

**INTERNAL QUALITY AUDIT REPORT STANDARD  
36 INTERNATIONAL ACCREDITATION**



**QUALITY ASSURANCE GROUP  
SURABAYA STATE UNIVERSITY  
2024**

## **Infrastructure Audit Report**

### **1. Objective**

1.1. This Internal Quality Audit standard aims to ensure the fulfillment of minimum criteria for international accreditation covering OBE curriculum standards and graduate profiles, study program specifications, Student-centered Learning, Teaching and Assessment, Teaching Staff, Learning Resources and Student Support, Information Management, Facilities and infrastructure and Quality Assurance. Each of these standards is broken down into several sub-standards that have been adjusted to the criteria required by several international accreditation institutions that have been recognized by the government.

### **2. Management Review Meeting Results (Previous Year)**

#### **2.1 Follow-up findings**

##### **S1 Economics**

1. There is no international analysis of study materials from scientific associations or standards from international institutions.
2. Curriculum restructuring has not been approved by the faculty senate
3. PEO has not been equipped with three criteria, namely academic, professional and attitude.
4. PEO has not synergized with graduate profiles and is analyzed continuously every 4 years
5. PEO has not been based on the results of PLO analysis for 4 years
6. PLO has not yet published the results of the evaluation of the KKNI material study, and international level associations
7. PLO achievement has not been analyzed and can be revised at least annually and by referring to the results of the PLO assessment evaluation.
8. The number of CU/ECTS has not been allocated according to the workload of the material content and recorded in the transcript, SKPI (Diploma Supplement) and RPS in the academic system.
9. Time allocation is in accordance with the workload calculations that have been determined by applicable standards or legislation.
10. The study program has not yet included a study program mission by writing clear study program specifications and is an advantage that can have certain competency value and be adaptive to global development.
11. The RPS has not been prepared by lecturers and the team of lecturers by showing the HOTS learning model/strategy that carries out problem-based learning, case study, project-based learning, inquiry and active learning strategies that are relevant to the OBE curriculum.
12. RPS has not fulfilled the aspects in point: HOTS learning model/strategy which implements problem-based learning, case study, project-based learning, inquiry and active learning strategy which are relevant to the OBE curriculum.
13. The Study Program has an appeal procedure for student assessments and has implemented this mechanism well.
14. There has not been a 10 percent increase in internship/lecturer exchange activities at home and abroad.

15. There has been no increase in recognition of the scientific work of study program lecturers through the Hirsch indexer (H) Scopus index/WOS impact factor > 80% of all study program lecturers
16. There is an increase in recognition of the scientific work of study program lecturers through the Sinta Score indexer > 80% of all study program lecturers.
17. There has not been a 10 percent increase in student mobility outside of Unesa or abroad
18. The Study Program does not yet have student internship activities abroad and specifically for the International Language Department, there is an increase in student internships abroad every year.
19. The ACADEMIC (CURRICULUM) study program website menu is not yet equipped with relevant documents.
20. The ACADEMIC (LECTURE) study program website menu is not yet equipped with relevant documents.
21. The study program website ACADEMIC GUIDELINES menu is not yet equipped with relevant documents
22. The study program website's RESEARCH & PUBLICATION menu is not yet equipped with relevant documents.
23. The STUDENT & ALUMNI study program website menu is not yet equipped with relevant documents
24. The FACILITIES study program website menu is not yet equipped with relevant documents.
25. The COLLABORATION study program website menu is not yet equipped with relevant documents

#### S1 Islamic Economics Study Program

1. Graduate competencies have not been completely separated into main, supporting, other and clearly formulated.
2. The curriculum restructuring document has been created but has not yet been approved by the faculty leadership and senate.
3. The PLO has not included the results of the evaluation of the study of materials from international level associations.
4. PLO mapping is not yet in the form of tables and graphs that can explain the relationship between PLO and courses.
5. The number of CU/ECTS allocated is in accordance with the workload of the material content and is recorded in the transcript, SKPI (Diploma Supplement) and RPS in the academic system.
6. Time allocation is in accordance with the workload calculations that have been determined by applicable standards or legislation.
7. The RPS is prepared by lecturers and a team of lecturers by showing HOTS learning models/strategies that carry out problem-based learning and case studies, but some RPS do not yet contain rubrics and assessment instruments for assignments, mid-term exams and final exams.
8. The Study Program has not carried out evaluations and adjustments to learning models/methods periodically (every year)
9. There have been no reports of a 10 percent increase in internship/lecturer exchange activities at home and abroad.
10. Study Programs and/or UPPS organize international seminars
11. There has been no increase in the number of international publications from year to year.

12. There has been no increase in recognition of the scientific work of study program lecturers through the Hirsch indexer (H) Scopus index/WOS impact factor > 80% of all study program lecturers
13. Evidence that there is an increase in recognition of the scientific work of study program lecturers through the Sinta Score indexer > 80% of all study program lecturers
14. The percentage of permanent lecturers in the PS who are members of international scientific professional organizations of 25% has not been met.
15. The Study Program does not yet have student internship activities abroad and specifically for the International Language Department, there is an increase in student internships abroad every year.
16. Mapping documents and regarding the distribution of domestic, foreign and disabled students are still in the form of data.
17. Research and publication data already exists but is not yet linked to the Department's SINTA, publications are not yet linked to study program journals.
18. The Study Program does not yet have a policy and mechanism for the development, replacement and management of learning and K3 facilities.
19. The study program does not yet have K3 guidelines/SOPs for operating learning equipment in the laboratory.
20. The Study Program has never been audited through an Internal Quality Audit within the scope of achieving PLO and PEO periodically (3-5 years after students graduate through an alumni user survey)
21. The Study Program has been audited through an Internal Quality Audit within the scope of fulfilling international accreditation criteria.
22. The Study Program does not yet have guidelines for implementing vigilance against academic fraud.
23. The Study Program does not yet have guidelines for maintaining an academic atmosphere in preventing intolerance and discrimination against students and staff.
24. The Study Program has not followed up in resolving all findings and recommendations in the international accreditation visitation report (PS with accreditation status with conditions/conditional/unconditional)
25. There is no income generation from UPPS and Study Programs in achieving strategic plans and missions through grants, private funds, or other income generated through innovative activities and collaboration.
26. The number of CU/ECTS allocated does not correspond to the workload of the material content and is recorded in the transcript, SKPI (Diploma Supplement) and RPS in the academic system.

