

SPMI QUALITY STANDARD ACHIEVEMENT REPORT
STANDARDS 17 - 24
COMMUNITY SERVICE AUDIT



QUALITY ASSURANCE AGENCY
SURABAYA STATE UNIVERSITY
2023

1. PURPOSE

Research standard audits (9-16) have the main objective, namely measuring the achievement/ implementation of standards related to the PkM roadmap, PkM results, PkM processes, PkM implementers, PkM facilities and infrastructure, PkM management, and PkM funding and financing.

2. MANAGEMENT REVIEW MEETING RESULTS (PREVIOUS YEAR)

2.1 Follow-up findings

1. The study program does not analyze the results of PkM activities with the achievement of study program standards and the PkM roadmap for lecturers and students
2. There is no data on the use of PkM results from permanent lecturers who are used in learning at least three PkM results each year
3. There is no use of PkM results from permanent lecturers who are used in learning at least three PkM results every year
4. There are no documents on the use of facilities and infrastructure for PkM activities in the study program
5. The road map that covers the PKM agenda for lecturers and students has not been updated. last 2021

2.2 Actions taken

1. Analyze the results of PkM activities with the achievement of study program standards and the PkM roadmap for lecturers and students
2. Develop research and PKM SOPs starting from preparation, monitoring and evaluation and evaluation
3. Make a data recap of the utilization of permanent lecturers' PkM results used in learning at least three PkM results in each year
4. Make a recap of data on the use of permanent lecturers' PkM results used in learning at least three PkM results in each year
5. There has been use of the Faculty Building and Wifi for preparing PKM proposals and reports
6. Prepare a 2022 Update Roadmap

3. EVALUATE STANDARDS 31, 34, and 35

Based on the results of the Community Service Audit (PKM) carried out on Monday - Tuesday, November 6 - 14, 2023 at the work unit of the Faculty of Economics and Business, Unesa. Below is a table of the results of the PKM Audit at the work unit of the Faculty of Economics and Business:

Table 3.1 Audit Results of the Faculty of Economics and Business

Study program	Findings	Completion	Date Completion	Insurer Answer
S2 EDUCATION ECONOMY	There were no findings on PKM Audit			

Study program	Findings	Completion	Date Completion	Insurer Answer
S2 ACCOUNTING	<p>1. less than 25% of PkM results are used in learning</p> <p>2. It doesn't exist yet</p> <p>Learning Activities</p> <p>from the results of PkM activities for lecturers and staff</p> <p>education and students at least</p> <p>a number of lecturers on three years</p>	<p>1. enter pkm results in learning</p> <p>2. Enter pkm results to in the RPS of the eye studying</p>	31 December 2023	Coordinating program
MASTER OF MANAGEMENT	There were no findings on PKM Audit			
S1 EDUCATION ECONOMY	There were no findings on PKM Audit			
S1 EDUCATION ACCOUNTANCY	There were no findings on PKM Audit			
S1 EDUCATION BUSINESS	There were no findings on PKM Audit			
S1 EDUCATION ADMINISTRATION OFFICE	There were no findings on PKM Audit			
S1 MANAGEMENT	There were no findings on PKM Audit			
S1 ACCOUNTING	There were no findings on PKM Audit			
S1 ECONOMICS ISLAM	There were no findings on PKM Audit			
S1 ECONOMICS	There were no findings on PKM Audit			

Study program	Findings	Completion	Date Completion	Insurer Answer
S1 BUSINESS DIGITAL	<p>1. PKM results have not been used in learning appropriate industry with his field</p> <p>2. It doesn't exist yet</p> <p>There are documents use of facilities and infrastructure for PkM activities in the study program</p>	<p>1 Enter pkm results to in the RPS of the eye studying</p> <p>2 Enter document use sarpras</p>	November 29 2023	Coordinating program

The conclusions of the PKM Audit results are as follows:

1. Most of the time there are no findings related to PKM audits in study programs
2. In one study program, less than 25% of PkM results are used in learning
3. There is one study program. There are no learning activities from the results of PkM activities for lecturers, education staff and students for at least a number of lecturers in three years.
4. One PKM Results Study Program has not been used in industrial learning appropriate to its field
5. One study program. There are no documents on the use of facilities and infrastructure for PkM activities in the study program

4. CONTROLLING KTS FINDINGS THROUGH MANAGEMENT REVIEW MEETINGS

Minutes of Management Review Meeting (RTM)

Date and Place : November 23 2023 at FEB Unesa

RTM agenda : 1. PKM Audit

RTM participants : 1. Dean

2. Deputy Dean 1

3. Deputy Dean 2

4. Coordination of study programs

5. GPM

6. UPM

4.1. Problem:

1. Most of the time there are no findings related to PKM audits in study programs
2. In one study program, less than 25% of PkM results are used in learning
3. There is one study program. There are no learning activities from the results of PkM activities for lecturers, education staff and students for at least a number of lecturers in three years.
4. One PKM Results Study Program has not been used in industrial learning appropriate to its field
5. One study program. There are no documents on the use of facilities and infrastructure for PkM activities in the study program

4.2. Root cause of Problem:

1. PkM results have not been used in learning
2. There is no collaboration with industry
3. There are no documents on the use of facilities and infrastructure for PKM activities

4.3. Solution to problem:

1. Enter the PKM results in the course RPS
2. Will carry out collaboration with industries related to PKM
3. Will create documents on the use of facilities and infrastructure for PKM activities

4.4. Problem Resolution Plan and Responsible Person:

The PKM audit and research maximum completion will be carried out in December 2023 with the person responsible being the Coordinating Program and UPM

4.5. RTM Conclusion:

1. There are several problems in the PKM audit
2. Every problem must be resolved no later than December 2023

3. The person responsible for completion is the Coordinator of the Study Program

5. Improvement and Follow-up

There needs to be monitoring of the study program to implement PKM in accordance with existing guidelines


* Cross the unnecessary ones

DOCUMENTATION OF DEVOTION AUDIT IMPLEMENTATION COMMUNITY (PKM)

Documentation for the Implementation of Community Service Audits (PKM) consists of: 1.

Completed Instruments that have been signed by the Auditor and Auditee

- a. Form 1. Document completeness checklist

	SURABAYA STATE UNIVERSITY				No. 9 – 16 – PKM-Rev02			
	QUALITY ASSURANCE AGENCY Unesa Rectorate Building, Lidah Campus, Surabaya							
INTERNAL QUALITY AUDITS COMMUNITY SERVICE								
Audition					Audit Stage			
Dr. Rohmawati Kusumaningtias SE., Ak., MSA								
Location		Scope			Audit Date			
G5 Building, Study Program Lecturer Room S1 Accounting					11-10-2023			
Audit Deputy		Chief Auditor			Member Auditor			
1. Insyirah Putikadea, SE, MA 2. Mariana, S.Pd., MA		Novi Trisnawati, S.Pd., M.Pd			1. 2.			
Distribution		Audition		Auditors		BPM		files

1.RESULTS OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
17.1 LPPM has results guide devotion to society which apply knowledge knowledge and technology.	There is a guide resulting from community service that applies science and technology.				
	There are minimum criteria for community service results that implement, practice and cultivate one aspect: a.education, b.Science, c.science, d.technology, e.sport, f.literature, and art				
17.2 LPPM strive for results devotion to community addressed for completion problems encountered public.	There are minimum criteria for acceptable results of community service solving problems faced by society through: a) use of appropriate technology, more than 17% b) development of education, science, science, technology, sports, literature and arts by 25% c) development of teaching materials or training modules by more than 25%				
17.3 Higher Education have a policy	There are more than 7 prototype works per year that can be used by industry				

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
to produce a prototype work industry	results of PkM activities				
17.4 Study Program carry out the analysis results of PkM activities	The study program analyzes the results of PkM activities with the achievement of study program standards and the PkM roadmap for lecturers and students	√		Study Program Roadmap: https://drive.google.com/file/d/1EGEfD1hqKnAgqyjR9QWp3UfsCsGrj6wp/view?usp=drive_link Conformity analysis https://docs.google.com/spreadsheets/d/1_d6Bsez7YaSsAmorwD6bcery-yvkIzIq/edit?usp=sharing&ouid=108291060595485582656&rtpof=true&sd=true e	
	More than 25% of PkM results are used in learning	√		PKM material used for learning https://drive.google.com/drive/folders/1Ba2mjaW04aFEvpsC2-P_ThF4IAK9pq9j?usp=sharing	
	There are more than 25% of PkM results involving students	√		Progress report https://drive.google.com	

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
				/drive/folders/1Ba2mjaW04aFEvpsC2-P_ThF4IAK9pq9j?usp=sharing	

2.CONTENTS OF COMMUNITY DEVOTION

STANDARDS/ITEMS	QUESTIONS (INDICATORS)	RESULTS	DOCUMENT	NOTES
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QUALITY/REFERENCE		OBSERVATION			SPECIAL
		THERE IS	NO		
18.1 LPPM and Study Program have a road map, standards and guidelines implementation of PkM	There are road map policy documents, standards and guidelines for implementing PkM in LPPM and study programs that can be used to guarantee the quality of PkM content	✓		Roadmap https://drive.google.com/file/d/1EGEfD1hqKnAggyjR9QWp3UfsCsGrj6wp/view?usp=drive_link Progress report: https://drive.google.com/drive/folders/1Ba2mjaW04aFEvpsC2-P_ThF4IAK9pq9j?usp=sharing	
18.2 LPPM strive for Content devotion to society refers on needs public	There is an increase in community service results originating from research results by 30% every year				
	There is an increase in the number of PkM who are able to solve problems and apply appropriate technology by 35% every year				
	There is an increase in the number of PkM implemented directly by DU/DI, the community or the government by 35% every year.				
18.3 LPPM has guidelines regarding Content devotion to society has	<ul style="list-style-type: none"> • There is an increase in the benefits felt by the community from community service activities through user responses • There is an increase in the achievement of rights 				

depth and breadth of material	intellectual property 35% annually				
	There is an evaluation of the map regarding the direction of development of the content of community service at PT				

3.COMMUNITY SERVICE PROCESS

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
19.1 LPPM has Process guide devotion to society consists of planning, implementation, and activity reporting according to those rules applies	There are guidelines that guide compliance with the Unesa LPPM Abdimas Strategic Plan through the stages: proposal submission, implementation, and reporting in accordance with the applicable guidebook				
	There is monitoring and evaluation of implementation results, and reporting in accordance with the applicable guidebook				
19.2 LPPM has PkM Form guide that can be done	Forms of community service activities can take the form of: <ul style="list-style-type: none"> • service to the community; • application of science, technology, sports, literature and arts according to their field of expertise; • increasing community capacity; • community empowerment 				

19.3 LPPM has Process guide implementation of PkM meet the standards set	<ul style="list-style-type: none"> The PkM implementation process should meet standards of quality, work safety, health, comfort and security for implementers, the community, the environment, and involve students from start to finish 				
	There is a quality standard document for implementing PkM which is reviewed on an ongoing basis				
	There is monitoring and evaluation of PkM implementation based on established standards				
19.4 LPPM has PkM Process guide by students who targeted and evaluated	The student PkM process is carried out in a programmed and directed manner in accordance with the applicable guidebook				
	There is a quality standard document for the implementation of student PkM which is reviewed continuously				
	There is monitoring and evaluation of the implementation of student PkM based on established standards				
19.5 PkM Activities lecturers, staff education and mandatory students implemented in industry and learning at PT and working on it patent rights management	There are learning activities from the results of the PkM activities of lecturers, education staff and students for at least a number of lecturers for three years	√		Progress report: https://drive.google.com/drive/folders/1Ba2mjaW04aFEvpsC2-P_ThF4lAK9pq9j?usp=sharing	
	There is implementation of the process resulting from the PkM activities of lecturers, education staff and students in industries appropriate to their fields				
	There is an increase in intellectual property rights and patents every year by 20%				

	a number of PkM activities at PT				
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4.ASSESSMENT OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
20.1 LPPM has assessment Guidelines PkM carried out with principles educational, objective, accountable, and suitably transparent applicable rules	The PkM assessment meets the specified conditions and stages: a) progress report, b) monitoring and evaluation, c) results seminar				
20.2 LPPM does PkM Assessment refers to criteria minimum	Assessment meets a. level of community satisfaction; b. changes in attitudes, knowledge and skills in the community in accordance with program targets; c. the use of science, technology, sports, literature and art in society in a sustainable manner;				

	<p>d. creation of enrichment of learning and/or learning resources as well maturation of the academic community as a result of the development of science and technology; or</p> <p>e. resolution of social problems and policy recommendations that can be utilized by stakeholders</p>				
<p>20.3 LPPM does</p> <p>evaluation of activities</p> <p>assessment of PkM results</p> <p>in maintaining quality</p> <p>activity process</p> <p>continuous</p>	<p>There are evaluation activities when assessing PkM results using valid and accurate instruments so that evaluation results can be obtained to improve the quality of PkM activities</p>				

5.IMPLEMENTATION OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
21.1 LPPM has guidelines about competence in accordance with the PkM needs carried out every application period PkM Proposal	The Implementation Team is required to have mastery of the scientific application methodology that is appropriate to the field of expertise, type of activity, as well as the level of complexity and depth of activity targets				
	Implementation is in accordance with the targets, schedule and planned duration of implementation				
	Implementation in the context of utilization, utilization and development of science and/or technology.				
	Implementation of PkM contributes to regional development, innovation and technology transfer, solutions to community problems, poverty alleviation and community empowerment.				
21.2 Executor devotion to public	There is a service CV that includes academic qualifications and research results that have been carried out				

as intended is determined based on: a. qualification academic; And b. results of dedication to society based on provisions which applies	There is monitoring and evaluation that can be monitored properly, scheduled and consistent				
	PkM results are developed according to academic qualifications, follow-up is carried out, integrating the results into learning and published at least through regional seminars				
	The implementation of PKM is well facilitated by the institution, there is support from infrastructure and infrastructure cooperation, there are awards for outstanding PKM implementers				
21.3 In implementing PkM, DTPS involves PS students	More than 25% of DTPS PkM involved students in the last 3 years				

6.FACILITIES AND INFRASTRUCTURE FOR COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
22.1 Higher Education Must have policy provide facilities Facilities and infrastructure PkM meets results devotion to every society year accordingly Strategic Plan	There is an SOP that regulates the improvement of infrastructure facilities services by institutions that are needed to support the needs for PkM content and processes in order to fulfill PkM results				
	Existence of good inventory documents and complete in meeting the needs of PkM activities				
22.2 Higher Education must give permission use of facilities Facilities and infrastructure	There is permission from the university to use the facilities; a. related to the application of the field of science of the managed study program				

to support implementation PkM activities held every the year.	universities and target areas of activity; b. learning process; and research activities				
22.3 Higher Education must guarantee compliance with standards on Means and infrastructure in accordance with applicable regulations	PkM facilities and infrastructure fulfill the elements of work safety, health, comfort and security for employees, the community and the environment				
22.4 Podi is mandatory give support facilities and facilities infrastructure if LPPM has given permission	There are documents on the use of facilities and infrastructure for PkM activities in the study program	√		Minutes: https://docs.google.com/document/d/1wN-m8mSuj5JMNHZH6C4XAYUCGysnt_S7/edit?usp=sharing&ouid=108291060595485582656&rtpof=true&sd=true	
	There is a record of the study program's involvement in implementing PkM activities in accordance with the PkM activity roadmap in the study program	√		Minutes: https://docs.google.com/document/d/1wN-m8mSuj5JMNHZH6C4XAYUCGysnt_S7/edit?usp=sharing&ouid=108291060595485582656&rtpof=true&sd=true	
22.5 PT does satisfaction survey customers directly periodically	There is instrument survey satisfaction valid customers				
	There are results of customer satisfaction survey analysis regarding facilities and infrastructure				

