STANDARDS/QU	QUESTION (INDICATOR)	RESULTS		DOCUMENT	SPECIAL
ALITY		OBSERVATI			NOTE
<b>POINTS/REFER</b>		0			
ENCE		THER	NO		
		E IS			
22.4 Podi is required to	There are documents on the use of		$\checkmark$		
provide support for	facilities and infrastructure for PkM				
facilities and	activities in study programs				
infrastructure if the	There is a record of the study program's		$\checkmark$		Still limited to the
LPPM has given a	involvement in the implementation of				distribution of the
permit	PkM activities in accordance with the				number of groups.
	road map for PkM activities in the study				
	program				

July "

Note: yes / no\* = if 'yes' then need to add supporting evidence Yes / no\* = if 'yes' then need to add supporting evidence L\* = More (exceed Unesa Quality Standard)

Surabaya, 8 September 2022

Auditor: Galih W. PradanaAuditi: Dr. Danang Tandyonomanu, S.Sos., M.Sc.

## DOCUMENTATION





No : KKA-S.....-01

## INTERNAL QUALITY AUDIT FORM Summary of Audit Conditions

Auditi					Criter	ia			
Dr. Dar	nang Tandyonomanu, S.Sc	os., M.Sc.		Commu	•				
					Standards 17-24				
	Location	Scop	e	Au	Audit Date				
Building	g I5 Faculty of Social			Sep	tember	8, 2022			
Sc	iences and Law of								
UN	NESA								
	Audit Representative	Me	mber A	uditor					
		Anam Mif	takhul I	Huda	-				
	Distribution Auditi Auditors SPM								
No.		Con	dition			Catego	or		
Conditi		Desci	ription			<b>y</b> ( <b>O</b> )	<b>B</b> /		
on						KTS	)		
1	There is no analysis of the	ne results of P	kM activities with	the achieveme	ent of	KTS			
	study program standards	and PkM road	dmap for lecturers	and students					
2	There is no result of the	utilization of l	PkM Lecturer			KTS			
3	3 There is no document on the use of facilities and infrastructure for PkM activities								
4	There is no study progra activities	m involvemer	t in the implemen	tation of PkM		KTS			
etc									

	Place of Consent										
Audit Leader	Dr. Danang Tandyonomanu	11	Chief Auditor	Galih W. Pradana	ZOR						
		Revi	ewed by:								
Audit Qua	lity Assurance Dr. I										



## SURABAYA STATE UNIVERSITY

**QUALITY ASSURANCE UNIT** 

No : KKA-S.....-01

## **INTERNAL QUALITY AUDIT** FORM **Description of Audit Findings**

## Auditi Criteria Dr. Danang Tandyonomanu, S.Sos, M,Si. Community Service Standards 17-24 Location Audit Date Scope Building I5 Faculty of Social September 8, 2022 Sciences and Law UNESA **Audit Representative Chief Auditor** Member Auditor Galih W. Pradana Anam Miftakhul Huda Distribution Auditi Auditors SPM files

Descriptio	n of Findings	There	is no analysis of	the results of	PkM activities	with th	ie		
		achiev	ement of study p	program stand	lards and roadm	naps			
Criteria									
<b>Root Caus</b>	ses	There	is no agenda tha	t discusses the	e analysis of Pk	M resu	lts		
Conseque	nce	The re	esults of the impl	ementation of	f PkM are still l	imited	to		
_		dissol	ving obligations,	there are no	results of analys	sis and			
			tion of learning.		-				
<b>Recommendation</b> Immediately held an evaluation meeting									
Auditee R	esponse	Immee	diately conduct a	n evaluation	meeting				
Maintena	ice plan	End of Odd Semester 2022/2023							
<b>Repair Sc</b>	hedule	End o	f Odd Semester	Perso	Person		Head of study program		
-		2022/	2023	respo	onsible				
Prevention	n Plan								
Prevention	n Schedule		1	Perso	on				
			huga-	respo	onsible		1.		
			Place A	Agreement					
Audit	Dr. Danang		Signature	Chief	Galih W. Pra	Idana	Signature		
Leader	Tandyonom	anu		Auditor					
			Revie	ewed by :					
Audit Qua	ity Assurance	Name			Signature				
					Signed				

		SURABAYA STATE UNIVERSITY									
UNESA	QUALITY ASSURANCE UNIT Unesa Rectorate Building Tongue Campus Surabaya RESEARCH INTERNAL							No. 9 – 10 RESEAR	5 – CH- Rev02		
	RESEARCH INTERNAL										
	QUALITY AUDIT										
		Auditi				Audit Stage					
	dr. Ita M	ardiani, M. I	Kes								
Lo	cation		Scope			Audit Date					
Geograp	hy Short (i.4)						Septemb	er 1, 2022	2		
Audi	t Representative		Chief	Auditor			Member	r Auditor			
1.	1.					1. Sri Mastu	uti				
2.					2. Agus Sutedjo						
Distr	ribution	Auditi		Auditors		SPM		LPPM			

## 1. STANDARD RESEARCH RESULTS

STANDARDS/QU ALITY POINTS/REFER	STATEMENT (INDICATOR)	OBSERV ATION RESULTS		DOCUMENT	SPECIAL NOTE
ENCE		THER E IS	NO		
9.1. LPPM has	There are results of research on the				
minimum criteria	development of science and technology as				
regarding the quality	well as improving people's welfare				
of research results in	and national competitiveness				
accordance with the	There are outputs produced through				
guidelines issued by	activities that comply with scientific				
the Ministry of	principles and methods in a systematic				
Education and	manner				
Culture and Higher	scientific autonomy and academic culture.				
Education and	The existence of research results that are				
adapted to applicable	not confidential, do not disturb and/or do				
regulations	not harm the public or national interest				
	must be disseminated on a				
	national/international scale by means of				
	seminars, publications, patents and/or				
	other methods that can be used to convey				
	the results study				
	to society.				

The results of student research fulfill the
predetermined graduate learning
outcomes and regulatory provisions in
College

Form 1

STANDARDS/QU ALITY POINTS/REFER	STATEMENT (INDICATOR)	OBSERV ATION RESULTS		DOCUMENT	SPECIAL NOTE
ENCE		THER E IS	NO		
9.2. LPPM has a formal Research Strategic Plan document which contains the basis for development, research roadmap, resources, strategic program objectives and performance indicators adjusted to applicable regulations	The existence of a formal research strategic plan document that contains a basis for development, a research roadmap, resources (including internal research fund allocations), strategic program objectives and performance indicators, and is oriented towards competitiveness international.				
9.3. LPPM has research guidelines and evidence of socialization and adjustments are made according to applicable regulations	There are research guidelines that are disseminated, easily accessible, in accordance with the research strategic plan, and understood by stakeholders.				
9.4. LPPM has research reporting documents by	There is an activity report document research, which fulfills the 5 aspects, made by the research manager				

STANDARDS/QU ALITY POINTS/REFER	STATEMENT (INDICATOR)	OBSERV ATION RESULTS		DOCUMENT	SPECIAL NOTE
ENCE		THER E IS	NO		
research managers to university leaders and partners/funders, fulfilling the following aspects: 1) comprehensive, 2) detailed, 3) relevant, 4) latest, And 5) delivered on time.	reported to university leaders and partners/funders.				
9.5. The Study Program has research relevance to the management unit every year	There is a road map that covers the research agenda of lecturers and students as well scientific development of PS taking into account an interdiscipl inary or multidisciplinary approach ,	V		Criterion 7 LEDs	
	There are lecturer and student research activities in accordance with the research agenda lecturer Which refer to research roadmap and development PS science.	V		Exposure criteria 7	

STANDARDS/QU ALITY	STATEMENT	OBSERV ATION		DOCUMENT	SPECIAL NOTE
POINTS/REFER	(INDICATOR)	RESU	LTS		
ENCE		THER E IS	NO		
	There is a conformity evaluation study		V		
	lecturers and students with road map,				
	There is evidence of the use of evaluation results		V		
	to improve research relevance				
9.6. The Study	There is a minimum percentage ratio of	V		List of final	
Program determines	10% of the number of research included in			assignments for	
the percentage of the	the lecturer's research agenda to the			students from the Head	
number of final	number of final project students each year			of Department's	
project student				demonstration	
research					
that's on the					
agenda					
lecturer research on					
the number of final					
project students each					
year					
9.7. Higher Education	There are 233 intellectual property rights				
has intellectual	registered from the results of research,				
property results	PkM and academic activities every year				
registered					

9.8. Higher Education	There are 55 research and development		
has a research	prototypes (Reseach and		
prototype and	<i>Development/RnD</i> ) from the results study		ĺ
development			

Form 1

STANDARDS/QU ALITY POINTS/REFER ENCE	STATEMENT (INDICATOR)	OBSERV ATION RESULTS THER NO E IS		DOCUMENT	SPECIAL NOTE
(Research and Development/RnD)					
9.9. College has an industrial prototype of the results study	There are 33 industrial prototypes from research results in one year				

## 2. STANDARD CONTENT STUDY

STANDARDS/QU ALITY	QUESTION (INDICATOR)	OBSERVATION RESULTS		DOCUMENT	SPECIAL NOTE
POINTS/REFER		The	No		
ENCE		re is			
10.1. LPPM	There is a document mentioning about				
set coverage	coverage of basic research material				
basic research material	oriented to research outputs				
and customized	form of explanation or discovery for				
with applicable rules	anticipate a symptom, phenomenon,				
	new rules, models, or postulates.				
	There is a document mentioning about				
	material on basic research includes				

		Form 1
special study material for interest		

STANDARDS/QU ALITY	QUESTION (INDICATOR)	OBSERVATION RESULTS		DOCUMENT	SPECIAL NOTE
POINTS/REFER ENCE		The re is	No		
	and contains the principles of				
	usefulness, up-to-date and				
	anticipating future needs.				
	The existence of a research output				
	document mentions the scope of basic				
	research material that is oriented				
	towards research output in the form of				
	explanations or discoveries to				
	anticipate a new symptom,				
	phenomenon, rule, model or postulate.				
	The existence of a research output				
	document mentions the material in				
	basic research including special				
	study material for national interests				
	and contains the principles of				
	usefulness, up-to-date, and				
	anticipating future needs				
	future.				
10.2. LPPM	The existence of a document mentions				
determines the scope	the scope of applied research material				
of research material	that is oriented towards research outputs				
applied and	in the form of innovation as well				

STANDARDS/QU ALITY	QUESTION (INDICATOR)	OBSERVATION RESULTS		DOCUMENT	SPECIAL NOTE
POINTS/REFER ENCE		The re is	No		
according to applicable regulations	development of science and technology that is beneficial to society, the business world, and/or industry.				
	There is a document mentioning material in applied research including special study material for the national interest and containing the principles of usefulness, up-to-date, and anticipating future needs.				
	The existence of a research output document mentions the scope of applied research material that is oriented towards research output in the form of innovation and the development of science and technology that is beneficial to society, the business world, and/or industry.				