### S1 Accounting

1. The Study Program has not carried out evaluations and adjustments to learning models/methods periodically (every year)
2. The Study Program has not carried out evaluations and adjustments to learning models/methods periodically (every year)
3. The Study Program does not yet have an appeal procedure for student assessments and has implemented this mechanism well.
4. At the Study Program and/or UPPS level, we have never held an international seminar
5. There has been no increase in the recognition of scientific work of study program lecturers through the Hirsch indexer (H) Scopus index/WOS impact factor > 80% of all study program lecturers (Lecturers who have an H-index are still 60%)

6. There has not been a 10 percent increase in student mobility outside of Unesa or abroad
7. The Study Program does not yet have mapping and documents regarding the distribution of domestic, foreign and disabled students.
8. There is no information on the study program website related to: Guest and Invited Lecturer Contains information on guest lecturers (national and international), lecturers of the Study Program who are guest lecturers outside Unesa. Academic Guideline and Thesis Writing Guideline c. INTELLECTUAL PROPERTY RIGHT (Link to SINTA Department) d. Information on Student Exchange e. Library f. Academic Collaboration
9. The Study Program has been audited through an Internal Quality Audit within the scope of PLO and PEO achievement but has not been carried out periodically (3-5 years after students graduate through an alumni user survey) (Last AMI 2019)
10. The Study Program does not yet have guidelines for implementing vigilance against academic fraud.
11. The Study Program does not yet have guidelines for maintaining an academic atmosphere in preventing intolerance and discrimination against students and staff.
12. The Study Program has not conducted a periodic survey of the suitability of the student's study load and followed up on the results report as a continuous improvement of the learning process.

#### S1 Business Education

1. The existence of international study material analysis from scientific associations or standards from international institutions. (there are no international associations yet)
2. PEO synergizes with graduate profiles and is analyzed continuously every 4 years (there are no PEO reports with graduate profiles yet)
3. PLO contains the results of the evaluation of the KKNI material study and international level associations (There is no PLO that contains the results of the evaluation of international level associations)
4. PLO evaluations are analyzed and can be revised at least annually and by referring to the results of the PLO assessment evaluation.
5. PLO has not been well accommodated in the mapped courses
6. The number of CU/ECTS allocated is in accordance with the workload of the material content (there has been no conversion of SKS to ECTS and there is no student workload)
7. There is no time allocation in accordance with the workload calculations that have been determined by the standards or legislation that has been set.
8. There are no additional specific descriptive competencies that can become special expertise competencies in the Unesa study program.
9. The assessment has not been adjusted to the CLO and sub CLO which are properly administered.
10. Evaluation and adjustment of learning models/methods has not been carried out periodically (every year)
11. There has not been a 10 percent increase in internship activities for lecturers at home and abroad
12. There have been no international seminar activities organized by the faculty
13. PT has adequate K3 facilities to support learning (does not yet have K3 SOP)
14. PT has policies and mechanisms for the development, replacement and management of learning and K3 facilities.
15. The study program does not yet have K3 guidelines/SOPs for operating learning equipment in the laboratory.

### **3 Actions taken**

Actions taken in accordance with the results of the 2023 RTM on international accreditation audits

### **4 Learning Monitoring Evaluation**

Based on the results of the International Accreditation Audit conducted on February 29, 2023 to March 8, 2023 at FEB UNESA. The following is a table of the results of the International Accreditation Audit:

Table 2. Recapitulation of Infrastructure Audit Results

Study program	No Standard	No Sub Standard	Sub Standard Name	No Aspect	Aspect Name
Accounting (Auditor Ika Diyah)	36. 1	A	The study program has an OBE-based curriculum that has a graduate profile, Program Education Objective (PEO), Program Learning Outcome (PLO).	A.6	Curriculum restructuring is done by creating an official document and having it approved by the faculty leadership and senate.
	36. 1	D	PLO which includes knowledge competencies, general skills and special skills and attitude skills, is made through in-depth analysis of graduate profiles, tracer results, KKNI study analysis, international association study analysis.	D.1	PLO contains the results of the evaluation of the KKNI material study and international level associations.
	36.2	A	The study program has study program specifications which can be seen in the mission, PEO and graduate profile.	A.1	The study program contains the study program mission by writing clear study program specifications and is an advantage that can have certain competency value and be adaptive to global development.