7.MANAGEMENT OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
23.1 Higher Education have criteria minimum about planning, implementation,	1. PkM activities have conformity criteria with a. Unesa LPPM Abdimas Strategic Plan b. Road map with PkM Kemenristekdikti				

control, monitoring and evaluation, as well activity reporting.	c. Minimum criteria for PkM management consisting of planning, implementation, control, monitoring and evaluation, and reporting 2. Existence of a Work Order (SPK) 3. Existence of quality, monitoring and evaluation procedures 4. There are appropriate activity reports				
23.2 Higher Education Mandatory formation PkM Management Unit who is in charge of do Management devotion to every society the year	Management of community service activities that are well managed in accordance with OTK.				
23.3 Institutions Research and Devotion To College Society obliged to do management Devotion To Public	There is a well-organized synergy between LPPM and the Development Center as a supporting work unit				
23.4 LPPM has written policy PT leaders (Rector, Dean, or Chair study program) about devotion to community (strategic,	The existence of regulations, guidelines and an internal quality assurance system for PkM activities; has a PkM RENSTRA which is a university RENSTRA with provisions a. Have the fewest PkM assessment criteria and procedures				

road map creation PkM, and implementers PkM at PT or UPPS)	<p>concerns aspects of PkM results in implementing, practicing and cultivating science and technology advance</p> <p>To use</p> <p>well-being general as well as</p> <p>enrich the life of a nation;</p> <p>b. Improving the quality of management of PkM institutions or functions in carrying out PkM programs in a sustainable manner;</p> <p>c. Have guidance on the criteria for implementing PkM by referring to output standards, content standards and PkM process standards;</p> <p>d. Carry out needs analysis regarding the number and type of PkM;</p> <p>e. Submit reports on institutional performance or service functions to public in administering the least programs PkM through higher education databases.</p> <p>f. There is a complete policy document of PT leadership (Rector, Dean, or Coordinating Program) regarding PkM, and it has been socialized. held, evaluated and followed up</p>				
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8.FUNDING AND FINANCE OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS		DOCUMENT	NOTES SPECIAL
		OBSERVATION			
		THERE IS	NO		

24.1 Higher Education obliged to provide Funding and financing devotion to public based on criteria minimum source and funding mechanism and financing devotion to society that has arranged accordingly applicable regulation	There are guidelines for funding mechanisms for PkM activities				
	There is implementation of quality assurance of funding mechanisms for PkM activities				
24.2 College obliged to provide internal funds for devotion to public based on regulations applicable	The existence of RBA or other funding sources that support the implementation of community service activities				
24.3 Higher Education can provide Funding facilities devotion to society can sourced from DRPM, cooperation with other institutions in as well as in	There are other sources of funding from the government, collaboration with other institutions at home and abroad, or funding from the community				

abroad, or funds from the public					
24.4 Higher Education allocate special funding for activities devotion to community for lecturers allocated accordingly with guide	<p>There is an allocation of funds to finance:</p> <ul style="list-style-type: none"> a. planning, b. implementation, c. control, monitoring and d. evaluation, e. reporting, as well f. dissemination of results 				
24.5 Higher Education must arrange funding mechanism in activities financing devotion to public	<p>There is management management and increasing the capacity of managers with tasks</p> <ul style="list-style-type: none"> 1) regulate the expenditure of funds 2) arrange financing which includes: <ul style="list-style-type: none"> a. community service management consisting of proposal selection, monitoring and evaluation, reporting and dissemination of community service results; And b. increasing implementing capacity 				
24.6 Higher Education obliged to do supervision funding and financing devotion to public	All funded PkM activities have progress reports and activity accountability regarding fund absorption for 70% and 100% of activities				
	All funded PkM activities have an audit report by the internal supervisory unit				
24.7 College carry out the response	There are user response reports regarding funding services for financing activities				

user about funding services financing activities devotion to society in every year	continuously and consistently every year				
24.8 LPPM has recapitulation of activities relevant PkM with fields program expertise study at least once a year, either with financing PT/independent, internal financing country, or external financing	Fulfillment of the number of PkM lecturers involving $\geq 25\%$ of students in each study program				

Information: yes / no* = if 'yes' then you need to add supporting evidence

Yes / no* = if 'there is' then need to add supporting evidence L* =

More (exceeds Unesa Quality Standards)


Surabaya, 10-11-2023

Auditors : Novi Trisnawati, S.Pd., M.Pd



Audition : Dr. Rohmawati K



	SURABAYA STATE UNIVERSITY				No. 9 – 16 – PKM-Rev02			
	QUALITY ASSURANCE AGENCY Unesa Rectorate Building, Lidah Campus, Surabaya							
INTERNAL QUALITY AUDITS COMMUNITY SERVICE								
Audition					Audit Stage			
Digital Business Undergraduate Study Program (Hujjatullah Fazlurrahman, SE, MBA.								
Location		Scope			Audit Date			
FEB Unesa		Community service			November 14, 2023			
Audit Deputy		Chief Auditor			Member Auditor			
Renny Sari Dewi, S.Kom., M.Kom.		Merlyana Dwindi Yanthi			-			
Distribution	Audition		Auditors		BPM		files	

1. RESULTS OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
17.1 LPPM has results guide devotion to society which apply knowledge knowledge and technology.	There is a guide resulting from community service that applies science and technology.				
	There are minimum criteria for community service results that implement, practice and cultivate one aspect: a.education, b.Science, c.science, d.technology, e.sport, f.literature, and art				
17.2 LPPM strive for results devotion to community addressed for completion problems encountered public.	There are minimum criteria for acceptable results of community service solving problems faced by society through: a) use of appropriate technology, more than 17% b) development of education, science, science, technology, sports, literature and arts by 25% c) development of teaching materials or training modules by more than 25%				
17.3 Higher Education have a policy to produce	There are more than 7 prototype works per year that can be used by industry from the results of PkM activities				

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
a prototype work industry					
17.4 Study Program carry out the analysis results of PkM activities	The study program analyzes the results of PkM activities with the achievement of study program standards and the PkM roadmap for lecturers and students	V			
	More than 25% of PkM results are used in learning		X		
	There are more than 25% of PkM results involving students	V		PKM Monev Sheet	There are 2 proposals PKM include student name there are 8 people

2. CONTENTS OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
18.1 LPPM and Study Program have a road map, standards and guidelines implementation of PkM	There are road map policy documents, standards and guidelines for implementing PkM in LPPM and study programs that can be used to guarantee the quality of PkM content	V		https://bisnisdigital.feb.unesa.ac.id/page/pengabdian-kolaborasi	
18.2 LPPM strive for Content devotion to society refers on needs public	There is an increase in community service results originating from research results by 30% every year				
	There is an increase in the number of PkM who are able to solve problems and apply appropriate technology by 35% every year				
	There is an increase in the number of PkM implemented directly by DU/DI, the community or the government by 35% every year.				
18.3 LPPM has guidelines regarding Content devotion to society has depth and	-There is an increase in the benefits felt by the community from community service activities through user responses -There is an increase in the achievement of intellectual property rights by 35% every year				

breadth of material	There is an evaluation of the map regarding the direction of development of the content of community service at PT				
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3. COMMUNITY SERVICE PROCESS

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
19.1 LPPM has Process guide devotion to society consists of planning, implementation, and activity reporting according to those rules applies	There are guidelines that guide compliance with the Unesa LPPM Abdimas Strategic Plan through the stages: proposal submission, implementation, and reporting in accordance with the applicable guidebook				
	There is monitoring and evaluation of implementation results, and reporting in accordance with the applicable guidebook				
19.2 LPPM has PkM Form guide that can be done	Forms of community service activities can take the form of: <ul style="list-style-type: none"> - service to the community; - application of science, technology, sports, literature and arts according to their field of expertise; increasing - community capacity; community - empowerment 				
19.3 LPPM has	-The PkM implementation process should meet quality and safety standards				

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
Process guide implementation of PkM meet the standards set	work, health, comfort and safety of implementers, society, the environment, and involving students from start to finish				
	There is a quality standard document for implementing PkM which is reviewed on an ongoing basis				
	There is monitoring and evaluation of PkM implementation based on established standards				
19.4 LPPM has PkM Process guide by students who targeted and evaluated	The student PkM process is carried out in a programmed and directed manner in accordance with the applicable guidebook				
	There is a quality standard document for the implementation of student PkM which is reviewed continuously				
	There is monitoring and evaluation of the implementation of student PkM based on established standards				
19.5 PkM Activities lecturers, staff education and mandatory students implemented in industry and learning at PT and working on it patent rights management	There are learning activities from the results of the PkM activities of lecturers, education staff and students for at least a number of lecturers for three years		X		Tendik never involved in PKM <small>study program</small>
	There is implementation of the process resulting from the PkM activities of lecturers, education staff and students in industries appropriate to their fields		X		Tendik never involved in PKM <small>study program</small>
	There is an increase in intellectual property rights and patents every year by 20% a number of PkM activities at PT		X		Waiting for the seminar PKM results

4. ASSESSMENT OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
20.1 LPPM has assessment Guidelines PkM carried out with principles educational, objective, accountable, and suitably transparent applicable rules	The PkM assessment meets the specified conditions and stages: a) progress report, b) monitoring and evaluation, c) results seminar				
20.2 LPPM does PkM Assessment refers to criteria minimum	Assessment meets a. level of community satisfaction; b. changes in attitudes, knowledge and skills in the community in accordance with program targets; c. the use of science, technology, sports, literature and art in society in a sustainable manner; d. creation of enrichment of learning and/or learning resources as well				

	<p>maturation of the academic community as a result of the development of science and technology; or</p> <p>e. resolution of social problems and policy recommendations that can be utilized by stakeholders</p>				
<p>20.3 LPPM does</p> <p>evaluation of activities</p> <p>assessment of PkM results</p> <p>in maintaining quality</p> <p>activity process</p> <p>continuous</p>	<p>There are evaluation activities when assessing PkM results using valid and accurate instruments so that evaluation results can be obtained to improve the quality of PkM activities</p>				

5. IMPLEMENTATION OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
21.1 LPPM has guidelines about competence in accordance with the PkM needs carried out every application period PkM Proposal	The Implementation Team is required to have mastery of the scientific application methodology that is appropriate to the field of expertise, type of activity, as well as the level of complexity and depth of activity targets				
	Implementation is in accordance with the targets, schedule and planned duration of implementation				
	Implementation in the context of utilization, utilization and development of science and/or technology.				
	Implementation of PkM contributes to regional development, innovation and technology transfer, solutions to community problems, poverty alleviation and community empowerment.				
21.2 Executor devotion to public as	There is a service CV that includes academic qualifications and research results that have been carried out	V		It's in every proposal PKM	
	There is monitoring and evaluation	V		PKM Money Sheet	

intended is determined based on: a. qualification academic; And b. results of dedication to society based on provisions which applies	can monitor well, scheduled and consistent				
	PkM results are developed according to academic qualifications, follow-up is carried out, integrating the results into learning and published at least through regional seminars	V		It's been presented at ICoDSA August 2023	
	The implementation of PKM is well facilitated by the institution, there is support from infrastructure and infrastructure cooperation, there are awards for outstanding PKM implementers	V		1. Decree of the year's LPPM Grant Recipient 2023 2. MoU and MoA from MSMEs	
21.3 In implementing PkM, DTPS involves PS students	More than 25% of DTPS PkM involved students in the last 3 years	V			Study program gets PKM funding in 2 years final

6. FACILITIES AND INFRASTRUCTURE FOR COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
22.1 Higher Education Must have policy provide facilities Facilities and infrastructure PkM meets results devotion to every society year accordingly Strategic Plan	There is an SOP that regulates the improvement of infrastructure facilities services by institutions that are needed to support the needs for PkM content and processes in order to fulfill PkM results				
	There are good and complete inventory documents to meet the needs of PkM activities				
22.2 Higher Education must give permission use of facilities Facilities and infrastructure to support implementation PkM activities held every the year.	There is permission from the university to use the facilities; a. related to the application of scientific fields from study programs managed by universities and target areas of activity; b. learning process; and research activities				
22.3 Higher Education must guarantee compliance with standards on Means and infrastructure in accordance with applicable regulations	PkM facilities and infrastructure fulfill the elements of work safety, health, comfort and security for employees, the community and the environment				

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
22.4 Podi is mandatory give support facilities and facilities infrastructure if LPPM has given permission	There are documents on the use of facilities and infrastructure for PkM activities in the study program		X		
	There is a record of the study program's involvement in implementing PkM activities in accordance with the PkM activity roadmap in the study program	V		https://intip.in/EvaluasiPK MBisdig_	
22.5 PT does satisfaction survey customers directly periodically	There is instrument survey satisfaction valid customers				
	There are results of customer satisfaction survey analysis regarding facilities and infrastructure				

7. MANAGEMENT OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
23.1 Higher Education have minimum criteria regarding planning, implementation, control, monitoring and evaluation, as well as reporting activities.	1. PkM activities have conformity criteria with <ul style="list-style-type: none"> a. Unesa LPPM Abdimas Strategic Plan b. Road map with PkM Kemenristekdikti c. Criteria <ul style="list-style-type: none"> management PkM Which consists of planning, implementation, control, monitoring and evaluation, and reporting 2. Existence of a Work Order (SPK) 3. Existence procedure quality, monitoring and evaluation 4. There are appropriate activity reports				
23.2 Higher Education Institutions are required to form a PkM Management Unit whose task is to carry out Management devotion to community every year	Management of community service activities that are well managed in accordance with OTK.				
23.3 Research and Community Service Institutions The University Community is obliged to carry out management	There is a well-organized synergy between LPPM and the Development Center as a supporting work unit				

Devotion To Public					
<p>23.4 LPPM has written policy of the PT leadership (Rector, Dean, or Head of study program) regarding devotion to community (strategic, making PkM road maps, and implementing PkM in PT or UPPS)</p>	<p>The existence of regulations, guidelines and an internal quality assurance system for PkM activities; has a PkM RENSTRA which is a university RENSTRA with provisions</p> <ol style="list-style-type: none"> Have PkM assessment criteria and procedures that at least involve aspects of internal PkM results apply, practice, And civilize knowledge and technology to advance well-being general as well enlighten national life; Quality improvement management PkM institutions or functions in carrying out the program PkM sustainably; Have a guide about criteria for implementing PkM with reference to outcome standards, content standards and PkM process standards; Carry out needs analysis regarding the number and type of PkM; Submit reports on institutional performance or service functions to the community 				