The existence of a research output		
document mentions material in		
applied research including material		
special studies of interest		

STANDARDS/QU ALITY	QUESTION (INDICATOR)	OBSERVATION RESULTS		DOCUMENT	SPECIAL NOTE
POINTS/REFER		The	No		
ENCE		re is			
	and contains the principles of				
	usefulness, up-to-date and				
	anticipating future needs.				
10.3. LPPM prepares	Tertiary Education Institutions have a				
and determines a	Research Strategic Plan which contains				
Strategic Research	a basis for development, a research				
Plan which contains	roadmap, resources (including internal				
the basis for	research fund allocations), strategic				
development,	program objectives and performance				
research roadmap,	indicators, and is oriented towards				
resources, strategic	international competitiveness.				
program objectives					
and performance					
indicators					

10.4. Higher Education has a research roadmap that is relevant between national level research and management units	The relevance of research on the management unit includes the following elements: a. Has a roadmap at the LPPM, UPPS and PS levels that covers the research agenda of lecturers and students as well as the scientific development of PS by considering			
--	---	--	--	--

STANDARDS/QU ALITY	QUESTION (INDICATOR)	OBSERVATION RESULTS		DOCUMENT	SPECIAL NOTE
POINTS/REFER		The	No		
ENCE		re is			
	<ul><li>interdisciplinary or multidisciplinary approach.</li><li>b. There is evidence that lecturers and students carry out research</li></ul>				
	in accordance with the lecturer's research agenda which refers to the road map study.				
	c. There is evidence of evaluating the suitability of lecturer and student research with a road map, And				
	d. There is evidence of the use of evaluation results to improve the relevance of scientific research and development of PS.				

### 3. RESEARCH PROCESS STANDARDS

STANDARDS/QU	<b>QUESTION (INDICATOR)</b>	OBSERVATION		DOCUMENT	SPECIAL NOTE
ALITY		RESULTS			
<b>POINTS/REFER</b>		The	No		
ENCE		re is			

11.1. LPPM has rules	There are rules and <i>timelines</i> for		
and <i>a timeline</i> for	planning, implementing, and		
research activities	reporting every year		
which cover			

STANDARDS/QU ALITY	QUESTION (INDICATOR)	OBSERVA RESULTS	TION	DOCUMENT	SPECIAL NOTE
POINTS/REFER ENCE		The re is	No		
planning, implementation, and reporting every year					
11.2. LPPM has scientific rules and methods for the research process and is adapted to applicable regulations	There is research carried out based on scientific principles and methods in a systematic manner in accordance with scientific autonomy and academic culture Unesa guarantees that research is carried out for education, teaching and				
	community service activities There are activities, training, seminars and workshops as well as transformation to other tertiary institutions to support increasing the quality and quantity of research				
11.3. LPPM has standards for quality, work safety, health, convenience, as well	There are quality standards, work safety, health, comfort, and security for lecturers				

STANDARDS/QU ALITY	QUESTION (INDICATOR)	OBSERVATION RESULTS		DOCUMENT	SPECIAL NOTE
POINTS/REFER ENCE		The re is	No		
security for lecturers and according to applicable regulations					
11.4. LPPM has standards for quality, work safety, health, comfort and security for students and is adjusted accordingly rules apply.	There are quality standards, work safety, health, comfort, and security for students				
11.5. The LLPM has research guidelines and evidence of socialization	There are research guidelines that are disseminated, easily accessible, in accordance with the research strategic plan, and understood by stakeholders.				
11.6. The LLPM has valid evidence of the conduct of the	There are guidelines for assessment and review procedures,				
research process	There is evidence of the legality of appointing a reviewer, There is evidence of the results of the evaluation of the research proposal,				

STANDARDS/QU ALITY	QUESTION (INDICATOR)	OBSERVATION RESULTS		DOCUMENT	SPECIAL NOTE
POINTS/REFER		The	No		
ENCE		re is			
	There is evidence of the legality of the assignment researcher/researcher collaboration, There is evidence of minutes of results monitoring and evaluation There is evidence of output documentation				
11.7. Lecturers in theStudy Programinvolve students inresearch that isincluded in theresearch agendalecturer	study.There is a final project student research that is included in the lecturer's research agenda on the number of final project students 1 research per year	V			

11.8. LPPM has a	There is a mechanism for measuring		
mechanism for	the satisfaction of researchers and		
measuring the	partners in research activities with		
satisfaction of	services and research processes that		
researchers and	fulfill the following aspects:		
partners in research	a. Clarity of instruments used,		
activities with	implementation, recording and		
services and research	analysis the data.		
processes	b. Availability of valid evidence		
	about the results of measuring the		
	satisfaction of researchers and		
	partners activity		
	conducted research		

STANDARDS/QU ALITY POINTS/REFER ENCE	QUESTION (INDICATOR)	OBSERVATION RESULTSThe re isNo		DOCUMENT	SPECIAL NOTE
	consistent, and followed up on a regular and systematic basis.				

### 4. ASSESSMENT STANDARDS STUDY

STANDARDS/QU ALITY	QUESTION (INDICATOR)	OBSERVATION RESULTS		DOCUMENT	SPECIAL NOTE
POINTS/REFER		The	No		
ENCE		re is			
12.1. LPPM has	Assessment of the research				
minimum criteria for	process and results was carried out				
process research and	based on the SIMLITABMAS				
research results	Kemristekdikti guidelines				
12.2. LPPM determines the elements of evaluation of research processes and results	The assessment process contains educative, objective, accountable and transparent elements in the evaluation process and research results				
12.3. LPPM applies the principle of evaluating research processes and results	There is an assessment of the research process and results in accordance with the standard results, content standards, and standard assessment processes.				

STANDARDS/QU ALITY	QUESTION (INDICATOR)	OBSERVATION RESULTS		DOCUMENT	SPECIAL NOTE
<b>POINTS/REFER</b>		The	No		
ENCE		re is			
12.4.LPPMhasresearchassessmentmethodsandinstruments	There is an assessment of the process and results of the assessment carried out using methods and instruments that are relevant, accountable, and can represent a measure of performance achievement.				
12.5. LPPM has an assessment and review procedure	There is evidence of a satisfactory assessment and review procedure document				

### 5. STANDARD RESEARCHERS

STANDARDS/QU ALITY	QUESTION (INDICATOR)	OBSERVATION RESULTS		DOCUMENT	SPECIAL NOTE
POINTS/REFER ENCE		The re is	No		
13.1. Higher Education	There is a suitability of the scientific				
determines the	field being studied with the				
minimum criteria for	researcher				
researchers who					
comply with the rules					
and are adjusted every					
certain period of time					

13.2. College	There is the ability of researchers to		
determines _ standard	research methodology, research object		
ability researcher			

STANDARDS/QU ALITY	QUESTION (INDICATOR)	OBSERVATION RESULTS		DOCUMENT	SPECIAL NOTE
POINTS/REFER ENCE		The re is	No		
related to research methodology that is in accordance with the rules and adjusted every certain period of time	as well as the level of complexity and depth of research There is a researcher's curriculum vitae				
13.3. Higher Education determines the standard of research ability according to the rules and adjusted every certain period of time	There is a researcher's curriculum vitae which can contain academic qualifications and research results that have been carried out				
13.4. Higher Education determines the standard of authority for researchers according to the rules of the Director General of Strengthening Research and Development and is adjusted every certain period of time	There is a curriculum vitae that contains the authority of researchers in conducting research				

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13.5. College	Use of guidelines from the Director		
define guidelines	General of Strengthening Research and		

STANDARDS/QU ALITY	QUESTION (INDICATOR)	OBSERVATION RESULTS		DOCUMENT	SPECIAL NOTE
POINTS/REFER ENCE		The re is	No		
the authority of researchers is in accordance with the rules of the Director General of Strengthening Research and Development and adjusted every certain period of time	Development related to the authority to conduct research				
13.6. Universities have functional research groups and research laboratories.	There is a research group in the Study Program and a functional research laboratory.				

### 6. FACILITIES AND INFRASTRUCTURE STANDARDS STUDY

STANDARDS/QU	<b>QUESTION (INDICATOR)</b>	OBSERVATION		DOCUMENT	SPECIAL NOTE
ALITY		RESULTS			
<b>POINTS/REFER</b>		The	No		
ENCE		re is			

14.1. Tertiary Education	There are guidelines and documents		
Institutions set	for facilities and infrastructure by		
standards for research	the institutions needed to support the		
facilities and	needs of the content and research		
infrastructure in	process in order to fulfill them		
accordance with the	research result		
Director's rules			
Reinforcement General			

STANDARDS/QU ALITY	QUESTION (INDICATOR)	CATOR) OBSERVATION RESULTS		DOCUMENT	SPECIAL NOTE
POINTS/REFER ENCE		The re is	No		
Research and	(Article 49:1)				
Development					
14.2. Higher Education	Existence of research facilities				
determines the higher	covering the field of study program,				
education facilities	learning process, and community				
used as research	service activities (Article 49:2)				
facilities and					
infrastructure at a	Universities are required to improve				
certain time	the quality of research and the number				
	of research outputs through the use of				
	shared resources and facilities (				
	sharing facilities ) owned by				
	universities and universities				
	State bodies/agencies				
14.3. Higher Education	There are research facilities and				
determines the quality	infrastructure that meet the elements of				
standards of research	work safety, health, comfort, and				
facilities and	security for researchers, the				
infrastructure in	community, and the environment				
accordance with the					
regulations of the					
Director General of					
Strengthening					
Research and					

Development			
14.4. College	Availability of policies or		
determine policy	institutional research guidelines		