	36.3	A	<p><b>The study program has a Learning Plan with Learning Strategies and assessments based on outcome based education (OBE) which are formulated very clearly and can be evaluated.</b></p>	A.4	<p><b>The Study Program has validated the RPS in accordance with CLO and LLO and is well documented by the Study Program Curriculum and Academic System Team (Siakadu)</b></p>
	36.4	A	<p><b>PT and Faculties have international professional development for lecturers</b></p>	A.2	<p><b>There is a 10 percent increase in internship/lecturer exchange activities at home and abroad.</b></p>
	36.4	A	<p><b>PT and Faculties have international professional development for lecturers</b></p>	A.7	<p><b>There is an increase in the number of international publications from year to year.</b></p>
	36.4	A	<p><b>PT and Faculties have international professional development for lecturers</b></p>	A.10	<p><b>There is an increase in recognition of the scientific work of study program lecturers through the Hirsch indexer (H) Scopus index/WOS impact factor &gt; 80% of all study program lecturers</b></p>
	36.4	A	<p><b>PT and Faculties have international professional development for lecturers</b></p>	A.11	<p><b>There is an increase in recognition of the scientific work of study program lecturers through the Sinta Score indexer &gt; 80% of all study program lecturers.</b></p>

	36.7	C	Evaluation of internal stakeholders in supporting quality assurance	C.7	The Study Program has communicated the results of the implementation of Quality Assurance with internal and external stakeholders (lecturers, students, education staff, graduates, users, industry partners, and other partners) in a transparent and sustainable manner.
Islamic Economics (Auditor Nunik Dwi)	36. 1	A	The study program has an OBE-based curriculum that has a graduate profile, Program Education Objective (PEO), Program Learning Outcome (PLO).	A.3	The existence of international analysis of study materials from scientific associations or standards from international institutions.
	36.6	A	The Study Program has an updated website	A.5	ACADEMIC LECTURE1. Module Handbook Contains module handbook documents for all courses. 2. Portfolio Contains a portfolio of courses (starting from RPS, assignment assessment, UTS, UAS, to measuring PLO achievement). 3. Thesis Contains examples of Study Program theses (abstracts in English, samples)
	36.7	B	Higher education institutions implement an academic culture with integrity	B.2	The Study Program has guidelines for maintaining an academic atmosphere in preventing intolerance and discrimination against students and staff.

	36.7	C	Evaluation of internal stakeholders in supporting quality assurance	C.2	The Study Program has conducted analysis and follow-up of the results of student satisfaction measurements with the measurement results analyzed and followed up at least 2 times each semester, and used to improve the learning process and show improvements in learning outcomes.
	36.7	E	Fulfillment of international accreditation status	E.1	The Study Program has carried out follow-up actions in completing all findings and recommendations of the international accreditation visitation report (PS with accreditation status with conditions/conditional/unconditional)
	36.8	A	UPPS periodically monitors strategic plans through risk management.	A1	UPPS monitors progress in achieving strategic plans through the implementation of risk management and its mitigation on a regular basis.
	36.8	C	Management of funds by UPPS and Study Programs	C1	The existence of income generating from UPPS and Study Programs in achieving strategic plans and missions through grants, private funds, or other income generated through innovative activities and collaboration.
Economics (Auditor Rachma Indrarini)	36. 1	A	The study program has an OBE-based curriculum that has a graduate profile, Program Education Objective (PEO), Program Learning Outcome (PLO).	A.5	The curriculum formulation team at the Study Program has an official letter of assignment and carries out internal and external curriculum reviews.

	36. 1	D	PLO which includes knowledge competencies, general skills and special skills and attitude skills, is made through in-depth analysis of graduate profiles, tracer results, KKNI study analysis, international association study analysis.	D.1	PLO contains the results of the evaluation of the KKNI material study and international level associations.
	36. 1	D	PLO which includes knowledge competencies, general skills and special skills and attitude skills, is made through in-depth analysis of graduate profiles, tracer results, KKNI study analysis, international association study analysis.	D.5	PLO achievement is analyzed and can be revised at least annually and by referring to the results of the PLO assessment evaluation.
	36.3	A	The study program has a Learning Plan with Learning Strategies and assessments based on outcome based education (OBE) which are formulated very clearly and can be evaluated.	A.5	The Study Program has conducted evaluations and adjustments to learning models/methods periodically (every year).

	36.3	A	<p><b>The study program has a Learning Plan with Learning Strategies and assessments based on outcome based education (OBE) which are formulated very clearly and can be evaluated.</b></p>	A.7	<p><b>The study program periodically evaluates the courses offered in accordance with the PLO and assesses the achievement of PEO (3-5 years after students graduate through alumni user surveys).</b></p>
	36.4	A	<p><b>PT and Faculties have international professional development for lecturers</b></p>	A.2	<p><b>There is a 10 percent increase in internship/lecturer exchange activities at home and abroad.</b></p>
	36.4	A	<p><b>PT and Faculties have international professional development for lecturers</b></p>	A.5	<p><b>Study Programs and/or UPPS organize international seminars</b></p>
	36.5	A	<p><b>PT, Faculties and Study Programs support students in international activities to improve academic and non-academic skills.</b></p>	A.2	<p><b>The Study Program has student internship activities abroad and specifically for the International Language Department, there is an increase in student internships abroad every year.</b></p>