	<p>organize program Least PkM through the base data education tall.</p> <p>f. Available complete document policy head of PT (Rector, Dean, or Study Program Coordinator) regarding PkM, and has been socialized, implemented, evaluated and followed up</p>				
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8. FUNDING AND FINANCE OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
24.1 Higher education institutions are obliged to provide funding and funding for service to society based on minimum criteria of sources and mechanisms funding and financing of service to society that has prepared in accordance with applicable regulations	There is guidelines mechanism funding for PkM activities				
	There is implementation guarantee quality mechanism funding PkM activities				
24.2 Higher education institutions are obliged to provide internal funds for community service based on applicable regulation	The existence of RBA or other funding sources that support the implementation of community service activities				
24.3 Universities can provide facilities Service funding to the community can come from DRPM, collaboration with other institutions within or outside the country, or funds from the community	There are other sources of funding from the government, collaboration with other institutions at home and abroad, or funding from the community				
24.4 Higher Education	There is an allocation of funds for				

allocate special funding for activities devotion to community for lecturers allocated according to guidelines	finance: a. planning, b. implementation, c. control, monitoring and d. evaluation, e. reporting, as well f. dissemination of results				
24.5 Universities are obliged to regulate mechanisms funding in service financing activities to society	There is management management And enhancement capacity manager with tasks 1) regulate the expenditure of funds 2) arrange financing Which includes: a. community service management consisting of proposal selection, monitoring and evaluation, reporting and dissemination of community service results; And b. enhancement capacity executor				
24.6 Universities are obliged to carry out supervision funding and financing of service to public	All funded PkM activities have progress reports and accountability activity regarding absorption of funds for 70% and 100% of activities				
	All funded PkM activities have an audit report by the internal supervisory unit				

24.7 College carry out the response users regarding activity funding services service financing to the community on every year	There are user response reports about service funding activity financing in a way sustainable and consistent every year				
24.8 LPPM has recapitulation of activities PkM relevant to the study program area of expertise at least once within 1 year, either with financing PT/mandiri, financing in country, or external financing	Fulfillment of the number of PkM lecturers involving $\geq 25\%$ of students in each study program				

Information: yes / no* = if 'yes' then you need to add supporting evidence

Yes / no* = if 'there is' then need to add supporting evidence L* =

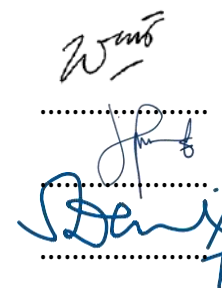
More (exceeds Unesa Quality Standards)


Surabaya, 14 November 2023

Auditors : Merlyana Dwindi Yanthi

Audition : 1. Hujjatullah Fazlurrahman, SE, MBA.

2. Renny Sari Dewi, S.Kom., M.Kom.



	SURABAYA STATE UNIVERSITY				No. 9 – 16 – PKM-Rev02			
	QUALITY ASSURANCE AGENCY Unesa Rectorate Building, Lidah Campus, Surabaya							
INTERNAL QUALITY AUDITS COMMUNITY SERVICE								
Audition					Audit Stage			
Dr. Ahmad Ajib Ridlwan, S.Pd., M.SEI.								
Location		Scope			Audit Date			
G2 Building Meeting Room					November 16, 2023			
Audit Deputy		Chief Auditor			Member Auditor			
1.Dr. Moch. Farih Fahmi 2. Fira Nurafini, SEI., M.SEI.		Zainur Rahman, SE, M.Sc.						
Distribution		Audition		Auditors		BPM		files

1.RESULTS OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
17.1 LPPM has results guide devotion to society which apply knowledge knowledge and technology.	There is a guide resulting from community service that applies science and technology.				
	There are minimum criteria for community service results that implement, practice and cultivate one aspect: a.education, b.Science, c.science, d.technology, e.sport, f.literature, and art				
17.2 LPPM strive for results devotion to community addressed for completion problems encountered public.	There are minimum criteria for acceptable results of community service solving problems faced by society through: a) use of appropriate technology, more than 17% b) development of education, science, science, technology, sports, literature and arts by 25% c) development of teaching materials or training modules by more than 25%				
17.3 Higher Education have a policy to produce	There are more than 7 prototype works per year that can be used by industry from the results of PkM activities				

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
a prototype work industry					
17.4 Study Program carry out the analysis results of PkM activities	The study program analyzes the results of PkM activities with the achievement of study program standards and the PkM roadmap for lecturers and students	V		Evaluation Document PKM suitability with Roadmap: https://drive.google.com/file/d/1EqQKM4OL5aEX3OBXsZF9HXdHbURL9uFW/view?usp=sharing	There are reports roadmap evaluation
	More than 25% of PkM results are used in learning	V		Minimum number of RPS 25% of total courses other than MKU: https://drive.google.com/drive/folders/1gHEmX7kk-OBJYB1IO3X8t2QZO1KL0eem?usp=sharing	Number of courses Economics study program Islam as much as: Number of RPS apply the results PKM Total: Percentage: (minimum 25%)
	There are more than 25% of PkM results involving students	V		PKM SK: https://drive.google.com/file/d/1x-5UYIsNUiwcsVIIx5MwKNmniFEKNplQ/view?usp=sharing PKM Proposal:	PKM Study Program Islamic economics in 2023 as many as 4 titles. 2 titles involve student. Achievement beyond SPMI is equal to

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
				https://drive.google.com/drive/folders/1z1Upm94hXvdxO9d-B_y12u69-btvT5bw?usp=sharing	50%

2.CONTENTES OF COMMUNITY DEVOTION

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
18.1 LPPM and Study Program have a road map, standards and guidelines implementation of PkM	There are road map policy documents, standards and guidelines for implementing PkM in LPPM and study programs that can be used to guarantee the quality of PkM content	V		Roadmap Document PKM: https://eksyar.feb.unesa.ac.id/page/research-roadmap	There is a roadmap which covers it lecturer's PKM agenda and students and published in website
18.2 LPPM strive for Content devotion to society refers on needs public	There is an increase in community service results originating from research results by 30% every year				
	There is an increase in the number of PkM who are able to solve problems and apply appropriate technology by 35% every year				
	There is an increase in the number of PkM implemented directly by DU/DI,				

	society, or government by 35% every year.				
18.3 LPPM has guidelines regarding Content devotion to society has depth and breadth of material	<ul style="list-style-type: none"> There is an increase in the benefits felt by the community from community service activities through user responses There is an increase in the achievement of intellectual property rights by 35% every year 				
	There is an evaluation of the map regarding directions development of community service content at PT				

3.COMMUNITY SERVICE PROCESS

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
19.1 LPPM has Process guide devotion to society consists of planning, implementation, and activity reporting according to those rules applies	There are guidelines that guide compliance with the Unesa LPPM Abdimas Strategic Plan through the stages: proposal submission, implementation, and reporting in accordance with the applicable guidebook				
	There is monitoring and evaluation of implementation results, and reporting in accordance with the applicable guidebook				
19.2 LPPM has PkM Form guide that can be done	Forms of community service activities can take the form of: <ul style="list-style-type: none"> service to the community; application of science, 				

	<p>technology, sports, literature and arts according to their field of expertise;</p> <ul style="list-style-type: none"> • increasing community capacity; • community empowerment 				
<p>19.3 LPPM has Process guide implementation of PkM meet the standards set</p>	<ul style="list-style-type: none"> • The PkM implementation process should meet standards of quality, work safety, health, comfort and security for implementers, the community, the environment, and involve students from start to finish 				
	There is a quality standard document for implementing PkM which is reviewed on an ongoing basis				
	There is monitoring and evaluation of PkM implementation based on established standards				
<p>19.4 LPPM has PkM Process guide by students who targeted and evaluated</p>	The student PkM process is carried out in a programmed and directed manner in accordance with the applicable guidebook				
	There is a quality standard document for the implementation of student PkM which is reviewed continuously				
	There is monitoring and evaluation of the implementation of student PkM based on established standards				
<p>19.5 PkM Activities lecturers, staff education and mandatory students implemented in industry and learning at PT and working on it</p>	There are learning activities from the results of the PkM activities of lecturers, education staff and students for at least a number of lecturers for three years	V		<p>List of lecturers applying PKM results into Learning:</p> <p>https://drive.google.com/drive/folders/1xrCZeortyCcy_kaaOlZyhU0xykWIbWwr?usp=sharing</p>	<p>Number of study program lecturers Islamic economics as many as 16. Based on RPS document, that course taught by lecturers have implemented</p>

patent rights management					PkM results to in learning
	There is implementation of the process resulting from the PkM activities of lecturers, education staff and students in industries appropriate to their fields				
	There is an increase in intellectual property rights and patents every year by 20% a number of PkM activities at PT				

4.ASSESSMENT OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
20.1 LPPM has assessment Guidelines PkM carried out with principles educational, objective, accountable, and suitably transparent applicable rules	The PkM assessment meets the specified conditions and stages: a) progress report, b) monitoring and evaluation, c) results seminar				
20.2 LPPM does PkM Assessment refers to criteria minimum	Assessment meets a. level of community satisfaction; b. changes in attitudes, knowledge and skills in the community in accordance with program targets;				

	<p>c. the use of science, technology, sports, literature and art in society in a sustainable manner;</p> <p>d. creation of enrichment of learning and/or learning resources as well maturation of the academic community as a result of the development of science and technology; or</p> <p>e. resolution of social problems and policy recommendations that can be utilized by stakeholders</p>				
<p>20.3 LPPM does</p> <p>evaluation of activities</p> <p>assessment of PkM results</p> <p>in maintaining quality</p> <p>activity process</p> <p>continuous</p>	<p>There are evaluation activities when assessing PkM results using valid and accurate instruments so that evaluation results can be obtained to improve the quality of PkM activities</p>				

5.IMPLEMENTATION OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
21.1 LPPM has guidelines about competence <small>in accordance with the</small> PkM needs carried out every application period PkM Proposal	The Implementation Team is required to have mastery of the scientific application methodology that is appropriate to the field of expertise, type of activity, as well as the level of complexity and depth of activity targets				
	Implementation is in accordance with the targets, schedule and planned duration of implementation				
	Implementation in the context of utilization, utilization and development of science and/or technology.				
	Implementation of PkM contributes to regional development, innovation and technology transfer, solutions to community problems, poverty alleviation and community empowerment.				
21.2 Executor devotion to public as <small>intended is determined based on:</small> a. qualification academic; And b. results of dedication	There is a service CV that includes academic qualifications and research results that have been carried out				
	There is monitoring and evaluation can monitor well, scheduled and consistent				
	PkM results are developed according to academic qualifications, followed up				

to society based on provisions which applies	further, integrate the results into learning and publish them at least through regional seminars				
	The implementation of PKM is well facilitated by the institution, there is support from infrastructure and infrastructure cooperation, there are awards for outstanding PKM implementers				
21.3 In implementing PkM, DTPS involves PS students	More than 25% of DTPS PkM involved students in the last 3 years				

6.FACILITIES AND INFRASTRUCTURE FOR COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
22.1 Higher Education Must have policy provide facilities Facilities and infrastructure PkM meets results devotion to every society year accordingly Strategic Plan	There is an SOP that regulates the improvement of infrastructure facilities services by institutions that are needed to support the needs for PkM content and processes in order to fulfill PkM results Existence of good inventory documents and complete in meeting the needs of PkM activities				
22.2 Higher Education must give permission use of facilities Facilities and infrastructure to support implementation PkM activities held every the year.	There is permission from the university to use the facilities; a. related to the application of scientific fields from study programs managed by universities and target areas of activity; b. learning process; and research activities				
22.3 Higher Education must guarantee compliance with standards	PkM facilities and infrastructure fulfill the elements of work safety, health, comfort and security of servants,				

on Means and infrastructure in accordance with applicable regulations	society, and environment				
22.4 Podi is mandatory give support facilities and facilities infrastructure if LPPM has given permission	There are documents on the use of facilities and infrastructure for PkM activities in the study program	V		PKM Proposal: https://drive.google.com/drive/folders/1z1Upm94hXvdxO9d-B_y12u69-btvT5bw?usp=sharing	
	There is a record of the study program's involvement in implementing PkM activities in accordance with the PkM activity roadmap in the study program	V		Planning Document PKM Study Program: https://drive.google.com/file/d/1qTcnma4VR6IS7hz2svfGRZ1ZGXeYllGe/view?usp=sharing	
22.5 PT does satisfaction survey customers directly periodically	There is instrument survey satisfaction valid customers				
	There are results of customer satisfaction survey analysis regarding facilities and infrastructure				

7.MANAGEMENT OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
23.1 Higher Education have criteria minimum about planning, implementation, control, monitoring and evaluation, as well activity reporting.	1. PkM activities have conformity criteria with <ul style="list-style-type: none"> a. Unesa LPPM Abdimas Strategic Plan b. Road map with PkM Kemenristekdikti c. Minimum criteria for PkM management consisting of planning, implementation, control, monitoring and evaluation, and reporting 2. Existence of a Work Order (SPK) 3. Existence of quality, monitoring and evaluation procedures 4. There are appropriate activity reports				
23.2 Higher Education Mandatory formation PkM Management Unit who is in charge of do Management devotion to every society the year	Management of community service activities that are well managed in accordance with OTK.				
23.3 Institutions Research and Devotion To College Society obliged to do	There is a well-organized synergy between LPPM and the Development Center as a supporting work unit				

management Devotion To Public					
<p>23.4 LPPM has written policy PT leaders (Rector, Dean, or Chair</p> <p>study program) about devotion to community (strategic, road map creation PkM, and implementers PkM at PT or UPPS)</p>	<p>The existence of regulations, guidelines and an internal quality assurance system for PkM activities; has a PkM RENSTRA which is a university RENSTRA with provisions</p> <p>a. Have PkM assessment criteria and procedures that at least involve aspects of PkM results in implementing, practicing and cultivating science and technology advance</p> <p>To use well-being general as well as enrich the life of a nation;</p> <p>b. Improving the quality of management of PkM institutions or functions in carrying out PkM programs in a sustainable manner;</p> <p>c. Have guidance on the criteria for implementing PkM by referring to output standards, content standards and PkM process standards;</p> <p>d. Carry out needs analysis regarding the number and type of PkM;</p> <p>e. Submit reports on institutional performance or service functions to public in administering the least program PkM through higher education databases.</p> <p>f. Full policy document available</p>				

	PT leadership (Rector, Dean, or Coordinator of Study Programs) regarding PkM, and it has been socialized, held, evaluated and followed up				
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8.FUNDING AND FINANCE OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
24.1 Higher Education obliged to provide Funding and financing devotion to public based on criteria minimum source and funding mechanism and financing devotion to society that has arranged accordingly applicable regulation	There are guidelines for funding mechanisms for PkM activities				
	There is implementation of quality assurance of funding mechanisms for PkM activities				
24.2 College obliged to provide internal funds for devotion to public based on regulations	The existence of RBA or other funding sources that support the implementation of community service activities				

applicable					
24.3 Higher Education can provide Funding facilities devotion to society can sourced from DRPM, cooperation with other institutions at home or abroad, or funds from the public	There are other sources of funding from the government, collaboration with other institutions at home and abroad, or funding from the community				
24.4 Higher Education allocate special funding for activities devotion to community for lecturers allocated accordingly with guide	There is an allocation of funds to finance: a. planning, b. implementation, c. control, monitoring and d. evaluation, e. reporting, as well f. dissemination of results				
24.5 Higher Education must arrange funding mechanism in activities financing devotion to public	There is management management and increasing the capacity of managers with tasks 1) regulate the expenditure of funds 2) arrange financing which includes: a. community service management consisting of proposal selection, monitoring and evaluation, reporting and dissemination of community service results; And b. increasing implementing capacity				

24.6 Higher Education obliged to do supervision funding and financing devotion to public	All funded PkM activities have progress reports and activity accountability regarding fund absorption for 70% and 100% of activities				
	All funded PkM activities have an audit report by the internal supervisory unit				
24.7 College carry out the response user about funding services financing activities devotion to society in every year	There are user response reports regarding funding services for financing activities in a sustainable and consistent manner every year				
24.8 LPPM has recapitulation of activities relevant PkM with fields program expertise study at least once a year, either with financing PT/independent, internal financing country, or external financing	Fulfillment of the number of PkM lecturers involving $\geq 25\%$ of students in each study program				

Information: yes / no* = if 'yes' then you need to add supporting evidence

Yes / no* = if 'there is' then need to add supporting evidence L* =

More (exceeds Unesa Quality Standards)

Surabaya, 16 November 2023

Name

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Auditor: 1. Zainur Rahman, SE, M.Sc.