STANDARDS/QU	QUESTION (INDICATOR)	OBSERVATION RESULTS		DOCUMENT	SPECIAL NOTE
ALITY POINTS/REFER		The	No		
ENCE		re is			
institutional	includes standard research facilities and				
research based on	infrastructure that can be accessed				
the rules of the	easily and applied effectively.				
Director General of					
Strengthening					
Research and					
Development					
14.5. Higher Education	There is a road map and research				
determines policies	agenda that is relevant to support				
regarding the	learning outcomes that include				
relevance of research	research facilities and infrastructure				
activities to fields of					
study based on the					
rules of the Director					
General of					
Strengthening					
Research and					
Development					
14.6. LPPM evaluates	There is an analysis of the success				
performance	of achieving standards and there are				
achievements and	results of analysis of user responses				
user responses	to follow up that can				
	used as a fix				

### 7. RESEARCH MANAGEMENT STANDARDS

STANDARDS/QU	QUESTION (INDICATOR)	OBSERVATION RESULTS		DOCUMENT	SPECIAL NOTE
ALITY POINTS/REFER ENCE		The re is	No		
<ul> <li>15.1. Higher Education compiles the minimum criteria for research management based on RIP LPPM Unesa which is adjusted according to periodically</li> <li>15.2. Higher Education compiles research management rules based on the Unesa LPPM RIP which are adjusted periodically</li> </ul>	There is conformity between the research roadmap of the Ministry of Research, Technology and Higher Education with the Unesa LPPM RIP which is supported by proposal submission, research implementation and control, monitoring, evaluation, and reporting The existence of research activities that are well managed institutionally				
15.3. Universities develop standards related to research management institutions based on regulations	There is a well-organized synergy between the research institute and the Development Center as a supporting work unit (Article 50:3) (Article 51:1)				

SPM 2022

Unesa Institution			

STANDARDS/QU ALITY	QUESTION (INDICATOR)	OBSERVA RESULTS	TION	DOCUMENT	SPECIAL NOTE
POINTS/REFER ENCE		The re is	No		
which is adjusted periodically					
15.4. Higher Education prepares Higher Education research RENSTRA in accordance with the vision and mission, Development Master Plan and PT RENSTRA revised according to the timeframe of each plan	There is a research strategic plan				
15.5. Higher Education has an effective research activity management system based on Unesa institutional regulations which are adjusted periodically	There are data sources that show the existence and effectiveness of the management of research activities.				

STANDARDS/QU ALITY	QUESTION (INDICATOR)	OBSERVATION RESULTS		DOCUMENT	SPECIAL NOTE
POINTS/REFER		The	No		
ENCE		re is			
15.6. Tertiary	There is a mechanism for measuring				
<b>Education Institutions</b>	performance achievements with the				
have mechanisms for	right method, and the results are				
analyzing success	analyzed and evaluated.				
and/or failure to	There are results of identification of				
achieve established	the root of the problem, factors				
standards	supporting success and factors				
	inhibiting achievement				
	standards, and follow-up efforts.				

### 8. FUNDING AND FINANCING STANDARDS STUDY

STANDARDS/QU ALITY	QUESTION (INDICATOR)	OBSERVATION RESULTS		DOCUMENT	SPECIAL NOTE
POINTS/REFER ENCE		The re is	No		
16.1. LPPM has financial management	There are guidelines for financial management that include planning,				
guidelines and	realization and accountability in				
policies	accordance with policies and regulations				
	applicable				

Form	1

16.2. LPPM is	The existence of RBA or other		
obliged to provide	funding sources that support the		
funds periodically	implementation of research		
	activities		

STANDARDS/QU ALITY	QUESTION (INDICATOR)	OBSERVATION RESULTS		DOCUMENT	SPECIAL NOTE
POINTS/REFER ENCE		The re is	No		
16.3. Universities are obliged to provide internal research funds on a regular basis	The existence of RIP that supports the budget plan				
16.4. Study Program budgets research funds every three years	Study programs have an average amount of funds absorbed above 10 million/lecturer in a year. The study program has funding from research from national funding sources of at least 2 proposals and 1 proposal from international funding sources	V (b. Wiwik, p.s. eco)	v		
16.5. Higher Education evaluates the results of research financial performance	Universities and Study Programs carry out an analysis of the success of absorption of research funds through standardized achievement evaluations There is customer satisfaction about				
	There is customer satisfaction about research financial management				

Note: yes / no\* = if yes, add supporting evidence Yes / no\* = if yes, add supporting evidence L\* = More (exceeding

SPM 2022

SPMI)

## Surabaya, 1 September 2022

Nan	ne Signature	Name	Signature
Auditors: 1. Sri Mastuti P		Auditees: 1. Ita Mardiani	
2. Agus Sutedjo		2	
3		3	



## IINIVERSITAS NEGERI SURABAYA

No: KKA-S.....-01

### BORANG AUDIT MUTU INTERNAL Ringkasen Kondisi Audit

Auditi				Cri	iteria
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				â W	KzL
	Wakil Auditi	Audi	tor Ketua	Juditor	pMember
	Distribusi	Auditi	Auditors	SPM	files
KoNØisi		D. ial 3Coa	cripsi. aîisi"		Kategori (OB / KTS)
2	g 6. belum oda evol 16.4. program chidi te	Masi e telk	ada bukhi eva	luas	(7B)
00	16-4. program shock to	k mennuki	dana aratas	10 jt / dosen	g

		Place Ag	greement		
Lead n Auditi			Chairman Auditors	Mutar	W4
		Review	ved by :		
Guaranto	r Mn audit	Dr. Djoko Suwito, M.I	Pd,		

SURABAYA STATE UNIVERSITY           QUALITY ASSURANCE UNIT           Unesa Rectorate Building Tongue Campus Surabaya							No. 9 – 10 Rev02	6 – PKM-	
UNESA	UNESA INTERNAL QUALITY AUDIT FOR COMMUNITY SERVICE								
		Auditi				Audit Stage			
	dr. Ita M	ardiani, M. Ke	es						
Lo	cation	Scope			Audit Date				
Geogr	aphy Pendk					September 1, 2022			
Audit Re	Chief Auditor			Member Auditor					
1.				1. Sri Mastuti					
2.		2. Agus Sutec	ljo						
Distr	ribution	Auditi		Auditors		LPPM		files	

### 1. RESULTS OF SERVICE TO PUBLIC

STANDARDS/QU ALITY POINTS/REFER	QUESTION (INDICATOR)	RESULTS OBSERVATI ON		DOCUMENT	SPECIAL NOTE
ENCE		THER E IS	NO		
17.1 LPPM has guidelines for the results of community service that apply science and technology.	There is a guide to the results of community service that applies knowledge knowledge and technology. There are minimum criteria for the results of community service that apply, practice, and cultivate one of the aspects: a. education, b. knowledge knowledge, c. science, d. technology, e. sport, f. literature, and art				
17.2 LPPM seeks the results of community service aimed at solving problems faced by the community.	<ul> <li>There are minimum criteria for the results of community service that can solve problems faced by the community through:</li> <li>a) use of appropriate technology , and</li> <li>b) development of education, science , technology, sports, literature, and art, development of teaching materials or training modules</li> </ul>				
17.3 College have a policy to produce	There are at least 5 prototype works per year that can be used by industry from the results of PkM activities				

STANDARDS/QU ALITY POINTS/REFER ENCE	QUESTION (INDICATOR)	RESULTS OBSERVATI ON THER NO E IS		DOCUMENT	SPECIAL NOTE
a prototype work industry					
17.4 Study Program	Study Program analyzes the results of PkM activities with the achievement of study program standards and maps the PkM road for lecturers and students		v		
carries out an analysis of the results of PkM activities	There is utilization of the results of PkM Permanent Lecturers who are used in learning at least three PkM results every year.	V			
	There is student involvement in PkM activities	V			

### 2. CONTENTS OF SERVICE TO PUBLIC

STANDARDS/QU ALITY POINTS/REFER	QUESTION (INDICATOR)	RESULTS OBSERVATI ON		DOCUMENT	SPECIAL NOTE
ENCE		THER E IS	NO		
18.1 LPPM and Study Program have roadmaps, standards and guidelines for the implementation of PkM	There are roadmap policy documents, standards and guidelines for the implementation of PkM in LPPM and study programs that can be used to guarantee the quality of PkM content	V			
18.2 LPPM strives for the contents of community service to refer to the needs of the community	There is an increase in the results of community service originating from research results by 30% every year There is an increase in the number of PkMs that are able to solve problems and apply appropriate technology by 35% each year There has been an increase in the number of PkM implemented directly by DU/DI, the community, or the government by 35% annually.				

18.3 LPPM has guidelines regarding the content of community service	<ul> <li>There is an increase in the benefits felt by the community from community service activities through responses user</li> <li>There is an increase in the achievement of intellectual property rights 35% every year</li> </ul>			
--	---	--	--	--

the depth and	There is an evaluation of the road map		
breadth of the	regarding the direction of development		
material	of the contents of community service at		
	PT		

## 3. PROCESS OF SERVICE TO PUBLIC

STANDARDS/QU ALITY POINTS/REFER ENCE	QUESTION (INDICATOR)	RESU OBSEI O THER E IS	RVATI	DOCUMENT	SPECIAL NOTE
process consists of planning, implementing, and reporting activities	There are guidelines that guide compliance with the LPPM Unesa Abdimas Renstra through the stages of: proposal submission, implementation, and reporting in accordance with the applicable manual There is monitoring and evaluation of implementation results, and reporting in accordance with the applicable guidebook				

19.2 LPPM has guidelines for Forms of PkM that can be carried out	<ul> <li>Forms of community service activities can be in the form of:</li> <li>service to public;</li> <li>application of science, technology, sports, literature, and art in accordance with the field his skills;</li> <li>community capacity building ; or empowerment public</li> </ul>
--	---