	36.6	A	The Study Program has an updated website	A.4	<p><b>ACADEMIC CURRICULUM</b></p> <p>1. Graduate Profile Contains Graduate Profiles of Study Program</p> <p>2. PEO (Program Educational Objective) Contains the PEO for each Study Program listed in the Summary Curriculum</p> <p>3. PLO (Program Learning Outcomes) Contains the PLO for each Study Program listed in the Summary Curriculum</p> <p>4. Linkage Between PEO and IQF Contains map information (linkage) between PEO and KKNI. Can be in the form of a table or chart.</p> <p>5. Linkage Between PEO and PLO Contains map information (linkage) between PEO and PLO. Can be in the form of a table or chart.</p> <p>6. Linkage Between PLO and Courses Contains map information (relationships) between PLO and Courses. Can be in the form of a table or chart.</p> <p>7. Curriculum Structure Contains information on the curriculum structure developed and implemented by Study Program</p> <p>8. Roadmap of Curriculum Contains the Study Program curriculum roadmap.</p> <p>9. PLO Achievement Contains information on PLO achievement.</p>
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	36.6	A	<b>The Study Program has an updated website</b>	A.5	<p><b>ACADEMIC LECTURE1. Module Handbook</b>  Contains module handbook documents for all courses.</p> <p>2. Portfolio  Contains a portfolio of courses (starting from RPS, assignment assessment, UTS, UAS, to measuring PLO achievement).</p> <p>3. Thesis  Contains examples of Study Program theses (abstracts in English, samples)</p>
	36.6	A	<b>The Study Program has an updated website</b>	A.6	<p><b>ACADEMIC GUIDELINES</b></p> <p>1. Academic Guidelines  Contains the Postgraduate Academic guidelines of Surabaya State University.</p> <p>2. Academic Calendar  Contains Academic Calendar</p> <p>3. Thesis Writing Guideline  Contains Thesis Writing Guide</p>
	36.6	A	<b>The Study Program has an updated website</b>	A.9	<p><b>FACILITIES</b></p> <p>1. Library (Link to Unesa library)</p> <p>2. Laboratories (link to each Study Program lab)</p> <p>3. Facilities Video (prepared video of facilities used by the Study Program in the continuity of its activities)</p>
	36.6	A	<b>The Study Program has an updated website</b>	A.10	<p><b>COLLABORATION</b></p> <p>1. Research Collaboration  Contains information on research collaborations conducted by the Study Program's HR. In addition, publications from various affiliates can also be presented as a form of research collaboration.</p> <p>2. Academic Collaboration  Contains academic collaboration information.</p>

	36.7	C	Evaluation of internal stakeholders in supporting quality assurance	C.3	<b>The Study Program has conducted periodic surveys on the suitability of students' study load and follow up on the results report as a continuous improvement of the learning process</b>
	36.7	C	Evaluation of internal stakeholders in supporting quality assurance	C.7	<b>The Study Program has communicated the results of the implementation of Quality Assurance with internal and external stakeholders (lecturers, students, education staff, graduates, users, industry partners, and other partners) in a transparent and sustainable manner.</b>
	36.7	E	Fulfillment of international accreditation status	E.1	The Study Program has carried out follow-up actions in completing all findings and recommendations of the international accreditation visitation report (PS with accreditation status with conditions/conditional/unconditional)
	36.8	A	UPPS periodically monitors strategic plans through risk management.	A1	UPPS monitors progress in achieving strategic plans through the implementation of risk management and its mitigation on a regular basis.
	36.8	C	Management of funds by UPPS and Study Programs	C1	The existence of income generating from UPPS and Study Programs in achieving strategic plans and missions through grants, private funds, or other income generated through innovative activities and collaboration.
Management (Auditor Merlyana Dwinda)	36. 1	A	The study program has an OBE-based curriculum that has a	D.1	PLO contains the results of the evaluation of the KKNI material study and international level associations.

			graduate profile, Program Education Objective (PEO), Program Learning Outcome (PLO).		
36.4	A	PT and Faculties have international professional development for lecturers	A.9	The Study Program has a mechanism for selecting, evaluating and promoting lecturers.	
36.4	A	PT and Faculties have international professional development for lecturers	A.14	The percentage of permanent lecturers at the PS who are members of international scientific professional organizations is 25%.	
36.5	A	PT, Faculties and Study Programs support students in international activities to improve academic and non- academic skills.	A.2	The Study Program has student internship activities abroad and specifically for the International Language Department, there is an increase in student internships abroad every year.	
Office Administration Education (Auditor Albrian Fiky P)	36.4	A	PT and Faculties have international professional development for lecturers	A.5	Study Programs and/or UPPS organize international seminars
Accounting Education (Auditor Novi Trisnawati)	36.4	A	PT and Faculties have international professional development for lecturers	A.2	There is a 10 percent increase in internship/lecturer exchange activities at home and abroad.

	36.4	A	PT and Faculties have international professional development for lecturers	A.5	Study Programs and/or UPPS organize international seminars
	36.4	A	PT and Faculties have international professional development for lecturers	A.14	The percentage of permanent lecturers at the PS who are members of international scientific professional organizations is 25%.
	36.8	C	Management of funds by UPPS and Study Programs	C1	The existence of income generating from UPPS and Study Programs in achieving strategic plans and missions through grants, private funds, or other income generated through innovative activities and collaboration.
Economic Education (Auditor Satwika Arya)	36.4	A	PT and Faculties have international professional development for lecturers	A.3	There was a 10 percent increase in international collaborative research
	36.4	A	PT and Faculties have international professional development for lecturers	A.5	Study Programs and/or UPPS organize international seminars

	36.6	A	<b>The Study Program has an updated website</b>	A.3	<p><b>STAFF</b>1. Lecturer Contains KBK (Expertise Group) in each Study Program, Staff Handbook, links to GC, Sinta, Scopus, ORCID) 2. Guest and Invited Lecturer Contains information on guest lecturers (national and international), lecturers of Study Programs who are guest lecturers outside Unesa. 3. Administration Staff Contains information on administrative staff who assist with Study Program activities.</p>
	36.6	A	<b>The Study Program has an updated website</b>	A.5	<p><b>ACADEMIC LECTURE</b>1. Module Handbook Contains module handbook documents for all courses. 2. Portfolio Contains a portfolio of courses (starting from RPS, assignment assessment, UTS, UAS, to measuring PLO achievement). 3. Thesis Contains examples of Study Program theses (abstracts in English, samples)</p>