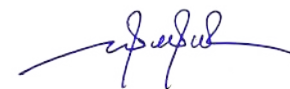
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Name

..... Audition: 1. Dr. Ahmad Ajib Ridlwan, S.Pd., M.SEI. ...

2.Dr. Moch. Farih Fahmi, S.Pd., M.Pd

3. Fira Nurafini, SEI., M.SEI.



	SURABAYA STATE UNIVERSITY				No. 9 – 16 – PKM-Rev02
	QUALITY ASSURANCE AGENCY Unesa Rectorate Building, Lidah Campus, Surabaya				
INTERNAL QUALITY AUDITS COMMUNITY SERVICE					
Audition					Audit Stage
Bachelor of Economics Study Program					
Location	Scope			Audit Date	
G2 FEB Unesa Meeting Room				November 15, 2023	
Audit Deputy	Chief Auditor			Member Auditor	
1. Dr. Tony Seno Aji 2. Nurul Hanifa 3. Wenny Restika				1. 2.	
Distribution	Audition		Auditors		BPM files

1.RESULTS OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
17.1 LPPM has results guide devotion to society which apply knowledge knowledge and technology.	There is a guide resulting from community service that applies science and technology.				
	There are minimum criteria for community service results that implement, practice and cultivate one aspect: a.education, b.Science, c.science, d.technology, e.sport, f.literature, and art				
17.2 LPPM strive for results devotion to community addressed for completion problems encountered public.	There are minimum criteria for acceptable results of community service solving problems faced by society through: a) use of appropriate technology, more than 17% b) development of education, science, science, technology, sports, literature and arts by 25%				

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
	c) development of teaching materials or training modules by more than 25%				
17.3 Higher Education have a policy to produce a prototype work industry	There are more than 7 prototype works per year that can be used by industry from the results of PkM activities				
17.4 Study Program carry out the analysis results of PkM activities	The study program analyzes the results of PkM activities with the achievement of study program standards and the PkM roadmap for lecturers and students	V		https://docs.google.com/spreadsheets/d/1Iw44wnWGrDLhyhHKgGlin_n8xIO6vR2i/edit?usp=drive_link&ouid=115396673911516056314&rtpof=true&sd=true	
	More than 25% of PkM results are used in learning	V		https://drive.google.com/file/d/1b7RUdbVLzEVxQHrrBKpwYe2rxUkKl8G/view?usp=drive_link	
	There are more than 25% of PkM results involving students	V		https://drive.google.com/file/d/1N-raOs1fLj-lACq0AqewsN8X4zO_57SL/view?usp=drive_link	

2.CONTENTS OF COMMUNITY DEVOTION

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
18.1 LPPM and Study Program have a road map, standards and guidelines implementation of PkM	There are road map policy documents, standards and guidelines for implementing PkM in LPPM and study programs that can be used to guarantee the quality of PkM content	V		https://docs.google.com/spreadsheets/d/1Iw44wnWGrDLhyyHKgGlin_n8xIO6vR2i/edit?usp=drive_link&ouid=115396673911516056314&rtpof=true&sd=true	

18.2 LPPM strive for Content devotion to society refers on needs public	There is an increase in community service results originating from research results by 30% every year				
	There is an increase in the number of PkM who are able to solve problems and apply appropriate technology by 35% every year				
	There is an increase in the number of PkM implemented directly by DU/DI, the community or the government by 35% every year.				
18.3 LPPM has guidelines regarding Content devotion to society has depth and breadth of material	<ul style="list-style-type: none"> ● There is an increase in the benefits felt by the community from community service activities through user responses ● There is an increase in the achievement of intellectual property rights by 35% every year 				
	There is an evaluation of the map regarding the direction of development of the content of community service at PT				

3.COMMUNITY SERVICE PROCESS

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		

19.1 LPPM has Process guide devotion to society consists of planning, implementation, and activity reporting according to those rules applies	There are guidelines that guide compliance with the Unesa LPPM Abdimas Strategic Plan through the stages: proposal submission, implementation, and reporting in accordance with the applicable guidebook				
	There is monitoring and evaluation of implementation results, and reporting in accordance with the applicable guidebook				
19.2 LPPM has PkM Form guide that can be done	<p>Forms of community service activities can take the form of:</p> <ul style="list-style-type: none"> ● service to the community; ● application of science, technology, sports, literature and arts according to their field of expertise; ● increasing community capacity; ● community empowerment 				
19.3 LPPM has Process guide implementation of PkM meet the standards set	●The PkM implementation process should meet standards of quality, work safety, health, comfort and security for implementers, the community, the environment, and involve students from start to finish				
	There is a quality standard document for implementing PkM which is reviewed on an ongoing basis				

	There is monitoring and evaluation of PkM implementation based on established standards				
19.4 LPPM has PkM Process guide by students who targeted and evaluated	The student PkM process is carried out in a programmed and directed manner in accordance with the applicable guidebook				
	There is a quality standard document for the implementation of student PkM which is reviewed continuously				
	There is monitoring and evaluation of the implementation of student PkM based on established standards				
19.5 PkM Activities lecturers, staff education and mandatory students implemented in industry and learning at PT and working on it patent rights management	There are learning activities from the results of the PkM activities of lecturers, education staff and students for at least a number of lecturers for three years	V		https://drive.google.com / file/d/1b7RUsDbVLzE VxQHrrBKpwYe2rxUk Kl8G/view?usp=drive_li nk	
	There is an implementation process the results of the PkM activities of lecturers, education staff and students in industries appropriate to their fields				
	There is an increase in intellectual property rights and patents every year by 20% a number of PkM activities at PT				

4.ASSESSMENT OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
20.1 LPPM has assessment Guidelines PkM carried out with principles educational, objective, accountable, and suitably transparent applicable rules	The PkM assessment meets the specified conditions and stages: a) progress report, b) monitoring and evaluation, c) results seminar				
20.2 LPPM does PkM Assessment refers to criteria minimum	Assessment meets a. level of community satisfaction; b. changes in attitudes, knowledge and skills in the community in accordance with program targets; c. the use of science, technology, sports, literature and art in society in a sustainable manner; d. creation of enrichment of learning and/or learning resources as well maturation of the academic community as				

	<p>results of scientific and technological development; or</p> <p>e. resolution of social problems and policy recommendations that can be utilized by stakeholders</p>				
<p>20.3 LPPM does</p> <p>evaluation of activities</p> <p>assessment of PkM results</p> <p>in maintaining quality activity process</p> <p>continuous</p>	<p>There are evaluation activities when assessing PkM results using valid and accurate instruments so that evaluation results can be obtained to improve the quality of PkM activities</p>				

5.IMPLEMENTATION OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
21.1 LPPM has guidelines about competence in accordance with the PkM needs carried out every application period PkM Proposal	The Implementation Team is required to have mastery of the scientific application methodology that is appropriate to the field of expertise, type of activity, as well as the level of complexity and depth of activity targets				
	Implementation is in accordance with the targets, schedule and planned duration of implementation				
	Implementation in the context of utilization, utilization and development of science and/or technology.				
	Implementation of PkM contributes to regional development, innovation and technology transfer, solutions to community problems, poverty alleviation and community empowerment.				

<p>21.2 Executor devotion to public as intended is determined based on:</p> <p>a. qualification academic; And</p> <p>b. results of dedication to society based on provisions which applies</p>	There is a service CV that includes academic qualifications and research results that have been carried out				
	There is monitoring and evaluation that can be monitored properly, scheduled and consistent				
	PkM results are developed according to academic qualifications, follow-up is carried out, integrating the results into learning and published at least through regional seminars				
	The implementation of PKM is well facilitated by the institution, there is support from infrastructure and infrastructure cooperation, there are awards for outstanding PKM implementers				
21.3 In implementing PkM, DTPS involves PS students	More than 25% of DTPS PkM involved students in the last 3 years				

6.FACILITIES AND INFRASTRUCTURE FOR COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
22.1 Higher Education Must have policy provide facilities Facilities and infrastructure PkM meets results devotion to every society year accordingly Strategic Plan	There is an SOP that regulates the improvement of infrastructure facilities services by institutions that are needed to support the needs for PkM content and processes in order to fulfill PkM results				
	Existence of good inventory documents and complete in meeting the needs of PkM activities				
22.2 Higher Education must give permission use of facilities	There is permission from the university to use the facilities;				

Facilities and infrastructure to support implementation PkM activities held every the year.	a. related to the application of scientific fields from study programs managed by universities and target areas of activity; b. learning process; and research activities				
22.3 Higher Education must guarantee compliance with standards on Means and infrastructure in accordance with applicable regulations	PkM facilities and infrastructure fulfill the elements of work safety, health, comfort and security for employees, the community and the environment				
22.4 Podi is mandatory give support facilities and facilities infrastructure if LPPM has given permission	There are documents on the use of facilities and infrastructure for PkM activities in the study program	V		https://drive.google.com / file/d/1h1LPzGPPTf0T YBzfE6IuEEbv8PfjsM_m/view?usp=drive_link	
	There is a record of the study program's involvement in implementing PkM activities in accordance with the PkM activity roadmap in the study program	V		https://docs.google.com/ spreadsheets/d/1Iw44wn WGrDLhyyHKgGlin_n 8xIO6vR2i/edit?usp=dri ve_link&ouid=1153966 73911516056314&rtpof =true&sd=true	
22.5 PT does satisfaction survey customers directly periodically	There is instrument survey satisfaction valid customers				
	There are results of customer satisfaction survey analysis regarding facilities and infrastructure				

7.MANAGEMENT OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
23.1 Higher Education have criteria minimum about planning, implementation, control, monitoring and	1. PkM activities have conformity criteria with a. Unesa LPPM Abdimas Strategic Plan b. Road map with PkM Kemenristekdikti c. Minimum criteria for PkM management consisting of planning, implementation, control,				

evaluation, as well activity reporting.	monitoring and evaluation, and reporting 2. Existence of a Work Order (SPK) 3. Existence of quality, monitoring and evaluation procedures 4. There are appropriate activity reports				
23.2 Higher Education Mandatory formation PkM Management Unit who is in charge of do Management devotion to every society the year	Management of community service activities that are well managed in accordance with OTK.				
23.3 Institutions Research and Devotion To College Society obliged to do management Devotion To Public	There is a well-organized synergy between LPPM and the Development Center as a supporting work unit				
23.4 LPPM has written policy PT leaders (Rector, Dean, or Chair study program) about devotion to community (strategic,	The existence of regulations, guidelines and an internal quality assurance system for PkM activities; has a PkM RENSTRA which is a university RENSTRA with provisions				

<p>road map creation PkM, and implementers PkM at PT or UPPS)</p>	<p>a. Have PkM assessment criteria and procedures that at least involve aspects of PkM results in implementing, practicing and cultivating science and technology advance well-being general as well as enrich the life of a nation;</p> <p>b. Improving the quality of management of PkM institutions or functions in carrying out PkM programs in a sustainable manner;</p> <p>c. Have guidance on the criteria for implementing PkM by referring to output standards, content standards and PkM process standards;</p> <p>d. Carry out needs analysis regarding the number and type of PkM;</p> <p>e. Submit reports on institutional performance or community service functions in implementing PkM programs at least through higher education databases.</p> <p>f. There is a complete policy document of PT leadership (Rector, Dean, or Coordinating Program) regarding PkM, and it has been socialized. held, evaluated and followed up</p>				
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8.FUNDING AND FINANCE OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
24.1 Higher Education obliged to provide Funding and financing devotion to public based on criteria minimum source and funding mechanism and financing devotion to society that has arranged accordingly applicable regulation	There are guidelines for funding mechanisms for PkM activities				
	There is implementation of quality assurance funding mechanism for PkM activities				
24.2 College obliged to provide internal funds for devotion to public based on regulations applicable	The existence of RBA or other funding sources that support the implementation of community service activities				
24.3 Higher Education can provide Funding facilities devotion to	There are other sources of funding from the government, collaboration with other institutions within				

society can sourced from DRPM, cooperation with other institutions at home or abroad, or funds from the public	or abroad, or funds from the public				
24.4 Higher Education allocate special funding for activities devotion to community for lecturers allocated accordingly with guide	There is an allocation of funds to finance: a. planning, b. implementation, c. control, monitoring and d. evaluation, e. reporting, as well f. dissemination of results				
24.5 Higher Education must arrange funding mechanism in activities financing devotion to public	There is management management and increasing the capacity of managers with tasks 1) regulate the expenditure of funds 2) arrange financing which includes: a. community service management consisting of proposal selection, monitoring and evaluation, reporting and dissemination of community service results; And b. increasing implementing capacity				
24.6 Higher Education obliged to do supervision	All funded PkM activities have progress reports and activity accountability				

funding and financing devotion to public	absorption of funds for 70% and 100% of activities				
	All funded PkM activities have an audit report by the internal supervisory unit				
24.7 College carry out the response user about funding services financing activities devotion to society in every year	There are user response reports regarding funding services for financing activities in a sustainable and consistent manner every year				
24.8 LPPM has recapitulation of activities relevant PkM with fields program expertise study at least once a year, either with financing PT/independent, internal financing country, or external financing	Fulfilled amount PkM lecturer Which involve students $\geq 25\%$ in each study program				

Information: yes / no* = if 'yes' then you need to add supporting evidence

Yes / no* = if 'there is' then need to add supporting evidence L* =

More (exceeds Unesa Quality Standards)

Surabaya, 15 November 2023

Auditors : Albrian Fiky Prakoso
Audition : Dr. Tony Seno Aji

A handwritten signature in blue ink, appearing to be 'Albrian Fiky Prakoso', with a long, sweeping flourish extending upwards and to the right.