19.3 LPPM has guidelines. The process of implementing PkM meets the set standards	<ul> <li>The PkM implementation process should meet quality standards, work safety, health, comfort, and security for implementers, the community, the environment, and involve students from start to finish. end</li> <li>Existence of PkM implementation quality standard documents that are reviewed thoroughly continuous.</li> <li>There is monev for the implementation of PkM based on established standards</li> </ul>		
19.4 LPPM has guidance on the PkM Process by students which is directed and evaluated	The PkM process for students is carried out in a programmed and directed manner in accordance with the applicable guidebook There is a quality standard document the implementation of student PkM which is reviewed continuously There is monitoring and evaluation of the implementation of student PkM based on established standards		
19.5 PKM activities for lecturers, educational staff and students must be implemented in industry and learning at PTs and efforts to arrange patent rights	There are learning activities from the results of PkM activities for lecturers, education staff and students at least a number of lecturers in three years There is an implementation of the implementation of the results of PkM activities for lecturers, education staff and students in industry in accordance with the field There is an increase in rights and patents every year with a total of 20% of a number of PkM activities in PT		

## 4. ASSESSMENT OF SERVICE TO PUBLIC

STANDARDS/QU	QUESTION (INDICATOR)		U <b>LTS</b>	DOCUMENT	SPECIAL
ALITY		OBSERVATI			NOTE
POINTS/REFER			N		
ENCE		THER E IS	NO		
20.1 LPPM has PkM Assessment guidelines which are carried out with educational, objective, accountable and transparent principles in accordance with applicable regulations	The PkM assessment meets the specified conditions and stages: a) report progress, b) monitoring and evaluation, c) seminar results	E 15			

20.2 LPPM conducts PkM Assessment referring to the minimum criteria	Assessment complies         a satisfaction level public;         b. changes in attitudes, knowledge,         and skills in the community in         accordance with program         objectives;         c. the use of science, technology,         sports, literature and art in society in         a sustainable manner;         d. creating enrichment resources         learning and/or learning as well as         maturation of the academic community         as
--	--

	results of science and technology development; or e. resolution of social problems and policy recommendations that can be utilized by stakeholders interest		
20.3 LPPM evaluates the results of PkM evaluation activities in maintaining the quality of the activity process continuous	There are evaluation activities when evaluating PkM results through valid and accurate instruments so that evaluation results can be obtained to improve the quality of PkM activities		

## 5. IMPLEMENTATION OF SERVICE TO PUBLIC

STANDARDS/QU ALITY POINTS/REFER	QUESTION (INDICATOR)	RESULTS OBSERVATI ON		DOCUMENT	SPECIAL NOTE
ENCE		THER E IS	NO		
21.1 LPPM has guidelines regarding competencies that are in accordance with the needs of PkM which are carried out every PkM Proposal submission period	<ul> <li>The Implementation Team must have mastery of scientific application methodology in accordance with the field of expertise, type of activity, as well as the level of complexity and depth of activity objectives</li> <li>Implementation in accordance with the objectives, schedule and duration of implementation planned</li> <li>Implementation in the framework of utilization, utilization and development of science and/or technology.</li> <li>Implementation of PkM contributes to regional development, innovation and technology transfer, solutions to community problems, poverty alleviation, and community empowerment.</li> </ul>				
21.2 Implementing community service	There is a servant CV that contains academic qualifications and research results that have been carried out				

as intended is determined based on:	There is monitoring and evaluation that can monitor properly, scheduled and consistent		
<ul> <li>a. academic qualifications; And</li> <li>b. community service based on applicable regulations</li> </ul>	The results of community service are developed according to academic qualifications, follow-up is carried out, integrates the results in learning and is published at least through regional seminars		
	The implementation of PKM is facilitated by the institution well, there is support for infrastructure and infrastructure cooperation, there are awards for implementers Achievement PKM		

## 6. FACILITIES AND INFRASTRUCTURE OF SERVICE TO PUBLIC

STANDARDS/QU ALITY POINTS/REFER ENCE	QUESTION (INDICATOR)	RESULTS OBSERVATI ON THER NO E IS		DOCUMENT	SPECIAL NOTE
22.1 Tertiary Education Institutions are required to have a policy of providing PkM facilities and infrastructure to fulfill the results of	The existence of POS in improving the service of infrastructure facilities by the institutions needed to support the needs of the contents and process of community service in the framework of fulfill the results of community service				
community service every year in accordance with the Strategic Plan	There are good and complete inventory documents to meet the needs of PkM activities				

22.2 Tertiary Education Institutions are required to grant permission to use facilities and infrastructure to support the implementation of PkM activities that	There is permission from the tertiary institution to use the facility; a. related to the application of the field of science from study programs managed by tertiary institutions and target areas of activity; b. learning process; and research activities		
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held annually.				
22.3 Tertiary Education Institutions are required to guarantee compliance with standards on Facilities and infrastructure in accordance with applicable regulations	PkM facilities and infrastructure meet the elements of work safety, health, comfort and security for servants, the community and the environment			
22.4 Podi is required to provide support for facilities and infrastructure if LPPM has given permission	Documents on the use of facilities and infrastructure for PkM activities in study programs There is a record of the study program's involvement in the implementation of appropriate PkM activities with the road map for PkM activities in the study program	V (WA virtual meeting b. Ita)	V (not borrow)	
22.5 PT conducts regular customer satisfaction surveys	There is acustomersatisfaction survey instrument thatvalidThere arethe results of the analysis ofthe satisfaction surveycustomers about facilities andinfrastructure			

## 7. MANAGEMENT OF SERVICE TO THE COMMUNITY

STANDARDS/QU ALITY POINTS/REFER	QUESTION (INDICATOR)	RESULTS OBSERVATI ON	DOCUMENT	SPECIAL NOTE
ENCE		THER NO		
		E IS		
23.1 Tertiary	a) PkM activities have conformity criteria			
Education Institutions	with.			
have minimum criteria	1. LPPM Abdimas Strategic Plan			
regarding planning,	Unesa			
implementation,	2. Road map with PkM			
control, monitoring	Kemenristekdikti,			
and evaluation, as	3. Minimum criteria for PkM			
well as activity	management consisting of			
reporting.	planning, implementation,			
	control, monitoring and evaluation,			
	and reporting			
	b) There is a work order (SPK),			
	c) Existence of quality procedures,			
	monitoring, and evaluation,			
	d) There is an activity report in accordance			

23.2 Tertiary	Management of community service		
<b>Education Institutions</b>	activities that are well managed in		
are required to form a	accordance with the OTK.		
PkM Management			
Unit whose job is to			
carry out			

Management of community service every year	
23.3 Institute for Research and Community Service Universities are required to manage Community Service	well - organized synergy between LPPM and the Center       welopment as a supporting work unit         There are regulations, guidelines, and an internal quality assurance system for PkM activities; has a RENSTRAPkM which is a Higher       a         Education RENSTRA with provision.       1.         1. Have PkM evaluation criteria and procedures at least regarding aspects of PkM results in implementing, practicing, and cultivating science and technology to advance public welfare and educate the nation's life;       a         2. Improving the quality of management of PkM institutions or functions in carrying out the PkM program in a sustainable manner;       a         3. Has guidelines on the criteria for implementing PkM with reference to standard results, content standards, and process standards PkM;       4. Conduct a needs analysis that concerns amount And type PkM; And         5. Submitting institutional performance reports or function devotion to       a       a

the community in organizing the PkM		
program at least through the higher		
education database.		

#### 8. FUNDING AND FINANCE OF SERVICE TO PUBLIC

STANDARDS/QU ALITY POINTS/REFER ENCE	QUESTION (INDICATOR)	RESULTSOBSERVATIONTHER NOE IS		DOCUMENT	SPECIAL NOTE
24.1 Tertiary Education Institutions are required to provide funding and community service financing based on the minimum criteria for sources and mechanisms for funding and financing community services that have been prepared according to applicable regulations	There are guidelines for funding mechanisms for community service activities There is implementation of a quality assurance mechanism for funding community service activities				

#### The existence of RBA or other sources of 24.2 Universities are required to provide funds that support the implementation of internal funds for community service activities community service based on applicable regulations 24.3 Higher There are other sources of funding from the Education can provide government, cooperation with other funding facilities for institutions within or abroad, or funds from community service the public can be sourced from DRPM, collaboration with other institutions within and outside abroad, or funds from the public 24.4 Higher Education There is an allocation of funds to allocates special finance: planning, funding for a. implementation, community service b. control, monitoring And activities for lecturers c. evaluation, according to the d. reporting, as well as guidelines e. dissemination results There is management management and 24.5 Tertiary capacity building for managers with **Education Institutions** assignments are required to 1) manage expenses fund regulate funding 2) arrange financing includes: mechanisms in community service a. community service management financing activities consisting of selection

	proposals, monitoring and evaluation,		
	reporting, and dissemination of the		
	results of community service; And		
	b. implementing capacity building		
24.6 Tertiary Education Institutions are required to supervise the funding and financing of	All funded PkM activities have progress reports and activity accountability regarding the absorption of funds for 70% and 100% activity		
community service	All funded PkM activities have an audit report by the internal oversight unit		
24.7 Universities carry out user responses regarding funding services for community service financing activities at each year	There are reports of user responses regarding funding services for financing activities continuously and consistently every year		

Note: yes / no\* = if 'yes' then need to add supporting evidence Yes / no\* = if 'yes' then need to add supporting evidence L\* = More (exceed Unesa Quality Standard)

Surabaya, 1 September 2022

Auditor : Sri Mastuti Agus Sutedjo Auditee : Ita Mardiani

UNESA	SIJ RABAYA STATE UNIYERSITY	No: 01	KVA-5
	INTERNAL QUALITY AUDIT FORM		
	Summary of Audit Conditions		

Auditi		Criteria
11- 20-15-5		Community Service Standards
Ha Mardiani		17-24
Loltasi	Linghup Room	Audit Date
Audit	Chief Auditor	Auditor Anggota
Representati	Srt Wastuh	Agus SUPELLO
ve	Auditi	SPM Arsin
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etc		

		Т	Sempat Persetujuan		
<b>Pi</b> mpina n Auniti	Au	u8	Ketia Auditor	Mufn	HA
			Direview oleh :		
Penjamin M	lutu Audit	Dr. Djoko Suw	vito. M.Pd		