	36.6	A	<b>The Study Program has an updated website</b>	A.6	<p><b>ACADEMIC GUIDELINES</b></p> <p>1. Academic Guideline Contains the Postgraduate Academic guidelines of Surabaya State University</p> <p>2. Academic Calendar Contains Academic Calendar</p> <p>3. Thesis Writing Guideline Contains Thesis Writing Guide</p>
	36.6	A	<b>The Study Program has an updated website</b>	A.8	<p><b>STUDENTS &amp; ALUMNI</b></p> <p>1. Students Contains student activities (mobility, for example student exchange or short courses, achievements, for example student achievements such as best presenter or competition winner, scholarships)</p> <p>2. International Students Contains efforts to bring in students from abroad, sandwich activities, etc.</p> <p>3. Alumni Contains alumni information and Tracer Study Reports</p>
	36.6	A	<b>The Study Program has an updated website</b>	A.10	<p><b>COLLABORATION</b></p> <p>1. Research Collaboration Contains information on research collaborations conducted by the Study Program's HR. In addition, publications from various affiliates can also be presented as a form of research collaboration.</p> <p>2. Academic Collaboration Contains academic collaboration information.</p>

Business Education (Auditor Rachma Indrarini)	36. 1	A	<p><b>The study program has an OBE-based curriculum that has a graduate profile, Program Education Objective (PEO), Program Learning Outcome (PLO).</b></p>	A.3	<p><b>The existence of international analysis of study materials from scientific associations or standards from international institutions.</b></p>
	36. 1	A	<p><b>The study program has an OBE-based curriculum that has a graduate profile, Program Education Objective (PEO), Program Learning Outcome (PLO).</b></p>	D.1	<p><b>PLO contains the results of the evaluation of the KKNI material study and international level associations.</b></p>
	36. 1	D	<p><b>PLO which includes knowledge competencies, general skills and special skills and attitude skills, is made through in-depth analysis of graduate profiles, tracer results, KKNI study analysis, association study analysis.</b></p>	D.5	<p><b>PLO achievement is analyzed and can be revised at least annually and by referring to the results of the PLO assessment evaluation.</b></p>
	36.3	A	<p><b>The study program has a Learning Plan with Learning Strategies and assessments based on</b></p>	A.5	<p><b>The Study Program has conducted evaluations and adjustments to learning models/methods periodically (every year).</b></p>

			<b>outcome based education (OBE) which are formulated very clearly and can be evaluated.</b>		
	<b>36.4</b>	<b>A</b>	<b>PT and Faculties have international professional development for lecturers</b>	<b>A.5</b>	<b>Study Programs and/or UPPS organize international seminars</b>
	<b>36.7</b>	<b>E</b>	<b>Fulfillment of international accreditation status</b>	<b>E.1</b>	<b>The Study Program has carried out follow-up actions in completing all findings and recommendations of the international accreditation visitation report (PS with accreditation status with conditions/conditional/unconditional)</b>
	<b>36.8</b>	<b>C</b>	<b>Management of funds by UPPS and Study Programs</b>	<b>C1</b>	<b>The existence of income generating from UPPS and Study Programs in achieving strategic plans and missions through grants, private funds, or other income generated through innovative activities and collaboration.</b>
<b>Study program</b>	<b>No Standard</b>	<b>No Sub Standard</b>	<b>Sub Standard Name</b>	<b>No Aspect</b>	<b>Aspect Name</b>
<b>Accounting (Auditor Ika Diyah)</b>	<b>36. 1</b>	<b>A</b>	<b>The study program has an OBE-based curriculum that has a graduate profile, Program Education Objective (PEO),</b>	<b>A.6</b>	<b>Curriculum restructuring is done by creating an official document and having it approved by the faculty leadership and senate.</b>

		Program Learning Outcome (PLO).			
36. 1	D	PLO which includes knowledge competencies, general skills and special skills and attitude skills, is made through in-depth analysis of graduate profiles, tracer results, KKNI study analysis, international association study analysis.	D.1	PLO contains the results of the evaluation of the KKNI material study and international level associations.	
36.2	A	The study program has study program specifications which can be seen in the mission, PEO and graduate profile.	A.1	The study program contains the study program mission by writing clear study program specifications and is an advantage that can have certain competency value and be adaptive to global development.	
36.3	A	The study program has a Learning Plan with Learning Strategies and assessments based on outcome based education (OBE)	A.4	The Study Program has validated the RPS in accordance with CLO and LLO and is well documented by the Study Program Curriculum and Academic System Team (Siakadu)	

			<b>which are formulated very clearly and can be evaluated.</b>		
36.4	A	<b>PT and Faculties have international professional development for lecturers</b>	A.2	<b>There is a 10 percent increase in internship/lecturer exchange activities at home and abroad.</b>	
36.4	A	<b>PT and Faculties have international professional development for lecturers</b>	A.7	<b>There is an increase in the number of international publications from year to year.</b>	
36.4	A	<b>PT and Faculties have international professional development for lecturers</b>	A.10	<b>There is an increase in recognition of the scientific work of study program lecturers through the Hirsch indexer (H) Scopus index/WOS impact factor &gt; 80% of all study program lecturers</b>	
36.4	A	<b>PT and Faculties have international professional development for lecturers</b>	A.11	<b>There is an increase in recognition of the scientific work of study program lecturers through the Sinta Score indexer &gt; 80% of all study program lecturers.</b>	
36.7	C	<b>Evaluation of internal stakeholders in supporting quality assurance</b>	C.7	<b>The Study Program has communicated the results of the implementation of Quality Assurance with internal and external stakeholders (lecturers, students, education staff, graduates, users, industry partners, and other</b>	