	UNIVERSITAS NEGERI SURABAYA				No. 9 – 16 – PKM-Rev02			
	BADAN PENJAMINAN MUTU Gedung Rektorat Unesa Kampus Lidah Surabaya							
AUDIT MUTU INTERNAL PENGABDIAN KEPADA MASYARAKAT								
Auditi					Tahap Audit			
Koorprodi Manajemen								
Lokasi		Ruang Lingkup			Tanggal Audit			
FEB UNESA		Audit Penelitian dan PKM			13 November 2023			
Wakil Auditi		Auditor Ketua			Auditor Anggota			
1. Widyastuti, S.Si., M.Si. 2.		Rachma Indrarini., SEL., MSEI			1. 2.			
Distribusi		Auditi		Auditor		BPM		Arsip

1. HASIL PENGABDIAN KEPADA MASYARAKAT

STANDAR/BUTIR MUTU/ACUAN	PERTANYAAN (INDIKATOR)	HASIL OBSERVASI		DOKUMEN	CATATAN KHUSUS
		ADA	TIDAK		
17.1 LPPM memiliki panduan hasil pengabdian kepada masyarakat yang menerapkan ilmu pengetahuan dan teknologi.	Adanya panduan hasil pengabdian kepada masyarakat yang menerapkan ilmu pengetahuan dan teknologi.				
	Adanya kriteria minimal hasil pengabdian kepada masyarakat yang menerapkan mengamalkan, dan membudayakan salah satu aspek: a. pendidikan, b. ilmu pengetahuan, c. sains, d. teknologi, e. olahraga, f. sastra, dan seni				
17.2 LPPM mengupayakan hasil pengabdian kepada masyarakat ditujukan untuk penyelesaian masalah yang dihadapi masyarakat.	Adanya kriteria minimal hasil pengabdian kepada masyarakat yang dapat menyelesaikan masalah yang dihadapi masyarakat melalui: a) pemanfaatan teknologi tepat guna, lebih dari 17% b) pengembangan pendidikan, ilmu pengetahuan, sains, teknologi, olahraga, sastra, dan seni sebesar 25% c) pengembangan bahan ajar atau modul pelatihan lebih dari 25%				
17.3 Perguruan Tinggi memiliki kebijakan untuk menghasilkan	Adanya lebih dari 7 karya prototipe per tahun yang dapat digunakan industri dari hasil kegiatan PkM				

STANDAR/BUTIR MUTU/ACUAN	PERTANYAAN (INDIKATOR)	HASIL OBSERVASI		DOKUMEN	CATATAN KHUSUS
		ADA	TIDAK		
suatu karya prototipe industri					
17.4 Prodi melaksanakan analisis hasil kegiatan PkM	Prodi menganalisis hasil kegiatan PkM dengan ketercapaian standar prodi dan peta jalan PkM dosen dan mahasiswa	√		https://drive.google.com/drive/u/3/folders/1zj6uQxXtepwXdMI25Gn1VnlFPWzhuyzq	
	Lebih dari 25% hasil PkM digunakan dalam pembelajaran	√		https://drive.google.com/drive/folders/1crgE-RzTAL4x5Tglt0QV_4qjJ9gL-tTO?usp=drive_link	
	Ada lebih dari 25% hasil PkM yang melibatkan mahasiswa	√		https://drive.google.com/drive/folders/1crgE-RzTAL4x5Tglt0QV_4qjJ9gL-tTO?usp=drive_link	

2. ISI PENGABDIAN KEPADA MASYARAKAT

STANDAR/BUTIR MUTU/ACUAN	PERTANYAAN (INDIKATOR)	HASIL OBSERVASI		DOKUMEN	CATATAN KHUSUS
		ADA	TIDAK		
18.1 LPPM dan Prodi mempunyai peta jalan, standar dan pedoman pelaksanaan PkM	Ada dokumen kebijakan peta jalan, standar dan pedoman pelaksanaan PkM di LPPM dan prodi yang mampu digunakan dalam menjamin mutu isi PkM	√		https://manajemen.feb.unesa.ac.id/page/research-and-community-service-roadmap	
18.2 LPPM mengupayakan Isi pengabdian kepada masyarakat mengacu pada kebutuhan masyarakat	Ada peningkatan hasil pengabdian kepada masyarakat yang berasal dari hasil penelitian sebesar 30% setiap tahun				
	Ada peningkatan jumlah PkM yang mampu memecahkan masalah dan menerapkan teknologi tepat guna sebesar 35% setiap tahun				
	Ada peningkatan jumlah PkM yang diterapkan langsung oleh DU/DI, masyarakat, ataupun pemerintah sebesar 35% setiap tahun.				
	• Adanya peningkatan manfaat yang dirasakan oleh masyarakat dari kegiatan				

18.3 LPPM memiliki pedoman tentang Isi pengabdian kepada masyarakat memiliki kedalaman dan keluasan materi	pengabdian kepada masyarakat melalui respon pengguna				
	<ul style="list-style-type: none"> Adanya peningkatan pencapaian hak kekayaan intelektual 35% setiap tahun Adanya evaluasi peta map tentang arah pengembangan dari isi pengabdian masyarakat di PT				

3. PROSES PENGABDIAN KEPADA MASYARAKAT

STANDAR/BUTIR MUTU/ACUAN	PERTANYAAN (INDIKATOR)	HASIL OBSERVASI		DOKUMEN	CATATAN KHUSUS
		ADA	TIDAK		
19.1 LPPM memiliki panduan Proses pengabdian kepada masyarakat terdiri atas perencanaan, pelaksanaan, dan pelaporan kegiatan sesuai aturan yang berlaku	Adanya pedoman yang memandu kesesuaian dengan Renstra Abdimas LPPM Unesa melalui tahapan: pengajuan proposal, pelaksanaan, dan pelaporan sesuai dengan buku panduan yang berlaku				
	Adanya monitoring dan evaluasi hasil pelaksanaan, dan pelaporan sesuai dengan buku panduan yang berlaku				
19.2 LPPM memiliki panduan Bentuk PkM yang dapat dilakukan	Bentuk kegiatan pengabdian kepada masyarakat dapat berupa: <ul style="list-style-type: none"> pelayanan kepada masyarakat; 				

	<ul style="list-style-type: none"> penerapan ilmu pengetahuan, teknologi, olahraga, sastra, dan seni sesuai dengan bidang keahliannya; peningkatan kapasitas masyarakat; pemberdayaan masyarakat 				
19.3 LPPM memiliki panduan Proses pelaksanaan PkM memenuhi standar yang ditetapkan	<ul style="list-style-type: none"> Proses pelaksanaan PkM hendaknya memenuhi standar mutu, keselamatan kerja, kesehatan, kenyamanan, serta keamanan pelaksana, masyarakat, lingkungan, dan melibatkan mahasiswa dari awal sampai akhir 				
	Adanya dokumen standar mutu pelaksanaan PkM yang dikaji secara berkesinambungan				
	Adanya monev pelaksanaan PkM berdasarkan standar yang ditetapkan				
19.4 LPPM memiliki panduan Proses PkM oleh mahasiswa yang terarah dan terevaluasi	Proses PkM mahasiswa dilaksanakan secara terprogram dan terarah sesuai dengan buku panduan yang berlaku				
	Adanya dokumen standar mutu pelaksanaan PkM mahasiswa yang dikaji secara kontinyu				
	Adanya monev pelaksanaan PkM mahasiswa berdasarkan standar yang ditetapkan				
19.5 Kegiatan PkM dosen, tenaga pendidikan dan mahasiswa wajib diimplementasikan dalam industri dan pembelajaran di PT	Adanya kegiatan pembelajaran dari hasil Kegiatan PkM dosen, tenaga pendidikan dan mahasiswa setidaknya sejumlah dosen pada tiga tahun	√		https://drive.google.com/drive/folders/1crgE-RzTAL4x5Tglt0QV_4qjJ9gL-tTO?usp=drive_link	
	Adanya penerapan implementasi proses hasil kegiatan PkM dosen, tenaga				

serta diusahakan pengurusan hak paten	pendidikan dan mahasiswa pada industri yang sesuai dengan bidangnya				
	Adanya kenaikan hak paten setiap tahun dengan jumlah 20% dari sejumlah kegiatan PkM yang ada di PT				

4. PENILAIAN PENGABDIAN KEPADA MASYARAKAT

STANDAR/BUTIR MUTU/ACUAN	PERTANYAAN (INDIKATOR)	HASIL OBSERVASI		DOKUMEN	CATATAN KHUSUS
		ADA	TIDAK		
20.1 LPPM memiliki pedoman Penilaian PkM yang dilakukan dengan prinsip edukatif, objektif, akuntabel, dan transparan sesuai aturan yang berlaku	Penilaian PkM memenuhi ketentuan dan tahapan yang ditentukan: a) laporan kemajuan, b) monitoring dan evaluasi, c) seminar hasil				
20.2 LPPM melakukan Penilaian PkM mengacu pada kriteria minimal	Penilaian memenuhi a. tingkat kepuasan masyarakat; b. terjadinya perubahan sikap, pengetahuan, dan keterampilan pada masyarakat sesuai dengan sasaran program;				

	<ul style="list-style-type: none"> c. dapat dimanfaatkannya ilmu pengetahuan, teknologi, olahraga, sastra, dan seni di masyarakat secara berkelanjutan; d. terciptanya pengayaan sumber belajar dan/atau pembelajaran serta pematangan sivitas akademika sebagai hasil pengembangan ilmu pengetahuan dan teknologi; atau e. teratasinya masalah sosial dan rekomendasi kebijakan yang dapat dimanfaatkan oleh pemangku kepentingan 				
20.3 LPPM melakukan evaluasi kegiatan penilaian hasil PkM dalam menjaga mutu proses kegiatan secara kontinyu	Ada kegiatan evaluasi pada saat melakukan penilaian hasil PkM melalui instrumen yang sahih dan akurat sehingga dapat didapatkan hasil evaluasi untuk peningkatan mutu kegiatan PkM				

5. PELAKSANAAN PENGABDIAN KEPADA MASYARAKAT

STANDAR/BUTIR MUTU/ACUAN	PERTANYAAN (INDIKATOR)	HASIL OBSERVASI		DOKUMEN	CATATAN KHUSUS
		ADA	TIDAK		
21.1 LPPM memiliki pedoman tentang kompetensi yang sesuai dengan kebutuhan PkM yang dilaksanakan setiap periode pengajuan Proposal PkM	Tim Pelaksana wajib memiliki penguasaan metodologi penerapan keilmuan yang sesuai dengan bidang keahlian, jenis kegiatan, serta tingkat kerumitan dan kedalaman sasaran kegiatan				
	Pelaksanaan sesuai dengan sasaran, jadwal dan lama pelaksanaan yang direncanakan				
	Pelaksanaan dalam rangka pemanfaatan, pendayagunaan, dan pengembangan ilmu pengetahuan dan/atau teknologi.				
	Pelaksanaan PkM memberikan kontribusi terhadap pengembangan wilayah, inovasi dan alih teknologi, solusi persoalan				

	masyarakat, pengentasan kemiskinan, dan pemberdayaan masyarakat.				
21.2 Pelaksana pengabdian kepada masyarakat sebagaimana dimaksud ditentukan berdasarkan: a. kualifikasi akademik; dan b. hasil pengabdian kepada masyarakat berdasarkan ketentuan yang berlaku	Adanya CV pengabdian yang memuat kualifikasi akademik dan hasil penelitian yang pernah dilakukan				
	Adanya monitoring dan evaluasi yang dapat memantau dengan baik, terjadwal dan konsisten				
	Hasil PkM dikembangkan sesuai kualifikasi akademik, dilakukan tindak lanjut, mengintegrasikan hasil pada pembelajaran dan dipublikasikan sekurangnya melalui seminar regional				
	Pelaksanaan PKM difasilitasi lembaga dengan baik, ada dukungan kerjasama sarpras, ada penghargaan bagi pelaksana PkM berprestasi				
21.3 Dalam melaksanakan PkM, DTPS melibatkan mahasiswa PS	Lebih dari 25% PkM DTPS melibatkan mahasiswa dalam 3 tahun terakhir				

6. SARANA DAN PRASARANA PENGABDIAN KEPADA MASYARAKAT

STANDAR/BUTIR MUTU/ACUAN	PERTANYAAN (INDIKATOR)	HASIL OBSERVASI		DOKUMEN	CATATAN KHUSUS
		ADA	TIDAK		
22.1 Perguruan Tinggi Wajib memiliki kebijakan menyediakan fasilitas Sarana dan prasarana PkM memenuhi hasil pengabdian kepada masyarakat setiap tahun sesuai dengan Renstra	Adanya SOP yang mengatur peningkatan layanan fasilitas sarpras oleh lembaga yang diperlukan untuk menunjang kebutuhan isi dan proses PkM dalam rangka memenuhi hasil PkM				
	Adanya dokumen inventaris yang baik dan lengkap dalam memenuhi kebutuhan kegiatan PkM				

22.2 Perguruan Tinggi wajib memberikan izin penggunaan fasilitas Sarana dan Prasarana guna mendukung keterlaksanaan Kegiatan PkM yang diadakan setiap tahunnya.	Adanya izin dari perguruan tinggi untuk menggunakan fasilitas; a. terkait dengan penerapan bidang ilmu dari program studi yang dikelola perguruan tinggi dan area sasaran kegiatan; b. proses pembelajaran; dan kegiatan penelitian				
22.3 Perguruan Tinggi wajib menjamin pemenuhan standar pada Sarana dan prasarana sesuai aturan yang berlaku	Sarana dan prasarana PkM memenuhi unsur keselamatan kerja, kesehatan, kenyamanan, dan keamanan pengabdian, masyarakat, dan lingkungan				
22.4 Prodi wajib memberikan dukungan fasilitas sarana dan prasarana jika LPPM telah memberikan izin	Adanya dokumen penggunaan sarana dan prasarana kegiatan PkM di prodi	√		https://drive.google.com/file/d/13Ngh_guoK9ULc5158YSQEKaN6EaPN5uU/view?usp=drive_link	
	Adanya catatan keterlibatan prodi dalam pelaksanaan kegiatan PkM sesuai dengan peta jalan kegiatan PkM di prodi	√		https://drive.google.com/file/d/13Ngh_guoK9ULc5158YSQEKaN6EaPN5uU/view?usp=drive_link	
22.5 PT melakukan survey kepuasan pelanggan secara berkala	Ada instrumen survei kepuasan pelanggan yang sah				
	Ada hasil analisis survei kepuasan pelanggan tentang fasilitas sarana dan prasarana				