### **RESEARCH AUDIT INSTRUMENTS**

	SURABAYA STATE UNIVERSITY         QUALITY ASSURANCE UNIT         Unesa Rectorate Building, Lidah Campus,         Surabaya         RESEARCH INTERNAL							9 – 16 – EARCH- Rev02			
					RCH INTER LITY AUD			A	dit Stag		
	Auditi           Head of History Education Study Program (Drs.						Au	un Stag			
	Loca	ntion	o, M.Hum.)	Scope				Aud	Audit Date		
	I8 Audit		Chief	Auditor			September 1, 2022 Member Auditor				
	Audit Representative1. Drs. Artono, M. Hum.				li Masnun		Riyadi, S.Pd., MA				
	Distr 0		Auditi		Auditors		SPM		LPP	M	
ON STANDARDS/ITE MS QUALITY/REFE RENCE		STATEMEN (INDICATO			ATIC	BSERV DN ULTS NO	DOCUM T		SPECIAL NOTE		
has research relevance to lecturers and studer		ap that covers the research agenda of nts as well as scientific development of co account interdisciplinary or		V		There is a research Roadmap but not ye	Re , Ro et ha	esearch Dadmap Is not			
								deep documen		en proved	

				specificall y but in the LED document	
6	There are lecturer and student research activities in accordance with agenda study lecturer Which refer to scientific research and development road map PS.	V		Policy Research Decree	
	There is an evaluation of the suitability of lecturer and student research with maps road,	V		The evaluation follows the evaluation conducted by SPM	There has been no specific evaluation conducted at the study program level
	There is evidence of the use of evaluation results to improve research relevance		V		There is no evidence of the use of evaluation results to improve research relevance

9.6. The Study Program	There is a minimum percentage ratio of 10% of the number	V		SK	2022 there
determines the percentage	of research included in the lecturer's research agenda to the			Student	will be 71
of the number of final	number of final project students each year			thesis/final	students.
project student research				project	15 education,
included in the lecturer's				guidance	· · ·
research agenda to the					30 pure
number of final					history, the
assignment students each					rest don't yet follow
year					10110W
<b>11.7. Lecturers in the Study</b>	There is research of final project students who are included	V			There are 6
Program involve students	in agenda study lecturer to amount final project student 1				student
in research that is included	research per year				engagemen
in the lecturer's research					t studies in
agenda					2022
16.4. Study Program	Study programs have an average amount of funds		V		Funds come
budgets research funds	absorbed above 10 million/lecturer in a year.				from the
every three years					faculty
	Program studies have fund from study from at least 2		V		There isn't any
	proposals for national funding sources and 1 international				yet
	funding source proposals				

Note: yes / no\* = if yes, add supporting evidence Yes / no\* = if yes, add supporting evidence L\* = More (exceeding SPMI)

Sign Name NameSign Hand Hand Ale ATTA Auditi: Drs. Artono, M. Hum. Auditors: 1. Muh. Ali Masnun, MH 2. Riyadi, M.A . . . . . . . . . . .

Surabaya, 1 September 2022



No : KKA-S.....-01

## INTERNAL QUALITY AUDIT FORM Summary of Audit Conditions

Auditi					Criteri	a		
Head of	f History Education Study	Program (Dr	rs. Artono,		Researc			
M.Hur	n.)				Standards			
		9			9-16			
	Location Scope				dit Dat			
	I8 02			-	ember 1			
	Audit Representative	-	ef Auditor		nber Au			
Drs.	Artono, M. Hum.	Muh	Ali Masnun	R	iyadi, M	I.A		
	Distribution	Auditi	Auditors	SPM	1	files		
No.		Con	dition			Catego	or	
Conditi	Conditi Description						<b>B</b> /	
on	on						5)	
1 There is no specific document for the road map and it has not been ratified						OB		
2	2 There has been no specific evaluation conducted at the study program level							
3	There is no evidence of t	hausa of ava	luction regults to i	mprovo rosooro	h	KTS		
3		lie use of eva	iuation results to r	inprove research	11	KI.S	,	
	relevance							
4	The Study Program does	not vet have	an average amour	t of funds absor	rhed	KTS	3	
	above 10 million/lecture	•	un average uniou	n of funds ubsol	loca	1110	,	
		i ili a year.						
5	The study program does	s not vet hav	e funding from r	esearch from n	ational	KTS	3	
		•	-					
	funding sources, at least 2 proposals and 1 proposal from international funding sources							
	5001005							
etc								

	Place of Consent									
Audit Leader	Drs. Artono, M. Hum.	Alla	Chief Auditor	Muh. Ali Masnun						
	•	Review	ved by:							
Audit Qualit	ty Assurance Dr. Dj	oko Suwito, M.Pd.								

#### FORM 5



# SURABAYA STATE UNIVERSITY

QUALITY ASSURANCE UNIT

No : KKA-S.....-01

# INTERNAL QUALITY AUDIT FORM **Description of Audit Findings**

Auditi						
Head of History Education Study P	R	lesearch				
M.Hum.)	S	tandards 9-16				
Location	Sco	ре	Aud	it Date		
I8 02			Septe	mber 1, 2022		
Audit Representative	Chi	ief Auditor	Mem	ber Auditor		
Drs. Artono, M. Hum	Muh. Ali Masnun, MH		Riy	yadi, M.A		
Distribution	Auditi	Auditors	SPM	files		

Description	of Findings	There	is no evidence of t	the use	e of eva	aluation results	s to imp	rove research
		releva	nce					
Criteria								
Root Cause	es	-	atulations, this eva	aluatio	n has r	not been carrie	d out sp	ecifically by the
Consequen	nsequence							
<b>Recommendation</b> There needs to be a special evaluation carried out by the study prog through an internal meeting or meetings at the department level					ıdy program			
Auditee Re	sponse	Imme	diately evaluate the	rough	interna	al meetings or o	departm	ent meetings.
Maintenan	ce plan	End of	f odd semester					
Repair Sch	edule	End of			Person responsible		Head of study program	
Prevention	Plan	Condu	Conduct annual evaluations regularly					
Prevention	Schedule	End of	f odd semester	and the second se	guarantor Answer		Head of study program	
	-		and the of	Conse	ent		, "	
Audit Leader	Drs. Arton M. Hum	10,	Signature	Chie Aud		Muh. Ali Masnun, MH		Signature
	1		Review	ved by	:	1		1
Audit Quali	ty Assurance	Drs	s. Djoko Suwito			Signature signed		



# SURABAYA STATE UNIVERSITY

No : KKA-S.....-01

## **QUALITY ASSURANCE UNIT**

# INTERNAL QUALITY AUDIT

## FORM

## **Description of Audit Findings**

Auditi					Criteria
Head of History Education Study Program (Drs. Artono,					Research
M.Hum.)					Standards
		9-16			
Location	Sco	pe		A	udit Date
I8 02				Sep	tember 1, 2022
Audit Representative	Ch	ief A	Auditor	Me	mber Auditor
Drs. Artono, M. Hum	Muh. Ali Masnun, MH		H	Riyadi, M.A	
Distribution	Auditi		Auditors	SPM	files

Description	n of Findings	The S	tudy Program does	not ye	et have	e an average ar	nount o	f funds absorbed	
		above	10 million/lecturer	in a y	vear.				
Criteria									
Root Cause	es	Policy	that manages the l	budget	from	the faculty			
Consequen	ce	The S	tudy Program does	not ha	ave a r	esearch-specif	ic RBA	budget	
Recommen	dation	Need	to increase the bud	get at	the stu	dy program le	vel so th	nat there is an	
			budget						
		for res	search						
Auditee Re	sponse	Imme	diately make a prop	oosal t	o the f	aculty leaders	nip		
Maintenan	ce plan	Next y	year						
Repair Sch	edule	Next y			guarai Answe		Dean	Dean	
Prevention	Plan	Budge	Budgets the research RBA annually						
Prevention	Schedule	At the year	beginning/end of e		Person respon		Dean		
		ycai	Place of			isible			
Audit	Drs. Arton	IU,	Sig	Chie	f	Muh. Ali Ma	snun, <sup>20</sup>	Signature	
Leader	M. Hum			Audi	tor	MH			
	Reviewed by :								
Audit Quali	ty Assurance	Drs	Drs. Djoko Suwito		Signature signed				



## SURABAYA STATE UNIVERSITY

No : KKA-S.....-01

## QUALITY ASSURANCE UNIT

## INTERNAL QUALITY AUDIT

## FORM

## **Description of Audit Findings**

Auditi							С	riteria		
	History Educ	ation Study	Program (I	Drs. Arto	ono,			esearch		
M.Hum.)							Standards 9-16			
	Location		Sco	me			Audit Date			
	<u>I8 02</u>			<u>, , , , , , , , , , , , , , , , , , , </u>				nber 1, 2022		
	Audit Repr	esentative	Cł	nief Audit	or		-	er Auditor		
Dr	s. Artono, M			Ali Masnu				adi, M.A		
	Distributi		Auditi	r	ditors	SPN		files		
	on		iluulu	110	uitors		-			
Descriptio	on of Findings	The study pr	ogram does	not yet ha	ve funding	g from re	esearch	n from national		
		funding sour	ces, at least 2	2 proposal	s and 1 in	ternation	nal fun	ding source		
		proposals						C		
Criteria		<u></u>	1 1							
Root Caus	ses	Competitive	level of com	petition						
		Limited num		1	ved Limite	ed				
		cooperation at the international level								
Conseque	nce	There is no 1	esearch fund	ling that co	omes from	n nationa	ıl or in	ternational		
		sources								
Recomme	ndation		to be an incr	ease in the	e compete	nce of le	ecturer	s and cooperation		
		at the level								
Auditee R	aspansa	international Immediately		competer	ca of lact	urare and	limpr	ove quality		
Auunee K	esponse	and the quar				uleis and	a mpi	ove quanty		
Maintena	nce plan	Next year	tity of coope	iution						
Repair Sc	-	Next year		gua	rantor		Dean			
<b>r</b>				Ans						
Preventio	n Plan	Budgets the	research RP	A appually	/					
Prevention	n Schedule	At the beam					Dean	101 NS MORD &		
	-	year 🛒	11-	-	onsible		$\mathcal{M}$	no puras		
			Place of	Consent						
Audit	Drs. Artor	10, Signa	ature	Chief		Ali Masr	nun,	Signature		
Leader	M. Hum			Auditor	MH					
			D '	11						
			Review	ed by :						
Audit Qua	lity Assurance	Drs. Djok	o Suwito		Signat					
					signed					