					<b>partners) in a transparent and sustainable manner.</b>
Islamic Economics (Auditor Nunik Dwi)	<b>36. 1</b>	<b>A</b>	<b>The study program has an OBE-based curriculum that has a graduate profile, Program Education Objective (PEO), Program Learning Outcome (PLO).</b>	<b>A.3</b>	<b>The existence of international analysis of study materials from scientific associations or standards from international institutions.</b>
	<b>36.6</b>	<b>A</b>	<b>The Study Program has an updated website</b>	<b>A.5</b>	<b>ACADEMIC LECTURE1. Module Handbook Contains module handbook documents for all courses. 2. Portfolio Contains a portfolio of courses (starting from RPS, assignment assessment, UTS, UAS, to measuring PLO achievement). 3. Thesis Contains examples of Study Program theses (abstracts in English, samples)</b>
	<b>36.7</b>	<b>B</b>	<b>Higher education institutions implement an academic culture with integrity</b>	<b>B.2</b>	<b>The Study Program has guidelines for maintaining an academic atmosphere in preventing intolerance and discrimination against students and staff.</b>

	36.7	C	Evaluation of internal stakeholders in supporting quality assurance	C.2	The Study Program has conducted analysis and follow-up of the results of student satisfaction measurements with the measurement results analyzed and followed up at least 2 times each semester, and used to improve the learning process and show improvements in learning outcomes.
	36.7	E	Fulfillment of international accreditation status	E.1	The Study Program has carried out follow-up actions in completing all findings and recommendations of the international accreditation visitation report (PS with accreditation status with conditions/conditional/unconditional)
	36.8	A	UPPS periodically monitors strategic plans through risk management.	A1	UPPS monitors progress in achieving strategic plans through the implementation of risk management and its mitigation on a regular basis.
	36.8	C	Management of funds by UPPS and Study Programs	C1	The existence of income generating from UPPS and Study Programs in achieving strategic plans and missions through grants, private funds, or other income generated through innovative activities and collaboration.
Economics (Auditor Rachma Indrarini)	36. 1	A	The study program has an OBE-based curriculum that has a graduate profile, Program Education	A.5	The curriculum formulation team at the Study Program has an official letter of assignment and carries out internal and external curriculum reviews.

		Objective (PEO), Program Learning Outcome (PLO).			
36. 1	D	PLO which includes knowledge competencies, general skills and special skills and attitude skills, is made through in-depth analysis of graduate profiles, tracer results, KKNI study analysis, international association study analysis.	D.1	PLO contains the results of the evaluation of the KKNI material study and international level associations.	
36. 1	D	PLO which includes knowledge competencies, general skills and special skills and attitude skills, is made through in-depth analysis of graduate profiles, tracer results, KKNI study analysis, international association study analysis.	D.5	PLO achievement is analyzed and can be revised at least annually and by referring to the results of the PLO assessment evaluation.	

	<b>36.3</b>	<b>A</b>	<b>The study program has a Learning Plan with Learning Strategies and assessments based on outcome based education (OBE) which are formulated very clearly and can be evaluated.</b>	<b>A.5</b>	<b>The Study Program has conducted evaluations and adjustments to learning models/methods periodically (every year).</b>
	<b>36.3</b>	<b>A</b>	<b>The study program has a Learning Plan with Learning Strategies and assessments based on outcome based education (OBE) which are formulated very clearly and can be evaluated.</b>	<b>A.7</b>	<b>The study program periodically evaluates the courses offered in accordance with the PLO and assesses the achievement of PEO (3-5 years after students graduate through alumni user surveys).</b>
	<b>36.4</b>	<b>A</b>	<b>PT and Faculties have international professional development for lecturers</b>	<b>A.2</b>	<b>There is a 10 percent increase in internship/lecturer exchange activities at home and abroad.</b>
	<b>36.4</b>	<b>A</b>	<b>PT and Faculties have international professional development for lecturers</b>	<b>A.5</b>	<b>Study Programs and/or UPPS organize international seminars</b>

	<b>36.5</b>	<b>A</b>	<b>PT, Faculties and Study Programs support students in international activities to improve academic and non-academic skills.</b>	<b>A.2</b>	<b>The Study Program has student internship activities abroad and specifically for the International Language Department, there is an increase in student internships abroad every year.</b>
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	<b>36.6</b>	<b>A</b>	<b>The Study Program has an updated website</b>	<b>A.4</b>	<p><b>ACADEMIC CURRICULUM1. Graduate Profile</b></p> <p><b>Contains Graduate Profiles of Study</b></p> <p><b>Program 2. PEO (Program Educational Objective)</b></p> <p><b>Contains the PEO for each Study Program listed in the Summary</b></p> <p><b>Curriculum 3. PLO (Program Learning Outcomes)</b></p> <p><b>Contains the PLO for each Study Program listed in the Summary</b></p> <p><b>Curriculum 4. Linkage Between PEO and IQF</b></p> <p><b>Contains map information (linkage) between PEO and KKNI. Can be in the form of a table or chart.</b></p> <p><b>5. Linkage Between PEO and PLO</b></p> <p><b>Contains map information (linkage) between PEO and PLO. Can be in the form of a table or chart.</b></p> <p><b>6. Linkage Between PLO and Courses</b></p> <p><b>Contains map information (relationships) between PLO and Courses. Can be in the form of a table or chart.</b></p> <p><b>7. Curriculum Structure</b></p> <p><b>Contains information on the curriculum structure developed and implemented by Study Program</b></p> <p><b>8. Roadmap of Curriculum</b></p> <p><b>Contains the Study Program</b></p>
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					<p><b>curriculum roadmap.</b></p> <p>9. PLO Achievement</p> <p>Contains information on PLO achievement.</p>
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	<b>36.6</b>	<b>A</b>	<b>The Study Program has an updated website</b>	<b>A.5</b>	<p><b>ACADEMIC LECTURE</b>  <b>1. Module Handbook</b>  <b>Contains module handbook documents for all courses.</b></p> <p>2. Portfolio  Contains a portfolio of courses (starting from RPS, assignment assessment, UTS, UAS, to measuring PLO achievement).</p> <p>3. Thesis  Contains examples of Study Program theses (abstracts in English, samples)</p>
	<b>36.6</b>	<b>A</b>	<b>The Study Program has an updated website</b>	<b>A.6</b>	<p><b>ACADEMIC GUIDELINES</b></p> <p>1. Academic Guidelines  Contains the Postgraduate Academic guidelines of Surabaya State University</p> <p>2. Academic Calendar  Contains Academic Calendar</p> <p>3. Thesis Writing Guideline  Contains Thesis Writing Guide</p>
	<b>36.6</b>	<b>A</b>	<b>The Study Program has an updated website</b>	<b>A.9</b>	<p><b>FACILITIES</b></p> <p>1. Library (Link to Unesa library)</p> <p>2. Laboratories (link to each Study Program lab)</p> <p>3. Facilities Video (prepared video of facilities used by the Study Program in the continuity of its activities)</p>