7. PENGELOLAAN PENGABDIAN KEPADA MASYARAKAT

STANDAR/BUTIR MUTU/ACUAN	PERTANYAAN (INDIKATOR)	HASIL OBSERVASI		DOKUMEN	CATATAN KHUSUS
		ADA	TIDAK		
23.1 Perguruan Tinggi memiliki kriteria minimal tentang perencanaan, pelaksanaan, pengendalian, pemantauan dan	1. Kegiatan PkM memiliki kriteria kesesuaian dengan a. Renstra Abdimas LPPM Unesa b. Road map dengan PkM kemenristekdikti c. Kriteria minimal pengelolaan PkM yang terdiri atas perencanaan,				

evaluasi, serta pelaporan kegiatan.	<p>pelaksanaan, pengendalian, pemantauan dan evaluasi, dan pelaporan</p> <p>2. Adanya Surat Perintah Kerja (SPK)</p> <p>3. Adanya prosedur mutu, pemantauan, dan evaluasi</p> <p>4. Adanya Laporan kegiatan yang sesuai</p>				
23.2 Perguruan Tinggi Wajib membentuk Unit Pengelola PkM yang bertugas untuk melakukan Pengelolaan pengabdian kepada masyarakat setiap tahunnya	Pengelolaan kegiatan pengabdian kepada masyarakat yang dikelola dengan baik sesuai dengan OTK.				
23.3 Lembaga Penelitian dan Pengabdian Kepada Masyarakat Perguruan wajib melakukan pengelolaan Pengabdian Kepada Masyarakat	Adanya sinergi yang terlembaga dengan baik antara LPPM dengan Pusat Pengembangan sebagai unit kerja pendukung				
23.4 LPPM memiliki kebijakan tertulis pimpinan PT (Rektor, Dekan, atau Ketua prodi) tentang pengabdian kepada masyarakat (renstra,	<p>Adanya peraturan, panduan, dan sistem Penjaminan mutu internal kegiatan PkM; memiliki RENSTRA PkM yang merupakan RENSTRA universitas dengan ketentuan</p> <p>a. Memiliki kriteria dan prosedur penilaian PkM paling sedikit menyangkut aspek hasil PkM dalam menerapkan, mengamalkan, dan</p>				

pembuatan peta jalan PkM, dan pelaksana PkM di PT atau UPPS)	<p>membudayakan ilmu pengetahuan dan teknologi guna memajukan kesejahteraan umum serta mencerdaskan kehidupan bangsa;</p> <p>b. Peningkatan mutu pengelolaan lembaga atau fungsi PkM dalam menjalankan program PkM secara berkelanjutan;</p> <p>c. Memiliki panduan tentang kriteria pelaksana PkM dengan mengacu pada standar hasil, standar isi, dan standar proses PkM;</p> <p>d. Melakukan analisis kebutuhan yang menyangkut jumlah dan jenis PkM;</p> <p>e. Menyampaikan laporan kinerja lembaga atau fungsi pengabdian kepada masyarakat dalam menyelenggarakan program PkM paling sedikit melalui pangkalan data pendidikan tinggi.</p> <p>f. Tersedia dokumen lengkap kebijakan pimpinan PT (Rektor, Dekan, atau Koorprodi) tentang PkM, dan telah disosialisasikan, dilaksanakan, dievaluasi dan ditindaklanjuti</p>				
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8. PENDANAAN DAN PEMBIAYAAN PENGABDIAN KEPADA MASYARAKAT

STANDAR/BUTIR MUTU/ACUAN	PERTANYAAN (INDIKATOR)	HASIL OBSERVASI		DOKUMEN	CATATAN KHUSUS
		ADA	TIDAK		
24.1 Perguruan Tinggi wajib menyediakan Pendanaan dan	Adanya pedoman mekanisme pendanaan kegiatan PkM				
	Adanya pelaksanaan penjaminan mutu mekanisme pendanaan kegiatan PkM				

pembiayaan pengabdian kepada masyarakat berdasarkan kriteria minimal sumber dan mekanisme pendanaan dan pembiayaan pengabdian kepada masyarakat yang telah disusun sesuai peraturan yang berlaku					
24.2 Perguruan tinggi wajib menyediakan dana internal untuk pengabdian kepada masyarakat berdasarkan peraturan yang berlaku	Adanya RBA atau sumber dana lain yang mendukung keterlaksanaan kegiatan pengabdian kepada masyarakat				
24.3 Perguruan Tinggi dapat memberikan fasilitas Pendanaan pengabdian kepada masyarakat dapat bersumber dari DRPM, kerja sama dengan lembaga lain di dalam maupun di luar negeri, atau dana dari masyarakat	Adanya sumber dana lain dari pemerintah, kerja sama dengan lembaga lain di dalam maupun di luar negeri, atau dana dari masyarakat				
24.4 Perguruan Tinggi mengalokasikan	Adanya pengalokasian dana untuk membiayai:				

pendanaan khusus untuk kegiatan pengabdian kepada masyarakat bagi dosen dialokasikan sesuai dengan panduan	<ul style="list-style-type: none"> a. perencanaan, b. pelaksanaan, c. pengendalian, pemantauan dan d. evaluasi, e. pelaporan, serta f. diseminasi hasil 				
24.5 Perguruan Tinggi wajib mengatur mekanisme pendanaan dalam kegiatan pembiayaan pengabdian kepada masyarakat	<p>Adanya pengelolaan manajemen dan peningkatan kapasitas pengelola dengan tugas</p> <ul style="list-style-type: none"> 1) mengatur pengeluaran dana 2) mengatur pembiayaan yang meliputi: <ul style="list-style-type: none"> a. manajemen pengabdian kepada masyarakat yang terdiri atas seleksi proposal, pemantauan dan evaluasi, pelaporan, dan diseminasi hasil pengabdian kepada masyarakat; dan b. peningkatan kapasitas pelaksana 				
24.6 Perguruan Tinggi wajib melakukan pengawasan pendanaan dan pembiayaan pengabdian kepada masyarakat	Semua kegiatan PkM yang terdani memiliki laporan kemajuan dan pertanggungjawaban kegiatan tentang penyerapan dana selama 70% dan 100% kegiatan				
	Semua kegiatan PkM yang terdani memilki laporan hasil audit oleh satuan pengawas internal				
24.7 Perguruan tinggi melaksanakan respon pengguna tentang pelayanan pendanaan kegiatan pembiayaan pengabdian kepada	Ada laporan respon pengguna tentang layanan pendanaan kegiatan pembiayaan secara berkelanjutan dan konsisten pada setiap tahun				

masyarakat pada setiap tahun					
24.8 LPPM memiliki rekapitulasi kegiatan PkM yang relevan dengan bidang keahlian program studi minimal 1 kali dalam 1 tahun, baik dengan pembiayaan PT/mandiri, pembiayaan dalam negeri, maupun pembiayaan luar	Terpenuhinya jumlah PkM dosen yang melibatkan mahasiswa $\geq 25\%$ di setiap prodi				

Keterangan: iya / tidak* = jika 'ya' maka perlu menambahkan bukti pendukung


Ada / tidak* = jika 'ada' maka perlu menambahkan bukti pendukung

L* = Lebih (melebihi Standar Mutu Unesa)

Surabaya, 21 November 2023

Auditor : Rachma Indrarini., SEI., MSEI

Auditi : Yuyun Isbanah., SE., M.SM

	SURABAYA STATE UNIVERSITY				No. 9 – 16 – PKM- Rev02	
	QUALITY ASSURANCE AGENCY Unesa Rectorate Building, Lidah Campus, Surabaya					
INTERNAL QUALITY AUDITS COMMUNITY SERVICE						
Audition					Audit Stage	
Rochmawati, S.Pd, M.Ak						
Location	Scope			Audit Date		
Audit Deputy	Chief Auditor			Member Auditor		
1. Suci Rohayati, S.Pd, M.Pd 2. Moh Danang Bahtiar, S.Pd, M.Pd	Zainur Rahman, SE, M.Sc			1. 2.		
Distribution	Audition		Auditors		BPM	files

1.RESULTS OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
17.1 LPPM has results guide devotion to society which apply knowledge knowledge and technology.	There is a guide resulting from community service that applies science and technology.				
	There are minimum criteria for community service results that implement, practice and cultivate one aspect: a.education, b.Science, c.science, d.technology, e.sport, f.literature, and art				
17.2 LPPM strive for results devotion to community addressed for completion problems encountered public.	There are minimum criteria for acceptable results of community service solving problems faced by society through: a) use of appropriate technology, more than 17% b) development of education, science, science, technology, sports, literature and arts by 25% c) development of teaching materials or training modules by more than 25%				
17.3 Higher Education have a policy to produce	There are more than 7 prototype works per year that can be used by industry from the results of PkM activities				

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
a prototype work industry					
17.4 Study Program carry out the analysis results of PkM activities	The study program analyzes the results of PkM activities with the achievement of study program standards and the PkM roadmap for lecturers and students	V		https://docs.google.com/spreadsheets/d/1Z9YDgez8wxjqjgmtH59yeoy5eAGJ3eoc/edit?usp=sharing&oid=100440947761662915955&rtpof=true&sd=true	
	More than 25% of PkM results are used in learning	V		https://flipbookpdf.net/web/site/9060eff4fe213f04aad70ff84e5af8e1c120f6fe202212.pdf.html https://www.canva.com/design/DAFR1EqJUh0/Elr9v1BoNS8xfhNzzWwJbg/view?utm_content=DAFR1EqJUh0&utm_campaign=designshare&utm_medium=link&utm_source=publishsharelink https://www.canva.com/design/DAFSF4QCBM4/cZWdzXjlmhvaZ7uZQ	

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
				qtKRw/view?utm_content=DAF SF4QCBM4&utm_campaign=designshare&utm_medium=link&utm_source=publishsharelink	
	There are more than 25% of PkM results involving students	V		https://drive.google.com/file/d/1JCeurZjvs4g0-Nm5i4-e8qt7RZ3UqmIW/view?usp=sharing	

2.CONTENTS OF COMMUNITY DEVOTION

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
18.1 LPPM and Study Program have a road map, standards and guidelines implementation of PkM	There are road map policy documents, standards and guidelines for implementing PkM in LPPM and study programs that can be used to guarantee the quality of PkM content	V		https://drive.google.com/file/d/1pITPV-IsZXRyPAdpJw8A93HLFU9sUMK/view?usp=sharing	
18.2 LPPM strive for Content devotion to society refers on needs public	There is an increase in community service results originating from research results by 30% every year				
	There is an increase in the number of PkM who are able to solve problems and apply appropriate technology by 35% every year				
	There is an increase in the number of PkM implemented directly by DU/DI, the community or the government by 35% every year.				
18.3 LPPM has guidelines regarding Content devotion to society has depth and breadth of material	<ul style="list-style-type: none"> • There is an increase in the benefits felt by the community from community service activities through user responses • There is an increase in the achievement of intellectual property rights by 35% every year 				
	There is an evaluation of the map regarding directions development of community service content at PT				

3.COMMUNITY SERVICE PROCESS

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
19.1 LPPM has Process guide devotion to society consists of planning, implementation, and activity reporting according to those rules applies	There are guidelines that guide compliance with the Unesa LPPM Abdimas Strategic Plan through the stages: proposal submission, implementation, and reporting in accordance with the applicable guidebook				
	There is monitoring and evaluation of implementation results, and reporting in accordance with the applicable guidebook				
19.2 LPPM has PkM Form guide that can be done	Forms of community service activities can take the form of: <ul style="list-style-type: none"> • service to the community; • application of science, technology, sports, literature and arts according to their field of expertise; • increasing community capacity; • community empowerment 				
19.3 LPPM has Process guide implementation of PkM	<ul style="list-style-type: none"> • The process of implementing PkM should meet standards of quality, work safety, health, comfort and security for implementers, the community, 				

meet the standards set	environment, and involving students from start to finish				
	There is a quality standard document for implementing PkM which is reviewed on an ongoing basis				
	There is monitoring and evaluation of PkM implementation based on established standards				
19.4 LPPM has PkM Process guide by students who targeted and evaluated	The student PkM process is carried out in a programmed and directed manner in accordance with the applicable guidebook				
	There is a quality standard document for the implementation of student PkM which is reviewed continuously				
	There is monitoring and evaluation of the implementation of student PkM based on established standards				
19.5 PkM Activities lecturers, staff education and mandatory students implemented in industry and learning at PT and working on it patent rights management	There are learning activities from the results of the PkM activities of lecturers, education staff and students for at least a number of lecturers for three years	V		https://flipbookpdf.net/web/site/ad6a786b5fd42fc670dd1bf7c85a58113b1101d0202212.pdf.html https://flipbookpdf.net/web/site/00481c9d167108ae81263fbf68b7fee40347f89a202212.pdf.html https://flipbookpdf.net/web/site/f4b22286658172287bf082032c6fa79751d2e894202212.pdf.html	

				https://flipbookpdf.net/web/site/9060eff4fe213f04aad70ff84e5af8e1c120f6fe202212.pdf.html	
	There is implementation of the process resulting from the PkM activities of lecturers, education staff and students in industries appropriate to their fields				
	There is an increase in intellectual property rights and patents every year by 20% a number of PkM activities at PT				

4.ASSESSMENT OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
20.1 LPPM has assessment Guidelines PkM carried out with principles educational, objective, accountable, and	The PkM assessment meets the specified conditions and stages: a) progress report, b) monitoring and evaluation, c) results seminar				

suitably transparent applicable rules					
20.2 LPPM does PkM Assessment refers to criteria minimum	<p>Assessment meets</p> <ul style="list-style-type: none"> a. level of community satisfaction; b. changes in attitudes, knowledge and skills in the community in accordance with program targets; c. the use of science, technology, sports, literature and art in society in a sustainable manner; d. creation of enrichment of learning and/or learning resources as well maturation of the academic community as a result of the development of science and technology; or e. resolution of social problems and policy recommendations that can be utilized by stakeholders 				
20.3 LPPM does evaluation of activities assessment of PkM results in maintaining quality activity process continuous	There are evaluation activities when assessing PkM results using valid and accurate instruments so that evaluation results can be obtained to improve the quality of PkM activities				

5.IMPLEMENTATION OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
21.1 LPPM has guidelines about competence	The Implementation Team must have mastery of the scientific application methodology that is appropriate to the field of expertise, type of activity and level				

in accordance with the PkM needs carried out every application period PkM Proposal	complexity and depth of activity targets				
	Implementation is in accordance with the targets, schedule and planned duration of implementation				
	Implementation in the context of utilization, utilization and development of science and/or technology.				
	Implementation of PkM contributes to regional development, innovation and technology transfer, solutions to community problems, poverty alleviation and community empowerment.				
21.2 Executor devotion to public as intended is determined based on: a. qualification academic; And b. results of dedication to society based on provisions which applies	There is a service CV that includes academic qualifications and research results that have been carried out				
	There is monitoring and evaluation that can be monitored properly, scheduled and consistent				
	PkM results are developed according to academic qualifications, follow-up is carried out, integrating the results into learning and published at least through regional seminars				
	The implementation of PKM is well facilitated by the institution, there is support from infrastructure and infrastructure cooperation, there are awards for outstanding PKM implementers				
21.3 In implementing PkM,	More than 25% of DTPS PkM involved students in the last 3 years				

DTPS involves PS students					
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6.FACILITIES AND INFRASTRUCTURE FOR COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS		DOCUMENT	NOTES SPECIAL
		OBSERVATION			
		THERE IS	NO		

<p>22.1 Higher Education Must have policy provide facilities</p> <p>Facilities and infrastructure PkM meets results devotion to every society year accordingly</p> <p>Strategic Plan</p>	<p>There is an SOP that regulates the improvement of infrastructure facilities services by institutions that are needed to support the needs for PkM content and processes in order to fulfill PkM results</p>				
	<p>Existence of good inventory documents and complete in meeting the needs of PkM activities</p>				
<p>22.2 Higher Education must give permission use of facilities</p> <p>Facilities and infrastructure to support implementation PkM activities held every the year.</p>	<p>There is permission from the university to use the facilities;</p> <p>a. related to the application of scientific fields from study programs managed by universities and target areas of activity;</p> <p>b. learning process; and research activities</p>				
<p>22.3 Higher Education must guarantee compliance with standards on Means and infrastructure in accordance with applicable regulations</p>	<p>PkM facilities and infrastructure fulfill the elements of work safety, health, comfort and security for employees, the community and the environment</p>				
<p>22.4 Podi is mandatory give support facilities and facilities infrastructure if LPPM has given permission</p>	<p>There are documents on the use of facilities and infrastructure for PkM activities in the study program</p>	V		<p>College eligibility tall</p> <p>https://drive.google.com/file/d/1KSR9-CMD9XUnI1ZSmqNcZ</p>	