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UNESA							No. 9 – 10 Rev02	6 – PKM-	
	INTERNAL QUALITY AUDITS								
			COMM	<b>IUNITY SERVIC</b>	E				
Auditi				Audit Stage					
Head	of History Education	on Study Pro I.Hum.)	gram (D	rs. Artono,					
Loc	cation		Scope			Audit Date			
I	8 02						Septer	nber 1, 2022	2
Audit	t Representative		Chief .	Auditor			Memb	ber Auditor	
1. Drs. Artono,	M. Hum.	Muh. Ali Masnun		Riyadi, S.Pd., MA					
Distr	ribution	Auditi		Auditors		LPPM		files	

QUALITY QUALITY	STATEMENT	OBSERV		DOCUMENT	SPECIAL
ITEMS/REFERENCE	(INDICATOR)	ATION			NOTE
		RES	ULTS		
		THE NO			
		RE			
		IS			
17.4 Study Program	Study Program analyzes the results of PkM activities with	V		referring	
Carrying out Analysis of the	achievements			on	
Results of Pkm Activities	study program standards and PkM roadmap for lecturers				
	and students				
				guidelines	
				LPPM	

	There is utilization of the results of PkM Permanent Lecturers who are used in learning at least three PkM results every year.	V		
	There is student involvement in PkM activities	V		
18.1 LPPM and Study Program have a road map standards and guidelines the implementation of PKM	There are roadmap policy documents, standards and guidelines implementation of PkM in LPPM and study programs that can afford it used in guaranteeing the quality of PkM contents	V	There is a PKM Roadmap documen t	
22.4 Mandatory pods give support facilities and infrastructure if LPPM has give permission	There are usage documents means And infrastruct ure PkM activities in study program	V		
	There is a record of the study program's involvement in the implementation of PkM activities in accordance with the road map for PkM activities in the study program	V		

Name
Auditors: 1. Muh. Ali Masnun, MH
2. Riyadi, M.A ....

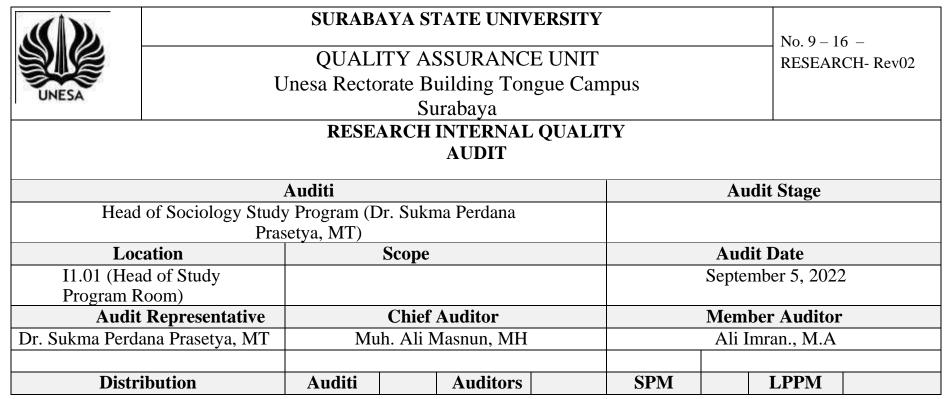


Signature Name

Auditi: Drs. Artono, M. Hum.



#### **RESEARCH AUDIT INSTRUMENTS**



STANDARDS/QU ALITY POINTS/REFER ENCE	STATEMENT (INDICATOR)	ATIC	BSERV DN ULTS NO	DOCUMEN T	SPECIAL NOTE	
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9.5. The Study Program	There is a roadmap that covers the research agenda of	V		It exists, but
has research relevance to	lecturers and students as well as scientific development of			has not been
the management unit	PS taking into account interdisciplinary or			validated
every year	multidisciplinary approaches,			
	There are lecturer and student research activities in	V	Policy	
	accordance with agenda study lecturer Which refer to		Research	
	scientific research and development road map PS.		Decree	
	There is an evaluation of the suitability of lecturer research And	V		
	student with road map,			
	There is evidence of the use of evaluation results for improvement	V		
	research relevance			
9.6. The Study Program	There is a minimum percentage ratio of 10% of the number	V		
determines the percentage	of research included in the lecturer's research agenda to the			
of the number of final	number of final project students each year			
project student research				
included in the lecturer's				
research agenda to the				
number of final				
assignment students each				
year				
<b>11.7. Lecturers in the Study</b>	There is research of final project students who are included	V		
Program involve students	in agenda study lecturer to amount final project student 1			
in research that is included	research per year			
in the lecturer's research				
agenda				

16.4. Study Program budgets research funds every three years	Study programs have an average amount of funds absorbed above 10 million/lecturer in a year.	V	Funds come from the faculty
	Program studies have fund from study from at least 2 proposals of national funding sources and 1 international funding source proposals	V	There isn't any yet

Note: yes / no\* = if yes, add supporting evidence Yes / no\* = if yes, add supporting evidence L\* = More (exceeding SPMI)

Surabaya, 8 September 2022

Sign Name

Hand

NameSignature Auditor: 1. Muh. Ali Masnun,

MH

2. Ali Imran, M.A

Massiller .

Auditi: Dr. Prime Minister Prasetya, MT



No : KKA-S.....-01

## INTERNAL QUALITY AUDIT FORM Summary of Audit Conditions

Auditi Criteri							
Head of	of Sociology Study Pro	Research					
Prasetya, MT)					Standards		
	• • •				9-1		
	Location	Sco	pe		ıdit D		
I1.01	1 (Kaprodi Room			Sep	tembe	r 5, 2022	
	Audit Representative	Chi	ief Auditor	Me	mber	Auditor	
Dr. Sukm	a Perdana Prasetya, MT	Muh. A	li Masnun, MH	A	li Imra	In, M.A	
	Distribution	Auditi	Auditors	SPM		files	
No. Conditi on	Conditi Description						
1	The road map has not be	an approved	by the leadership			KTS) OB	
1	The toad map has not be	en appioved	by the leadership			ОВ	
2	The Study Program does	not yet have	an average amount	of funds abso	orbed	KTS	
above 10 million/lecturer in a year.							
3 The study program does not yet have funding from research from national							
funding sources, at least 2 proposals and 1 proposal from international funding							
sources							
etc							

Place of Consent								
Audit Leader	Dr. Prime Minister Pras MT	setya,	Chief Auditor	Muh. Ali Masnun, MH				
	Reviewed by:							
Audit Quality Assurance Dr. Djoko Suwito, M.Pd.								



# SURABAYA STATE UNIVERSITY

No : KKA-S.....-01

# QUALITY ASSURANCE UNIT

## INTERNAL QUALITY AUDIT FORM

## **Description of Audit Findings**

Auditi						Cri	teria	
Head of Sociology Study Program (Dr. Sukma Perdana Prasetya,					Research			
MT)					Standards			
						9-	-16	
Location Scope			Audit Date					
I1.01 (Head of Study			September 5, 2022					
Program Room)								
Audit Representative C			Auditor		Men	nbei	r Auditor	
Dr. Sukma Perdana Prasetya, MT	Muh. Ali Masnun, MH		Ali Imran, M.A		an, M.A			
Distribution	Auditi		Auditors		SPM		files	

<b>Description of Findings</b> The Study Program does not yet have an average amount of abso						f absorbed funds		
		above 10 million/lecturer						
		in a ye	ear.					
Criteria								
Root Cause	S	Policy	that manages the b	oudget from	the faculty			
Consequen	ce	The S	tudy Program does	not have a r	research-specif	ïc RBA	budget	
Recommen	dation	Need	to increase the bud	get at the stu	ıdy program le	vel so tl	hat there is an	
		RBA	budget	-				
		for res	search					
Auditee Res	sponse	Imme	diately make a prop	posal to the f	faculty leaders	hip		
Maintenand	ce plan	Next	Next year					
<b>Repair Sch</b>	edule	Next year		Person		Dean		
		-	,ā	respon	responsible			
Prevention	Plan	Budgets the research RBA annually						
Prevention	Schedule	At the beginning/end of each $g$		ch guara	n guarantor		Dean My Killer	
		year	year Answer					
	1.0	- 0	Place of	Consent				
Audit	Dr. Sukma		Signature	Chief	nief Muh. Ali Ma		Signature	
Leader	Perdana Pra	setya,		Auditor	MH			
MT								
Reviewed by :								
Audit Quali	ty Assurance	Drs. Djoko Suwito		Signature				
	2		5		signed			



### SURABAYA STATE UNIVERSITY

No : KKA-S.....-01

#### QUALITY ASSURANCE UNIT

# INTERNAL QUALITY AUDIT

#### FORM

#### **Description of Audit Findings**

Auditi								(	Criteria		
Head of Soci	lology St	udy Program	( Dr. Sukm	a Pe	rdana Pr	asetya,			Research		
MT)								S	tandards		
·	<b>T</b>		C.					A 1	9-16		
	Location		Scope				Audit Date				
	I1.01 (Head of S						September 5, 2022				
Y	n Room)										
	-	esentative	Chief Auditor					ber Auditor			
Dr. Sukma F		asetya, MT		Ali N	Iasnun, N				mran, M.A		
]	Distributi		Auditi		Audito	ors	SPI	M	files		
D	on E. l.		1		<u> </u>	1.			1.6	1	
Description of	Findings								th from nationa	ul I	
		funding source proposals	es, at least 2	2 pro	posais ar	ia i inte		nai tu	naing source		
Criteria		proposais									
Root Causes		The research g	troun is not	rup	ning acco	rding to	the P	oadm	an		
Root Causes			-		-	nunig u		Oaum	ap		
		Competitive level of competition Limited number of proposals received Limited									
		cooperation at				Linnee	L				
Consequence		There is no rea				es from	nation	al or i	nternational		
<b>1</b>		sources	-								
Recommendat	tion	There needs to be an increase in the competence of lecturers and cooperation									
		at the level									
		international									
Auditee Respo	onse	Immediately i				of lectur	ers an	d imp	rove quality		
		÷	and the quantity of cooperation								
Maintenance J	·	Next year									
Repair Schedu	ıle	Next year			Person			Dean			
					respons	ible					
Prevention Pla		Budgets the re							Ma Man		
Prevention Sc	hedule	At the beginni	ng/end of e	ach	-			Dean	allo pualo	5	
		year		~	Answer						
			Place of								
	r. Sukma	Signati	ure	Chi		Muh. A	li Mas	nun,	Signature		
	erdana Pra	setya,		Au	ditor	MH					
M	IT										
			D '	11							
		<b>D D 1</b>	Review	ed by	·	a •					
Audit Quality A	Assurance	Drs. Djoko	Suwito			Signature					
						signed					