	<b>36.6</b>	<b>A</b>	<b>The Study Program has an updated website</b>	<b>A.10</b>	<p><b>COLLABORATION1. Research Collaboration</b></p> <p>Contains information on research collaborations conducted by the Study Program's HR. In addition, publications from various affiliates can also be presented as a form of research collaboration.</p> <p>2. Academic Collaboration</p> <p>Contains academic collaboration information.</p>
	<b>36.7</b>	<b>C</b>	<b>Evaluation of internal stakeholders in supporting quality assurance</b>	<b>C.3</b>	<p><b>The Study Program has conducted periodic surveys on the suitability of students' study load and follow up on the results report as a continuous improvement of the learning process</b></p>
	<b>36.7</b>	<b>C</b>	<b>Evaluation of internal stakeholders in supporting quality assurance</b>	<b>C.7</b>	<p><b>The Study Program has communicated the results of the implementation of Quality Assurance with internal and external stakeholders (lecturers, students, education staff, graduates, users, industry partners, and other partners) in a transparent and sustainable manner.</b></p>
	<b>36.7</b>	<b>E</b>	<b>Fulfillment of international accreditation status</b>	<b>E.1</b>	<p><b>The Study Program has carried out follow-up actions in completing all findings and recommendations of the international accreditation visitation report (PS with accreditation status</b></p>

					<b>with conditions/conditional/unconditional)</b>
	<b>36.8</b>	<b>A</b>	<b>UPPS periodically monitors strategic plans through risk management.</b>	<b>A1</b>	<b>UPPS monitors progress in achieving strategic plans through the implementation of risk management and its mitigation on a regular basis.</b>
	<b>36.8</b>	<b>C</b>	<b>Management of funds by UPPS and Study Programs</b>	<b>C1</b>	<b>The existence of income generating from UPPS and Study Programs in achieving strategic plans and missions through grants, private funds, or other income generated through innovative activities and collaboration.</b>
Management (Auditor Merlyana Dwinda)	<b>36. 1</b>	<b>A</b>	<b>The study program has an OBE-based curriculum that has a graduate profile, Program Education Objective (PEO), Program Learning Outcome (PLO).</b>	<b>D.1</b>	<b>PLO contains the results of the evaluation of the KKNI material study and international level associations.</b>
	<b>36.4</b>	<b>A</b>	<b>PT and Faculties have international professional development for lecturers</b>	<b>A.9</b>	<b>The Study Program has a mechanism for selecting, evaluating and promoting lecturers.</b>
	<b>36.4</b>	<b>A</b>	<b>PT and Faculties have international professional</b>	<b>A.14</b>	<b>The percentage of permanent lecturers at the PS who are members of</b>

			<b>development for lecturers</b>		<b>international scientific professional organizations is 25%.</b>
	<b>36.5</b>	<b>A</b>	<b>PT, Faculties and Study Programs support students in international activities to improve academic and non-academic skills.</b>	<b>A.2</b>	<b>The Study Program has student internship activities abroad and specifically for the International Language Department, there is an increase in student internships abroad every year.</b>
Office Administration Education (Auditor Albrian Fiky P)	<b>36.4</b>	<b>A</b>	<b>PT and Faculties have international professional development for lecturers</b>	<b>A.5</b>	<b>Study Programs and/or UPPS organize international seminars</b>
Accounting Education (Auditor Novi Trisnawati)	<b>36.4</b>	<b>A</b>	<b>PT and Faculties have international professional development for lecturers</b>	<b>A.2</b>	<b>There is a 10 percent increase in internship/lecturer exchange activities at home and abroad.</b>
	<b>36.4</b>	<b>A</b>	<b>PT and Faculties have international professional development for lecturers</b>	<b>A.5</b>	<b>Study Programs and/or UPPS organize international seminars</b>
	<b>36.4</b>	<b>A</b>	<b>PT and Faculties have international professional development for lecturers</b>	<b>A.14</b>	<b>The percentage of permanent lecturers at the PS who are members of international scientific professional organizations is 25%.</b>