				161FvIeWhBJ/view?usp=sharing	
	There is a record of the study program's involvement in implementing PkM activities in accordance with the PkM activity roadmap in the study program	V		https://docs.google.com/spreadsheets/d/1Z9YDqez8wxjqjgH59yeoy5eAGJ3eoc/edit?usp=sharing&ouid=100440947761662915955&rtpof=true&sd=true	
22.5 PT does satisfaction survey customers directly periodically	There is instrument survey satisfaction valid customers				
	There are results of customer satisfaction survey analysis regarding facilities and infrastructure				

7.MANAGEMENT OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
23.1 Higher Education have criteria minimum about planning, implementation, control, monitoring and evaluation, as well activity reporting.	1. PkM activities have conformity criteria with <ul style="list-style-type: none"> a. Unesa LPPM Abdimas Strategic Plan b. Road map with PkM Kemenristekdikti c. Minimum criteria for PkM management consisting of planning, implementation, control, monitoring and evaluation, and reporting 2. Existence of a Work Order (SPK) 3. Existence of quality, monitoring and evaluation procedures 4. There are appropriate activity reports				
23.2 Higher Education Mandatory formation PkM Management Unit who is in charge of do Management devotion to	Management of community service activities that are well managed in accordance with OTK.				

every society the year					
23.3 Institutions Research and Devotion To College Society obliged to do management Devotion To Public	There is a well-organized synergy between LPPM and the Development Center as a supporting work unit				
23.4 LPPM has written policy PT leaders (Rector, Dean, or Chair study program) about devotion to community (strategic, road map creation PkM, and implementers PkM at PT or UPPS)	<p>The existence of regulations, guidelines and an internal quality assurance system for PkM activities; has a PkM RENSTRA which is a university RENSTRA with provisions</p> <p>a. Have PkM assessment criteria and procedures that at least involve aspects of PkM results in implementing, practicing and cultivating science and technology advance To use general as well as well-being enrich the life of a nation;</p> <p>b. Improving the quality of management of PkM institutions or functions in carrying out PkM programs in a sustainable manner;</p> <p>c. Have guidance on the criteria for implementing PkM by referring to output standards, content standards and PkM process standards;</p> <p>d. Carry out needs analysis regarding the number and type of PkM;</p>				

24.2 College obliged to provide internal funds for devotion to public based on regulations applicable	The existence of RBA or other funding sources that support the implementation of community service activities				
24.3 Higher Education can provide Funding facilities devotion to society can sourced from DRPM, cooperation with other institutions at home or abroad, or funds from the public	There are other sources of funding from the government, collaboration with other institutions at home and abroad, or funding from the community				
24.4 Higher Education allocate special funding for activities devotion to community for lecturers allocated accordingly with guide	There is an allocation of funds to finance: a. planning, b. implementation, c. control, monitoring and d. evaluation, e. reporting, as well f. dissemination of results				
24.5 Higher Education must arrange funding mechanism in activities financing	There is management management and increasing the capacity of managers with tasks 1) regulate the expenditure of funds 2) arrange financing which includes:				

devotion to public	a. community service management consisting of proposal selection, monitoring and evaluation, reporting and dissemination of community service results; And b. increasing implementing capacity				
24.6 Higher Education obliged to do supervision funding and financing devotion to public	All funded PkM activities have progress reports and activity accountability regarding fund absorption for 70% and 100% of activities				
	All funded PkM activities have an audit report by the internal supervisory unit				
24.7 College carry out the response user about funding services financing activities devotion to society in every year	There are user response reports regarding funding services for financing activities in a sustainable and consistent manner every year				
24.8 LPPM has recapitulation of activities relevant PkM with fields program expertise study at least once a year, either with financing PT/independent, internal financing	Fulfillment of the number of PkM lecturers involving $\geq 25\%$ of students in each study program				

country, or external financing					
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Information: yes / no* = if 'yes' then you need to add supporting evidence


Yes / no* = if 'there is' then need to add supporting evidence L* =

More (exceeds Unesa Quality Standards)

Surabaya, 14 November 2023

Auditors : Zainur Rahman, SE, M.Sc 

Audition : Rochmawati, S.Pd, M.Ak 

	SURABAYA STATE UNIVERSITY				No. 9 – 16 – PKM-Rev02
	QUALITY ASSURANCE AGENCY Unesa Rectorate Building, Lidah Campus, Surabaya				
INTERNAL QUALITY AUDITS COMMUNITY SERVICE					
Audition					Audit Stage
Coordinating Office Administration Education Study Program					
Location	Scope			Audit Date	
G5 FEB UNESA				November 10, 2023	
Audit Deputy	Chief Auditor			Member Auditor	
1. Brilliant Rosy, S.Pd., M.Pd. 2. Durinta Puspasari, S.Pd., M.Pd.	Rachma Indrarini., SEI., MSEI			1. 2.	
Distribution	Audition		Auditors		BPM files

1.RESULTS OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
17.1 LPPM has results guide devotion to society which apply knowledge knowledge and technology.	There is a guide resulting from community service that applies science and technology.				
	There are minimum criteria for community service results that implement, practice and cultivate one aspect: a.education, b.Science, c.science, d.technology, e.sport, f.literature, and art				
17.2 LPPM strive for results devotion to community addressed for completion problems encountered public.	There are minimum criteria for acceptable results of community service solving problems faced by society through: a) use of appropriate technology, more than 17% b) development of education, science, science, technology, sports, literature and arts by 25% c) development of teaching materials or training modules by more than 25%				
17.3 Higher Education have a policy to produce	There are more than 7 prototype works per year that can be used by industry from the results of PkM activities				

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
a prototype work industry					
17.4 Study Program carry out the analysis results of PkM activities	The study program analyzes the results of PkM activities with the achievement of study program standards and the PkM roadmap for lecturers and students	√		https://docs.google.com/spreadsheets/d/1exWdFbgIhEOEYgbunwxINY5x FuPjpXX/edit?usp=sharing&ouid=117565051975783077725&rtpof=true&sd=true	
	More than 25% of PkM results are used in learning	√		https://drive.google.com/file/d/1rh6fcYjjIP1qNp7mtUfeCa8sUgIpT-IH/view?usp=sharing https://drive.google.com/file/d/1U6cdWtR-pvW4qWJcAXfpQrZvgzwU-IYv/view?usp=sharing	
	There are more than 25% of PkM results involving students	√		https://drive.google.com/file/d/1bCyqh4Xgc3EtqY5nT5MV7KIfQHFXqE3a/view?usp=sharing	

2.CONTENTS OF COMMUNITY DEVOTION

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
18.1 LPPM and Study Program have a road map, standards and guidelines implementation of PkM	There are road map policy documents, standards and guidelines for implementing PkM in LPPM and study programs that can be used to guarantee the quality of PkM content	✓		https://docs.google.com/document/d/18p7LejInf0XhQe3IE7DVNfSP8mu_UnEW/edit?usp=sharing&ouid=117565051975783077725&rtpof=true&sd=true	
18.2 LPPM strive for Content devotion to society refers on needs public	There is an increase in community service results originating from research results by 30% every year				
	There is an increase in the number of PkM who are able to solve problems and apply appropriate technology by 35% every year				
	There is an increase in the number of PkM implemented directly by DU/DI, the community or the government by 35% every year.				
18.3 LPPM has guidelines regarding Content devotion to society has	<ul style="list-style-type: none"> • There is an increase in the benefits felt by the community from community service activities through user responses • There is an increase in the achievement of intellectual property rights by 35% every year 				

depth and breadth of material	There is an evaluation of the map regarding the direction of development of the content of community service at PT				
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3.COMMUNITY SERVICE PROCESS

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
19.1 LPPM has Process guide devotion to society consists of planning, implementation, and activity reporting according to those rules applies	There are guidelines that guide compliance with the Unesa LPPM Abdimas Strategic Plan through the stages: proposal submission, implementation, and reporting in accordance with the applicable guidebook				
	There is monitoring and evaluation of implementation results, and reporting in accordance with the applicable guidebook				
19.2 LPPM has PkM Form guide that can be done	Forms of community service activities can take the form of: <ul style="list-style-type: none"> • service to the community; • application of science, technology, sports, literature and arts according to their field of expertise; • increasing community capacity; • community empowerment 				
	• The PkM implementation process should meet quality and safety standards				

19.3 LPPM has Process guide implementation of PkM meet the standards set	work, health, comfort and safety of implementers, society, the environment, and involving students from start to finish				
	There is a quality standard document for implementing PkM which is reviewed on an ongoing basis				
	There is monitoring and evaluation of PkM implementation based on established standards				
19.4 LPPM has PkM Process guide by students who targeted and evaluated	The student PkM process is carried out in a programmed and directed manner in accordance with the applicable guidebook				
	There is a quality standard document for the implementation of student PkM which is reviewed continuously				
	There is monitoring and evaluation of the implementation of student PkM based on established standards				
19.5 PkM Activities lecturers, staff education and mandatory students implemented in industry and learning at PT and working on it patent rights management	There are learning activities from the results of the PkM activities of lecturers, education staff and students for at least a number of lecturers for three years	√		https://drive.google.com/file/d/1rh6fcYjjIP1qNp7mtUfeCa8sUqlpT-IH/view?usp=sharing https://drive.google.com/file/d/1U6cdWtR-pvW4qWJcAXfpQrZvgzwU-IYv/view?usp=sharing	
	There is implementation of the process resulting from the PkM activities of lecturers, education staff and students in industries appropriate to their fields				

	There is an increase in intellectual property rights and patents every year by 20% a number of PkM activities at PT				
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4.ASSESSMENT OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
20.1 LPPM has assessment Guidelines PkM carried out with principles educational, objective, accountable, and suitably transparent applicable rules	The PkM assessment meets the specified conditions and stages: a) progress report, b) monitoring and evaluation, c) results seminar				
20.2 LPPM does PkM Assessment refers to criteria minimum	Assessment meets a. level of community satisfaction; b. changes in attitudes, knowledge and skills in the community in accordance with program targets; c. the use of science, technology, sports, literature and art in society in a sustainable manner; d. creation of enrichment of learning and/or learning resources as well maturation of the academic community as				

	results of scientific and technological development; or e. resolution of social problems and policy recommendations that can be utilized by stakeholders				
20.3 LPPM does evaluation of activities assessment of PkM results in maintaining quality activity process continuous	There are evaluation activities when assessing PkM results using valid and accurate instruments so that evaluation results can be obtained to improve the quality of PkM activities				

5.IMPLEMENTATION OF COMMUNITY SERVICE


STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
21.1 LPPM has guidelines about competence in accordance with the PkM needs carried out every application period PkM Proposal	The Implementation Team is required to have mastery of the scientific application methodology that is appropriate to the field of expertise, type of activity, as well as the level of complexity and depth of activity targets				
	Implementation is in accordance with the targets, schedule and planned duration of implementation				
	Implementation in the context of utilization, utilization and development of science and/or technology.				

	Implementation of PkM contributes to regional development, innovation and technology transfer, solutions to community problems, poverty alleviation and community empowerment.				
21.2 Executor devotion to public as intended is determined based on: a. qualification academic; And b. results of dedication to society based on provisions which applies	There is a service CV that includes academic qualifications and research results that have been carried out				
	There is monitoring and evaluation that can be monitored properly, scheduled and consistent				
	PkM results are developed according to academic qualifications, follow-up is carried out, integrating the results into learning and published at least through regional seminars				
	The implementation of PKM is well facilitated by the institution, there is support from infrastructure and infrastructure cooperation, there are awards for outstanding PKM implementers				
21.3 In implementing PkM, DTPS involves PS students	More than 25% of DTPS PkM involved students in the last 3 years				

6.FACILITIES AND INFRASTRUCTURE FOR COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		

22.1 Higher Education Must have policy provide facilities Facilities and infrastructure PkM meets results devotion to every society year accordingly Strategic Plan	There is an SOP that regulates the improvement of infrastructure facilities services by institutions that are needed to support the needs for PkM content and processes in order to fulfill PkM results				
	Existence of good inventory documents and complete in meeting the needs of PkM activities				
22.2 Higher Education must give permission use of facilities Facilities and infrastructure to support implementation PkM activities held every the year.	There is permission from the university to use the facilities; a. related to the application of scientific fields from study programs managed by universities and target areas of activity; b. learning process; and research activities				
22.3 Higher Education must guarantee compliance with standards on Means and infrastructure in accordance with applicable regulations	PkM facilities and infrastructure fulfill the elements of work safety, health, comfort and security for employees, the community and the environment				
22.4 Podi is mandatory give support facilities and facilities	There are documents on the use of facilities and infrastructure for PkM activities in the study program	√		PkM is implemented in Student dormitory Unesa	

infrastructure if LPPM has given permission					
	There is a record of the study program's involvement in implementing PkM activities in accordance with the PkM activity roadmap in the study program	✓		https://docs.google.com/spreadsheets/d/1exWdFbgIhEOEYgbunwxINY5x FuPjpXX/edit?usp=sparing&ouid=117565051975783077725&rtpof=true&sd=true	
22.5 PT does satisfaction survey customers directly periodically	There is instrument survey satisfaction valid customers				
	There are results of customer satisfaction survey analysis regarding facilities and infrastructure				

7.MANAGEMENT OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
23.1 Higher Education have criteria minimum about planning, implementation, control, monitoring and evaluation, as well activity reporting.	1. PkM activities have conformity criteria with <ul style="list-style-type: none"> a. Unesa LPPM Abdimas Strategic Plan b. Road map with PkM Kemenristekdikti c. Minimum criteria for PkM management consisting of planning, implementation, control, monitoring and evaluation, and reporting 2. Existence of a Work Order (SPK) 3. Existence of quality, monitoring and evaluation procedures 4. There are appropriate activity reports				
23.2 Higher Education Mandatory formation PkM Management Unit who is in charge of do Management devotion to every society the year	Management of community service activities that are well managed in accordance with OTK.				
23.3 Institutions Research and Devotion To College Society obliged to do	There is a well-organized synergy between LPPM and the Development Center as a supporting work unit				

management Devotion To Public					
<p>23.4 LPPM has written policy PT leaders (Rector, Dean, or Chair</p> <p>study program) about devotion to community (strategic, road map creation PkM, and implementers PkM at PT or UPPS)</p>	<p>The existence of regulations, guidelines and an internal quality assurance system for PkM activities; has a PkM RENSTRA which is a university RENSTRA with provisions</p> <p>a. Have PkM assessment criteria and procedures that at least involve aspects of PkM results in implementing, practicing and cultivating science and technology advance</p> <p>To use well-being general as well as enrich the life of a nation;</p> <p>b. Improving the quality of management of PkM institutions or functions in carrying out PkM programs in a sustainable manner;</p> <p>c. Have guidance on the criteria for implementing PkM by referring to output standards, content standards and PkM process standards;</p> <p>d. Carry out needs analysis regarding the number and type of PkM;</p> <p>e. Submit reports on institutional performance or community service functions in implementing PkM programs at least through higher education databases.</p> <p>f. Complete policy documents available for PT leadership (Rector, Dean, or</p>				

	Coordinating Program) about PkM, and has been socialized, held, evaluated and followed up				
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8.FUNDING AND FINANCE OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
24.1 Higher Education obliged to provide Funding and financing devotion to public based on criteria minimum source and funding mechanism and financing devotion to society that has arranged accordingly applicable regulation	There are guidelines for funding mechanisms for PkM activities				
	There is implementation of quality assurance of funding mechanisms for PkM activities				
24.2 College obliged to provide internal funds for devotion to public based on regulations applicable	The existence of RBA or other funding sources that support the implementation of community service activities				

24.3 Higher Education can provide Funding facilities devotion to society can sourced from DRPM, cooperation with other institutions at home or abroad, or funds from the public	There are other sources of funding from the government, collaboration with other institutions at home and abroad, or funding from the community				
24.4 Higher Education allocate special funding for activities devotion to community for lecturers allocated accordingly with guide	There is an allocation of funds to finance: a. planning, b. implementation, c. control, monitoring and d. evaluation, e. reporting, as well f. dissemination of results				
24.5 Higher Education must arrange funding mechanism in activities financing devotion to public	There is management management and increasing the capacity of managers with tasks 1) regulate the expenditure of funds 2) arrange financing which includes: a. community service management consisting of proposal selection, monitoring and evaluation, reporting and dissemination of community service results; And b. increasing implementing capacity				

24.6 Higher Education obliged to do supervision funding and financing devotion to public	All funded PkM activities have progress reports and activity accountability regarding fund absorption for 70% and 100% of activities				
	All funded PkM activities have an audit report by the internal supervisory unit				
24.7 College carry out the response user about funding services financing activities devotion to society in every year	There are user response reports regarding funding services for financing activities in a sustainable and consistent manner every year				
24.8 LPPM has recapitulation of activities relevant PkM with fields program expertise study at least once a year, either with financing PT/independent, internal financing country, or external financing	Fulfillment of the number of PkM lecturers involving $\geq 25\%$ of students in each study program				

Information: yes / no* = if 'yes' then you need to add supporting evidence


Yes / no* = if 'there is' then need to add supporting evidence L* =

More (exceeds Unesa Quality Standards)

Surabaya, 15 November 2023

Auditors : Rachma Indrarini
Audition : Brillian Rosy, S.Pd., M.Pd.