UNESA	SURABAYA STATE UNIVERSITY         QUALITY ASSURANCE UNIT         UNESA         UNESA         INTERNAL QUALITY AUDITS								
		IN		•					
			COMMU	UNITY SERV	ICE				
Auditi				Audit Stage					
Head of Sociology Study Program (Dr. Sukma Perdana									
	Pras	etya, MT)							
Loc	ation		Scope			Audit Date			
I1.01 (Hea	d of Study						Septe	mber 5, 2022	
Program R	loom)						_		
Audit	Representative		Chief A	uditor		Member Auditor			
Dr. Sukma Perda	ukma Perdana Prasetya, MT Muh. Ali Masnun, MH			Ali Imron., M.A					
	-								
Distr	ibution	Auditi		Auditors		LPPM		files	

QUALITY QUALITY	STATEMENT	C	BSERV	DOCUMENT	SPECIAL
ITEMS/REFERENCE	(INDICATOR)	ATI	ON		NOTE
		RES	ULTS		
		THE	NO		
		RE			
		IS			
17.4 Study Program	Study Program analyzes the results of PkM activities with	V		referring	
Carrying out Analysis of the	achievements			on	
Results of Pkm Activities	study program standards and PkM roadmap for lecturers				
	and students			guidelines LPPM	

	There is utilization of the results of PkM Permanent Lecturers who are used in learning at least three PkM results every year.	V		
	There is student involvement in PkM activities	V		
18.1 LPPM and Study Program have a road map standards and guidelines the implementation of PKM	There are roadmap policy documents, standards and guidelines implementation of PkM in LPPM and study programs that can afford it used in guaranteeing the quality of PkM contents	V	There is a PKM Roadmap documen t	
22.4 Mandatory pods give support facilities and infrastructure if LPPM has give permission	There are usage documents means And infrastruct ure PkM activities in study program	V		
	There is a record of the study program's involvement in the implementation of PkM activities in accordance with the road map for PkM activities in the study program	V		

Sign Name

Hand Marthaller . NameSignature Auditor: 1. Muh. Ali Masnun,

Auditi: Dr. Prime Minister Prasetya, MT

MH

2. Ali Imran, M.A



#### **RESEARCH AUDIT INSTRUMENTS**

UNESA	SURABAYA STATE UNIVERSITY         QUALITY ASSURANCE UNIT         Unesa Rectorate Building Tongue Campus         Surabaya         RESEARCH INTERNAL QUALITY         AUDIT								
				Auditi am ( Drs. Fransiscus Xaverius Sri			Audi	t Stage	
Loc	cation		Scope			Audit Date			
https://meet.goo	meet gle.com/wer-biyg- <u>cf</u>					September 8, 2022			2
Audit	Audit Representative			Auditor			Membe	r Auditor	
Drs. FX Sri Sado	Drs. FX Sri Sadewo, M.Sc.		Muh. Ali Masnun			Pambudi Handoyo, S.Sos., MA			Ι
Distr	ibution	Auditi		Auditors		SPM		LPPM	

STANDARDS/QU ALITY POINTS/REFER ENCE	STATEMENT (INDICATOR)	OBSERV ATION RESULTS THE NO RE IS	DOCUMEN T	SPECIAL NOTE	
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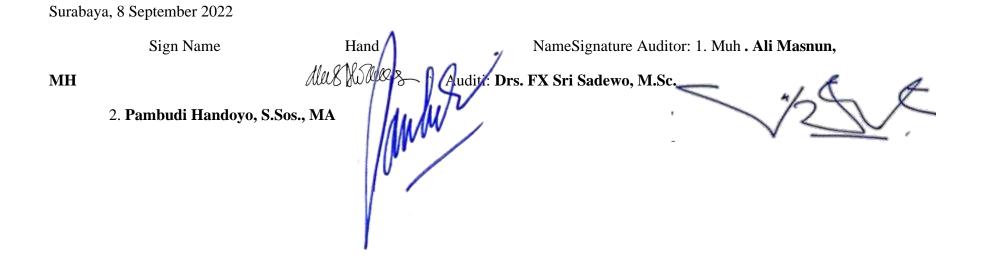
9.5. The Study Program	There is a road map that covers the research agenda of	V	The Sociology
has research relevance to	lecturers and students as well as scientific development of		Study Program
the management unit	PS taking into account interdisciplinary or		has had a
every year	multidisciplinary approaches,		research road
			map since
			2010, in which
			the road map
			has been
			updated
			following
			VISION
			MISSION
			Adapaun is
			currently
			divided into
			two, namely
			Sociology of
			Education and
			Disabilities
			background of
			educational
			sociology is
			Unesa as a
			former IKIP,
			while
			disabled as
			one
			superiority

				unesa in addition to sports and arts
	There are lecturer and student research activities in accordance with agenda study lecturer Which refer to scientific research and development road map PS.	V	Policy Research Decree	There is an obligation from the leadership
	There is an evaluation of the suitability of lecturer and student research with maps road,	V		The evaluation is carried out by the head of study program, Each lecturer makes a roadmap
	There is evidence of the use of evaluation results for improvement research relevance	V		
9.6. Study program determine the percentage number of studies final project student that's on the agenda lecturer research on number of student assignments end of each year	There is a percentage ratio of at least 10% of the number of studies included in the lecturer's research agenda to the number of final project students each year	V		Every student always forced by DPA for do study in accordance with the clump science

		lecturer.	

11.7. Lecturers in the Study Program involve students in research that is included in the lecturer's research agenda	There is research of final project students who are included in agenda study lecturer to amount final project student 1 research per year	V		There are 6 student engagemen t studies in 2022
16.4. study program budgeting funds research in each three years	The study program has a number of funds absorbed average above 10 million / lecturer in a year.		V	At first RBA study came from from Study Program, However thereby Then managed and sourced from faculty
	Program studies have fund from study from source national funds of at least 2 proposals and sources international funds 1 proposal		V	In the year of 2022 yet there are funds sourced from national or international

Note: yes / no\* = if yes, add supporting evidence Yes / no\* = if yes, add supporting evidence L\* = More (exceeding SPMI)





No : KKA-S.....-01

#### INTERNAL QUALITY AUDIT FORM Summary of Audit Conditions

Auditi Criter									a	
Head of	of Sociology Study Pro	ogram ( Dr	s. FΣ	K Sri Sadev	vo,			earc		
M.Sc.)						Standards				
							-	-16		
	Location Scope							Date		
	Gmeet					Sep	temł	per 8	, 2022	
https://r	neet.google.com/wer									
	-biyg-bdn									
Audit Representative         Chief Auditor         Mem						mbe	r Au	ıditor		
Drs. F2	X Sri Sadewo, M.Sc.	Mu	h. Ali	Masnun		Pambudi Handoyo, M			oyo, M	A
	Distribution	Auditi		Auditors		SPM		f	files	
No.		Со	nditi	on					Categ	or
Conditi		Des	cript	ion					y (O	<b>B</b> /
on									KTS	5)
1	The Study Program does	not yet have	e an a	verage amou	int of	f funds abso	orbec	1	KTS	5
	above 10 million/lecture	r in a year.								
2	The study program does	s not vet ha	ve fu	Inding from	rese	arch from r	natio	nal	KTS	5
_	funding sources, at least									<i>.</i>
	<b>C</b>	2 proposais	anu i	proposarino	111 111		lunu	mg		
sources										
3										
etc										

	Place of Consent										
Audit	Drs. FX Sri		Chief	MA Masnun, MH							
Leader	Sadewo,		Auditor								
	M.Sc.										
		Review	ved by:								
Audit Quality Assurance Dr. Djoko Suwito, M.Pd.											



# SURABAYA STATE UNIVERSITY

No : KKA-S.....-01

# QUALITY ASSURANCE UNIT

# INTERNAL QUALITY AUDIT FORM

# **Description of Audit Findings**

Auditi						Cri	teria	
Head of Sociology Study Program	(Drs. FX	Sri	Sadewo,		Research			
M.Sc.)						Stan	dards	
						9-	-16	
Location	Sco	pe			Au	dit l	Date	
Gmeet					Sept	temb	er 8, 2022	
https://meet.google.com/wer-								
<u>biyg-bdn</u>								
Audit Representative	Chief Auditor		Member Auditor					
Drs. Artono, M. Hum	Muh. Ali Masnun, MH		Muh. Ali Masnun, MH		Pambuo	di Ha	andoyo, MA	
Distribution	Auditi		Auditors		SPM		files	

<b>Description of Findings</b> The Study Program does not yet have an average amount of absorbed fund						f absorbed funds			
<b>F</b>			above 10 million/lecturer						
		in a ye	in a year.						
Criteria		2							
Root Cause	S	Policy	that manages the t	oudg	et from	the faculty			
Consequence	ce	The S	tudy Program does	not l	have a r	esearch-specif	ic RBA	budget	
Recommen	dation	Need	to increase the budg	get a	t the stu	ıdy program le	vel so tl	hat there is an	
		RBA	budget						
		for res	search with an average	age o	of over	10 million / lec	cturer		
Auditee Res	sponse		etter if the manager	nent	of resea	arch funds is ir	n the stu	dy program,	
			se those who know						
		condit	tion is study progra	m no	t facult	У			
Maintenand	ce plan	Next y	year						
Repair Sch	edule	Next year			Person		Dean		
			responsible						
Prevention	Plan	Budgets the research RBA annually							
Prevention	Schedule	At the beginning/end of each			n Person		Dean Mult Willes		
		year		respon		nsible		alles pulles	
			Place of	Con	sent				
Audit	Drs. FX Sri		Signature	Chi	ief	Muh. Ali Ma	snun,	Signature	
Leader	Sadewo, M.	Si.) Auditor MH							
			Review	ed by	y :				
Audit Qualit	ty Assurance	Drs	s. Djoko Suwito		Signature				
	2		5			signed			



