	UNIVERSITAS NEGERI SURABAYA	Num. 30 – Information System – Rev 02.
	QUALITY ASSURANCE CENTER Rectorate Building Unesa Lidah Campus Surabaya	
	INFORMATION SYSTEM INTERNAL QUALITY AUDIT	

Revised 0

Auditi		Audit Stage	
		1	
Location	**Scope**	**Audit Date**	
Deputy Auditi	**Auditor Chairman**	**Auditor Member**	
Distribution	**Auditi**		**Auditor**		**KAI**		**Archive**	

Num	Aspects	√	X	Document Name	Description
30.1	**Tridharma activities are supported by information technology system**	■	■		
30.1.1	PT has documents/data/recapitulation which includes the following:	■	■		
	a. computer connected to wide network/internet (LAN/WAN)				
	b. licensed software				
	c. virtual-learning				
	d. online access to collections library				
	e. e-learning services (e-book, e-journal, e-repository)				
30.1.2	There is a policy document on the use of information systems for study programs in the process of education, research and PkM				
30.2.1	There are guidelines/SOPs on information systems for infrastructure management and facilities that are transparent, accurate and fast.				
30.2.2	There are guidelines/SOPs for decision making decisions made based on the supporting data from the information system.				
30.2.3	There is an information system guideline/SOP information system developed by PT	■	■		

Num	Aspects	√	X	Document Name	Description
	at least include:				
	a. institution website				
	b. internet facilitie				
	c. local networ				
	d. wireless network				
30.2.4	PT provides bandwidth capacity ≥ 0.75 per student				
30.4.1	Universities have formal documents and management guidelines Information System that includes:				
	1) education,				
	2) development of academic atmosphere and scientific autonomy,				
	3) student affairs,				
	4) research,				
	5) PkM,				
	6) human resources,				
	7) finance,				
	8) facilities and infrastructure,				
	9) information system,				
	10) quality assurance system, and				
	11) cooperation				
30.5.1	There are documents/data on the implementation of policies and management guidelines wit consistent application, effective and efficient including:				
	1) education,				
	2) development of academic atmosphere and scientific autonomy,				
	3) student affairs,				
	4) research,				
	5) PkM,				
	6) human resources,				
	7) finance,				
	8) facilities and infrastructure,				
	9) information system,				
	10) quality assurance system, and				
	11) cooperation				
30.6.1	There are accurate documents/data, including:				
	Data documents Acquisition of accredited status of all study programs by BAN-PT or Independent Accreditation Agency (LAM).				

Num	Aspects	√	X	Document Name	Description
	a. Number of study programs				
	b. Number of accredited study programs Superior				
	c. Number of accredited study programs Very good.				
	d. Number of accredited study programs Good.				
	e. Number of accredited study programs A.				
	f. Number of accredited study programs B.				
	g. Number of accredited study programs C.				
	h. Number of accredited study programs minimum (new study programs).				
	i. Number of study programs not accredited/expired.				
	Universities have a good information system good information system about lecturer data, including:	■	■		
	a. Number of permanent lecturers				
	b. Number of non-permanent lecturers				
	c. Functional position of permanent lecturer when TS				
	Number of publications in journals in the last 3 last year	■	■		
	a. Number of publications in national journals not accredited.				
	b. Number of publications in national journals accredited.				
	c. Number of publications in international journals international.				
	d. Jumlah publikasi di jurnal internasional bereputasi.				
	Data on lecturers' work includes:	■	■		
	a. Number of ISBN Books				
	b. Number of patents				
	c. Number of cited articles				
	d. Number of science and technology / art works				
	Student data documents in the last 5 last 5 years (TS-4 to TS)	■	■		
	a. Number of active students				
	b. Number of new students				
	c. Number of graduates				

Num	Aspects	√	X	Document Name	Description
	d. Number of international students				
	e. Number of students dropped out				
	Learning outcomes, effectiveness and productivity of education	■	■		
	a. Average GPA				
	b. Percentage of on-time graduation				
	c. Study success percentage				
	d. Student study period in the last 3 years for the program Doctoral/Applied Doctoral program				
	e. Student study period in the last 3 the last 3 years for applied Master/Master programs				
	f. Student study period in the last 3 the last 3 years for Bachelor's / Applied Bachelor' programs				
	g. Student study period in the last 3 years for the program Diploma program				
	Education staff data documents includes:	■	■		
	a. Number of tendiks for each unit				
	b. Education level of tendik				
30.6.2	There are documents/data that can be accounted for and proven to be effective in fulfilling the aspects of:	■	■		
	a. includes academic, financial, human resources, and facilities and infrastructure services. infrastructure (assets),				
	b. easily accessible by all work units within the scope of the institution,				
	c. all types of services have been integrated				
	d. evaluation and follow-up documents for system improvement information				
30.7.1	There is a document/policy on the development, management and utilization of information systems that include:	■	■		
	a. infrastructure and facilities Sufficient				
	b. management unit at institution level				
	c. data flow and authorization system				

Num	Aspects	√	X	Document Name	Description
	akses data				
	d. disaster recovery system.				
30.1 0.1	There are documents or reports on evaluation and follow-up of the implementation of guidelines/SOPs on information system standard				
	There is a user response document informatics services at Unesa				
	SUMMARY				

Document Availability		
Score :		
Description: Weighted score: 1 If the answer is 'Yes or (√)' 0 If the answer is 'No or (X)' Minimum score = 0 Maximum score = 79		
Criteria:	**FULL**	**NOT FULL**
Criteria**: FULL,** if score = 45-79 NOT FULL, if score ≤ 45		