	<b>36.8</b>	<b>C</b>	<b>Management of funds by UPPS and Study Programs</b>	<b>C1</b>	<b>The existence of income generating from UPPS and Study Programs in achieving strategic plans and missions through grants, private funds, or other income generated through innovative activities and collaboration.</b>
Economic Education (Auditor Satwika Arya)	<b>36.4</b>	<b>A</b>	<b>PT and Faculties have international professional development for lecturers</b>	<b>A.3</b>	<b>There was a 10 percent increase in international collaborative research</b>
	<b>36.4</b>	<b>A</b>	<b>PT and Faculties have international professional development for lecturers</b>	<b>A.5</b>	<b>Study Programs and/or UPPS organize international seminars</b>
	<b>36.6</b>	<b>A</b>	<b>The Study Program has an updated website</b>	<b>A.3</b>	<b>STAFF1. Lecturer Contains KBK (Expertise Group) in each Study Program, Staff Handbook, links to GC, Sinta, Scopus, ORCID) 2. Guest and Invited Lecturer Contains information on guest lecturers (national and international), lecturers of Study Programs who are guest lecturers outside Unesa. 3. Administration Staff Contains information on administrative staff who assist with Study Program activities.</b>

	<b>36.6</b>	<b>A</b>	<b>The Study Program has an updated website</b>	<b>A.5</b>	<b>ACADEMIC LECTURE</b> <b>1. Module Handbook</b> <b>Contains module handbook documents for all courses.</b> <b>2. Portfolio</b> <b>Contains a portfolio of courses (starting from RPS, assignment assessment, UTS, UAS, to measuring PLO achievement).</b> <b>3. Thesis</b> <b>Contains examples of Study Program theses (abstracts in English, samples)</b>
	<b>36.6</b>	<b>A</b>	<b>The Study Program has an updated website</b>	<b>A.6</b>	<b>ACADEMIC GUIDELINES</b> <b>1. Academic Guideline</b> <b>Contains the Postgraduate Academic guidelines of Surabaya State University</b> <b>2. Academic Calendar</b> <b>Contains Academic Calendar</b> <b>3. Thesis Writing Guideline</b> <b>Contains Thesis Writing Guide</b>

	36.6	A	The Study Program has an updated website	A.8	<p><b>STUDENTS &amp; ALUMNI</b>1. Students Contains student activities (mobility, for example student exchange or short courses, achievements, for example student achievements such as best presenter or competition winner, scholarships) 2. International Students Contains efforts to bring in students from abroad, sandwich activities, etc. 3. Alumni Contains alumni information and Tracer Study Reports</p>
	36.6	A	The Study Program has an updated website	A.10	<p><b>COLLABORATION</b>1. Research Collaboration Contains information on research collaborations conducted by the Study Program's HR. In addition, publications from various affiliates can also be presented as a form of research collaboration.2. Academic Collaboration Contains academic collaboration information.</p>
Business Education (Auditor Rachma Indrarini)	36. 1	A	The study program has an OBE-based curriculum that has a graduate profile, Program Education Objective (PEO),	A.3	The existence of international analysis of study materials from scientific associations or standards from international institutions.

			<b>Program Learning Outcome (PLO).</b>		
36. 1	A	The study program has an OBE-based curriculum that has a graduate profile, Program Education Objective (PEO), Program Learning Outcome (PLO).	D.1	PLO contains the results of the evaluation of the KKNI material study and international level associations.	
36. 1	D	PLO which includes knowledge competencies, general skills and special skills and attitude skills, is made through in-depth analysis of graduate profiles, tracer results, KKNI study analysis, association study analysis.	D.5	PLO achievement is analyzed and can be revised at least annually and by referring to the results of the PLO assessment evaluation.	
36.3	A	The study program has a Learning Plan with Learning Strategies and assessments based on outcome based education (OBE)	A.5	<b>The Study Program has conducted evaluations and adjustments to learning models/methods periodically (every year).</b>	

			<b>which are formulated very clearly and can be evaluated.</b>		
36.4	A	PT and Faculties have international professional development for lecturers	A.5	Study Programs and/or UPPS organize international seminars	
36.7	E	Fulfillment of international accreditation status	E.1	The Study Program has carried out follow-up actions in completing all findings and recommendations of the international accreditation visitation report (PS with accreditation status with conditions/conditional/unconditional)	
36.8	C	Management of funds by UPPS and Study Programs	C1	The existence of income generating from UPPS and Study Programs in achieving strategic plans and missions through grants, private funds, or other income generated through innovative activities and collaboration.	

\*Attachment of audit results and other relevant documents

The conclusions of the results of Learning Monitoring are as follows:

The data above represents the number of non-conformities, follow-up plans and completion targets.

## 5 Controlling KTS Findings Through Management Review Meetings

### Minutes of Management Review Meeting (RTM)

Date and Place	:	Thursday, March 27, 2024, G6 Meeting Room FEB Unesa
RTM Agenda	:	International Accreditation Audit Results
RTM Participants	:	1. Dean 2. Vice Dean 1 3. Vice Dean 2 4. Coordinator of Environmental Study Program FEB 5. GPM 6. UPM FEB Environmental Study Program

#### Problem:

1. There are still findings from several study programs related to the completeness of international accreditation
2. lack of internationalization activities, especially in the exchange of lecturers/lecturer internships at universities abroad
3. Faculty and study program websites are not yet complete

#### Root cause of the Problem:

1. Some documents are not yet available
2. There is no cooperation for lecturer exchange at universities abroad.
3. complete data on the web

#### Solution to problem:

1. complete documents that are not yet available
2. carry out international cooperation with more activities
3. complete the data on the web

#### RTM Conclusion:

1. There are several problems in each study program and some documents are not yet available.
2. Any issues with the curriculum audit will be resolved by April 2024.
3. Those responsible for completion are the Dean, WD1 and WD 2

#### Improvement and Follow Up

There needs to be monitoring from sector two to carry out the procurement of facilities and infrastructure in accordance with existing guidelines.

## Documentation of International Accreditation Audit Implementation



## RTM Implementation Documentation