### SURABAYA STATE UNIVERSITY

No : KKA-S.....-01

#### QUALITY ASSURANCE UNIT

# INTERNAL QUALITY AUDIT

### FORM

#### **Description of Audit Findings**

Auditi	Auditi Criteria								Criteria	
Head of So	ociology St	udy Pr	ogram	(Drs. FX	Sri	Sadev	vo.		R	esearch
M.Sc.)	05	5	υ	× ·			,		St	andards
								9-16		
	Location			Scope				Audit Date		
	Gmeet								Septer	nber 8, 2022
https://m	neet.google	.com/v	ver-							
	biyg-bdn									
	Audit Repr	esentati	ive	Ch	nief A	Auditor	•		Memb	per Auditor
Drs. F	X Sri Sadew			Muh. A	Ali M	lasnun,	MH	Pa	mbudi	Handoyo, MA
	Distribution	n		Auditi		Audi	tors	SP	Μ	files
Description	of Findings	The st	udy prog	gram does i	not y	et have	funding fr	rom 1	esearcl	h from national
-	U									nding source
		propos			-	-				-
Criteria										
Root Cause	s			group has n	•		cording to	the	Roadm	ap (senior
			0	e lecturers j		r)				
		-		ate competi						
			Limited number of proposals received Limited							
~				the interna				<u> </u>		
Consequence	e			search funding that comes from national or international						
Recommend	dation	Source								
Recomment	uation	There needs to be an increase in the competence of lecturers and cooperation at the level								
Auditee Res	sponse	international Evaluation related to the role of mentoring senior junior lecturers and								
munice Rec	ponse	repairing								
				antity of cooperation						
Maintenanc	e plan	Next y								
Repair Sche	edule	Next y	/ear			Person	n	<b>n</b> Dean		
_		-		responsible			ısible			
Prevention	Plan	Budge	ets the re	search RBA	A an	nually				
Prevention	Schedule	At the	beginni	ng/end of e	ach	0			Dean	Mar Koleez
yea						Answe	e <b>r</b>			mus pulles
				Place of	Cons	sent				
Audit	Drs. FX Sri	FX Sri Signat		ure	Chi	ef	Muh. Ali	Muh. Ali Masnun, Sig		Signature
Leader Sadewo,				Auc	ditor	MH				
M.Sc.										
				Review	ed by	y :	1			
Audit Quality Assurance			5			U	Signature			
							signed			

	SURABAYA STATE UNIVERSITY           QUALITY ASSURANCE UNIT           Unesa Rectorate Building Tongue Campus Surabaya						No. 9 – 1 Rev02	6 – PKM-
<u> </u>		IN	TERNAL QUALIT COMMUNITY SE					
		Auditi				A	udit Stage	
Head of Soci	ology Study Progr	am ( Drs. Fr	ansiscus Xaverius	Sri				
Sadewo, M.S	Sc.)							
Loca	ation	Scope			Audit Date			
Gm	neet				September 8, 2022			
https://meet.goog	le.com/wer-biyg-							
	f							
Audit Rep	resentative	Chief Auditor			Member Auditor			
Drs. FX Sri Sade	wo, M.Sc	Muh. Ali Masnun, MH			Pambudi Handoyo, S.Sos., M.			4
Distri	bution	Auditi	Auditor		LPPM		files	

QUALITY QUALITY	STATEMENT	C	DBSERV	DOCUMENT	SPECIAL
ITEMS/REFERENCE	(INDICATOR)	ATI	ON		NOTE
		RES	ULTS		
		THE	NO		
		RE			
		IS			
17.4 Study Program	Study Program analyzes the results of PkM activities with	V		referring	
Carrying out Analysis of the	achievements			on	
Results of Pkm Activities	study program standards and PkM roadmap for lecturers and students				
				guidelines LPPM	

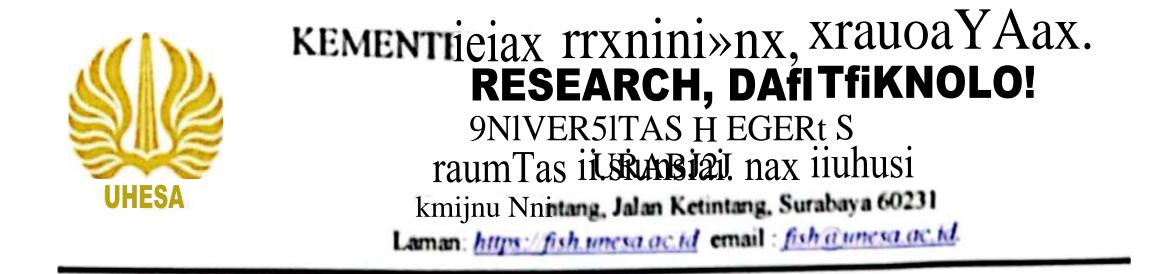
	There is utilization of the results of PkM Permanent Lecturers who are used in learning at least three PkM results every year.	V		
	There is student involvement in PkM activities	V		
18.1 LPPM and Study Program have a road map standards and guidelines the implementation of PKM	There are roadmap policy documents, standards and guidelines implementation of PkM in LPPM and study programs that can afford it used in guaranteeing the quality of PkM contents	V	There is a PKM Roadmap documen t	
22.4 Mandatory pods give support facilities and infrastructure if LPPM has give permission	There are usage documents means And infrastruct ure PkM activities in study program	V		
	There is a record of the study program's involvement in the implementation of PkM activities in accordance with the road map for PkM activities in the study program	V		

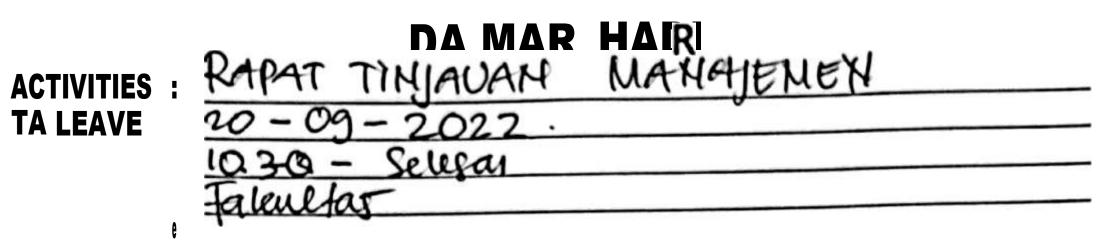
Yes / no\* = if 'yes' then need to add supporting evidence  $L^* = More$  (exceeding the Unesa Quality Standard)

Surabaya, 8 September 2022 Auditor : Muh. Ali Masnun, MH

Alus Julies `Auditee : FX Sri Sadewo,

M.Sc.





PLACE

No	Nama	Unit Kerja	Tanda Tangan
1	M. Turhan Jami	FISH	1 12
2	Muzayangh	GPM	2 CMF,
3	Rn NAMIK S	6rm	3 1-1.
4	Maya Mustileo	PPRu	46
5	Adinto Nugroha	Hulun	5/1-10
6	Muh-Ali Masnun	6pm	16 augh
7	Galih ur. Iradana	GPM	ZAN
8	Dahare T	1 KOR	<u>, 8 ∞</u>
9	rait	GPM	9 -
10	Anies Inayatuloh		10 ////
11	Artons	s.	12-5-1
12	Sri Martuh	6pm	12 728
13	tua tlf	IAN	13
14	Sykma perdona Wiwik Sri Ultami	IPS	J14
15	Wiwik Soi Utami		15
16	Indah Prabawati	WD 2	16 19.
17	tatik 14	Fak	17
18	S. Mufui	WD 2 Fak Goo	18 2.
19			19
20			20

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	FORM	No. Document	FM/03-RTM/SPM-UNESA
SIL		No. Revision	00
	MANAGEMENT REVIEW	date apply	January 4, 2021
LINESA	MEETING	Page	1 of 1

Appendix Date Management Review Meeting Minutes. September 20, 2022

No	Problem	Solving	Person responsible	Completio n Plan
STUDY	Ι			
1.	The study program does not yet have an average amount of absorbed funds above 10 million/instructor a year.	Budgeting at the study program level	Dean and Head of Study Program	Even semester 2022/2023
2.	There is no student research that supports lecturer research.	Student research is suggested to support lecturer research	Head of study program	Even semester 2022/2023
3.	There are no results of evaluating the suitability of lecturer and student research with the road map	An evaluation of the appropriateness of lecturer and student research is made according to the road map	Head of study program	Even semester 2022/2023
4	The road map has not been approved	Approval of the research roadmap will be carried out	Dean	October 2022
СОМ	MUNITY SERVICE			
1	There is no analysis of the results of PkM activities with the achievement of study program standards and PkM roadmap for lecturers and students	was compiled with the achievement of study program standards and PkM roadmap for lecturers and students	Head of study program	Even semester 2022/2023
2	There is no document on the use of facilities and infrastructure for PkM activities	the use of facilities and infrastructure for PkM activities is documented by the Study Program	Head of study program	Even semester 2022/2023
3	There is no result of the utilization of PkM Lecturer	There is an evaluation of the use of PkM Lecturers	Head of study program	Even semester 2022/2023



Number : B/59769/UN38.4/TU.00.01/2022 Regarding : Invitation Surabaya, 19 September 2022

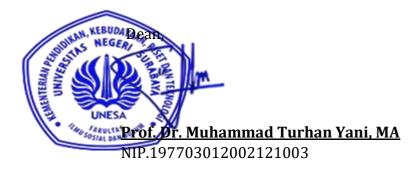
Dear 1. Deputy Dean of Surroundings FISH

- 2. Head of the Surrounding Study Program FISH
- 3. GPM FISH
- 4. Rating and Cooperation Team FISH

Expecting your presence at the meeting which will be held on:

Day, date	:	Tuesday, September 20
at	:	2022 10.30-end
place	:	Courtroom Lt. 2 Building I8 FISH
agenda	:	Leadership Meeting
		1. Performance Achievement TW-3
		2. Fund Absorption study program
		3. RTW results of Research and Community Service Audit

We thank you for your attention and presence.



Note

- 1. Please attend to comply with WHO procedures regarding Covid 19
- 2. Use Face mask
- 3. Physical Distancing of approximately 1 meters

4. Use hand sanitizer before entering the room NB: If you are sick, you are advised not to attend

# RTM DOCUMENTATION