	SURABAYA STATE UNIVERSITY				No. 9 – 16 – PKM-Rev02		
	QUALITY ASSURANCE AGENCY Unesa Rectorate Building, Lidah Campus, Surabaya						
INTERNAL QUALITY AUDITS COMMUNITY SERVICE							
Audition					Audit Stage		
Dr. Retno Mustika Dewi, S.Pd., M.Pd							
Location		Scope			Audit Date		
G5 Economic Education Study Program		PKM Audit			09 November 2023		
Audit Deputy		Chief Auditor			Member Auditor		
Eka Hendi Andriansyah, S.Pd., M.Pd		Merlyana Dwindi Yanthi			-		
Distribution		Audition		Auditors		BPM	files

1.RESULTS OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
17.1 LPPM has results guide devotion to society which apply knowledge knowledge and technology.	There is a guide resulting from community service that applies science and technology.				
	There are minimum criteria for community service results that implement, practice and cultivate one aspect: a.education, b.Science, c.science, d.technology, e.sport, f.literature, and art				
17.2 LPPM strive for results devotion to community addressed for completion problems encountered public.	There are minimum criteria for acceptable results of community service solving problems faced by society through: a) use of appropriate technology, more than 17% b) development of education, science, science, technology, sports, literature and arts by 25% c) development of teaching materials or training modules by more than 25%				
17.3 Higher Education	There are more than 7 prototype works per				

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
have a policy to produce a prototype work industry	years that can be used by industry from the results of PkM activities				
17.4 Study Program carry out the analysis results of PkM activities	The study program analyzes the results of PkM activities with the achievement of study program standards and the PkM roadmap for lecturers and students	√		SWOT Evaluation: https://docs.google.com/document/d/1AeTcu8FxUsKPnQjwSh8EuDm0JHpGXP6O/edit?usp=sharing&oid=108232896156498304881&rtpof=true&sd=true	
	More than 25% of PkM results are used in learning	√		RPS Skills Teaching & RPS Economic Learning Digital	
	There are more than 25% of PkM results involving students	√		Evidence of data recap SIMLPPM proposal	

2.CONTENTS OF COMMUNITY DEVOTION

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
18.1 LPPM and Study Program have a road map, standards and guidelines implementation of PkM	There are road map policy documents, standards and guidelines for implementing PkM in LPPM and study programs that can be used to guarantee the quality of PkM content	√		Research Guidelines and PKM from LPPM	
18.2 LPPM strive for Content devotion to society refers on needs public	There is an increase in community service results originating from research results by 30% every year				
	There is an increase in the number of PkM who are able to solve problems and apply appropriate technology by 35% every year				
	There is an increase in the number of PkM implemented directly by DU/DI, the community or the government by 35% every year.				
18.3 LPPM has	-There is an increase in the benefits felt by the community from activities				

guidelines regarding Content devotion to society has depth and breadth of material	service to the community through user response -There is an increase in the achievement of intellectual property rights by 35% every year				
	There is an evaluation of the map regarding the direction of development of the content of community service at PT				

3.COMMUNITY SERVICE PROCESS

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
19.1 LPPM has Process guide devotion to society consists of planning, implementation, and activity reporting according to those rules applies	There are guidelines that guide compliance with the Unesa LPPM Abdimas Strategic Plan through the stages: proposal submission, implementation, and reporting in accordance with the applicable guidebook				
	There is monitoring and evaluation of implementation results, and reporting in accordance with the applicable guidebook				
19.2 LPPM has PkM Form guide that can be done	Forms of community service activities can take the form of: - service to the community; - application of science, technology, sports, literature and art				

	according to their field of expertise; - increasing community capacity; - community empowerment				
19.3 LPPM has Process guide implementation of PkM meet the standards set	-The PkM implementation process should meet standards of quality, work safety, health, comfort and security for implementers, the community, the environment, and involve students from start to finish				
	There is a quality standard document for implementing PkM which is reviewed on an ongoing basis				
	There is monitoring and evaluation of PkM implementation based on established standards				
19.4 LPPM has PkM Process guide by students who targeted and evaluated	The student PkM process is carried out in a programmed and directed manner in accordance with the applicable guidebook				
	There is a quality standard document for the implementation of student PkM which is reviewed continuously				
	There is monitoring and evaluation of the implementation of student PkM based on established standards				
19.5 PkM Activities lecturers, staff education and mandatory students implemented in industry and learning at PT and working on it patent rights management	There are learning activities from the results of the PkM activities of lecturers, education staff and students for at least a number of lecturers for three years	√		RPS Skills Teaching (PKM Prof Jun) & Learning RPS Digital Economy (PKM Hendi)	
	There is implementation of the process of implementing the results of PkM activities by lecturers, education staff and students				

	industry according to their field				
	There is an increase in intellectual property rights and patents every year by 20% a number of PkM activities at PT				

4.ASSESSMENT OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
20.1 LPPM has assessment Guidelines PkM carried out with principles educational, objective, accountable, and suitably transparent applicable rules	The PkM assessment meets the specified conditions and stages: a) progress report, b) monitoring and evaluation, c) results seminar				
20.2 LPPM does PkM Assessment refers to criteria minimum	Assessment meets a. level of community satisfaction; b. changes in attitudes, knowledge and skills in the community in accordance with program targets; c. knowledge can be used				

	<p>knowledge, technology, sports, literature and arts in society in a sustainable manner;</p> <p>d. creation of enrichment of learning and/or learning resources as well maturation of the academic community as a result of the development of science and technology; or</p> <p>e. resolution of social problems and policy recommendations that can be utilized by stakeholders</p>				
<p>20.3 LPPM does evaluation of activities assessment of PkM results in maintaining quality activity process continuous</p>	<p>There are evaluation activities when assessing PkM results using valid and accurate instruments so that evaluation results can be obtained to improve the quality of PkM activities</p>				

5.IMPLEMENTATION OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
<p>21.1 LPPM has guidelines about competence in accordance with the</p>	<p>The Implementation Team must have mastery of the scientific application methodology that is appropriate to the field of expertise, type of activity, as well as the level of complexity and depth of targets</p>				

Pkm needs carried out every application period PkM Proposal	activity				
	Implementation is in accordance with the targets, schedule and planned duration of implementation				
	Implementation in the context of utilization, utilization and development of science and/or technology.				
	Implementation of PkM contributes to regional development, innovation and technology transfer, solutions to community problems, poverty alleviation and community empowerment.				
21.2 Executor devotion to public as intended is determined based on: a. qualification academic; And b. results of dedication to society based on provisions which applies	There is a service CV that includes academic qualifications and research results that have been carried out				
	There is monitoring and evaluation that can be monitored properly, scheduled and consistent				
	PkM results are developed according to academic qualifications, follow-up is carried out, integrating the results into learning and published at least through regional seminars				
	The implementation of PKM is well facilitated by the institution, there is support from infrastructure and infrastructure cooperation, there are awards for outstanding PKM implementers				
21.3 In implementing PkM, DTPS involves PS students	More than 25% of DTPS PkM involved students in the last 3 years				

6.FACILITIES AND INFRASTRUCTURE FOR COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
22.1 Higher Education Must have policy provide facilities Facilities and infrastructure PkM meets results devotion to every society year accordingly Strategic Plan	There is an SOP that regulates the improvement of infrastructure facilities services by institutions that are needed to support the needs for PkM content and processes in order to fulfill PkM results				
	Existence of good inventory documents and complete in meeting the needs of PkM activities				
22.2 Higher Education must give permission use of facilities Facilities and infrastructure to support implementation PkM activities held every the year.	There is permission from the university to use the facilities; a. related to the application of scientific fields from study programs managed by universities and target areas of activity; b. learning process; and research activities				
22.3 Higher Education must guarantee compliance with standards	PkM facilities and infrastructure fulfill the elements of work safety, health, comfort and security of servants,				

on Means and infrastructure in accordance with applicable regulations	society, and environment				
22.4 Podi is mandatory give support facilities and facilities infrastructure if LPPM has given permission	There are documents on the use of facilities and infrastructure for PkM activities in the study program	√		Photos of Pkm Activities (in PKM report)	
	There is a record of the study program's involvement in implementing PkM activities in accordance with the PkM activity roadmap in the study program	√		Coordination Activities PKM Theme Distribution PE Study Program (Minutes and PPT materials)	
22.5 PT does satisfaction survey customers directly periodically	There is instrument survey satisfaction valid customers				
	There are results of customer satisfaction survey analysis regarding facilities and infrastructure				

7.MANAGEMENT OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
23.1 Higher Education have criteria minimum about planning, implementation, control, monitoring and evaluation, as well activity reporting.	1. PkM activities have conformity criteria with <ul style="list-style-type: none"> a. Unesa LPPM Abdimas Strategic Plan b. Road map with PkM Kemenristekdikti c. Minimum criteria for PkM management consisting of planning, implementation, control, monitoring and evaluation, and reporting 2. Existence of a Work Order (SPK) 3. Existence of quality procedures, monitoring,				

	and evaluation 4. There are appropriate activity reports				
23.2 Higher Education Mandatory formation PkM Management Unit who is in charge of do Management devotion to every society the year	Management of community service activities that are well managed in accordance with OTK.				
23.3 Institutions Research and Devotion To College Society obliged to do management Devotion To Public	There is a well-organized synergy between LPPM and the Development Center as a supporting work unit				
23.4 LPPM has written policy PT leaders (Rector, Dean, or Chair study program) about devotion to community (strategic, road map creation PkM, and implementers PkM at PT or UPPS)	The existence of regulations, guidelines and an internal quality assurance system for PkM activities; has a PkM RENSTRA which is a university RENSTRA with provisions a. Have PkM assessment criteria and procedures that at least involve aspects of PkM results in implementing, practicing and cultivating science and technology To use advance well-being general as well as enrich the life of a nation;				

	<p>b. Improving the quality of management of PkM institutions or functions in carrying out PkM programs in a sustainable manner;</p> <p>c. Have guidance on the criteria for implementing PkM by referring to output standards, content standards and PkM process standards;</p> <p>d. Carry out needs analysis regarding the number and type of PkM;</p> <p>e. Submit reports on institutional performance or service functions to public in administering the least programs PkM through higher education databases.</p> <p>f. There is a complete policy document of PT leadership (Rector, Dean, or Coordinating Program) regarding PkM, and it has been socialized. held, evaluated and followed up</p>				
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8.FUNDING AND FINANCE OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
24.1 Higher Education obliged to provide Funding and financing devotion to	There are guidelines for funding mechanisms for PkM activities				
	There is implementation of quality assurance of funding mechanisms for PkM activities				

public based on criteria minimum source and funding mechanism and financing devotion to society that has arranged accordingly applicable regulation					
24.2 College obliged to provide internal funds for devotion to public based on regulations applicable	The existence of RBA or other funding sources that support the implementation of community service activities				
24.3 Higher Education can provide Funding facilities devotion to society can sourced from DRPM, cooperation with other institutions at home or abroad, or funds from the public	There are other sources of funding from the government, collaboration with other institutions at home and abroad, or funding from the community				
24.4 Higher Education allocate special funding for activities	There is an allocation of funds to finance: a. planning, b. implementation,				

devotion to community for lecturers allocated accordingly with guide	c. control, monitoring and d. evaluation, e. reporting, as well f. dissemination of results				
24.5 Higher Education must arrange funding mechanism in activities financing devotion to public	There is management management and increasing the capacity of managers with tasks 1) regulate the expenditure of funds 2) arrange financing which includes: a. community service management consisting of proposal selection, monitoring and evaluation, reporting and dissemination of community service results; And b. increasing implementing capacity				
24.6 Higher Education obliged to do supervision funding and financing devotion to public	All funded PkM activities have progress reports and activity accountability regarding fund absorption for 70% and 100% of activities				
	All funded PkM activities have an audit report by the internal supervisory unit				
24.7 College carry out the response user about funding services financing activities devotion to society in every year	There are user response reports regarding funding services for financing activities in a sustainable and consistent manner every year				

<p>24.8 LPPM has recapitulation of activities relevant PkM with fields program expertise study at least once a year, either with financing PT/independent, internal financing country, or external financing</p>	<p>Fulfillment of the number of PkM lecturers involving $\geq 25\%$ of students in each study program</p>				
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Information: yes / no* = if 'yes' then you need to add supporting evidence

Yes / no* = if 'there is' then need to add supporting evidence L* =

More (exceeds Unesa Quality Standards)

Surabaya, 09 November 2023

Auditors : Merlyana Dwindi Yanthi




Audition : Dr. Retno Mustika Dewi, S.Pd., M.Pd



Eka Hendi Andriansyah, S.Pd., M.Pd



	SURABAYA STATE UNIVERSITY				No. 9 – 16 – PKM-Rev02			
	QUALITY ASSURANCE AGENCY Unesa Rectorate Building, Lidah Campus, Surabaya							
INTERNAL QUALITY AUDITS COMMUNITY SERVICE								
Audition					Audit Stage			
Dr. Tri Sudarwanto S.Pd, MSM								
Location		Scope			Audit Date			
G5 Meeting Room		Community service			November 15, 2023			
Audit Deputy		Chief Auditor			Member Auditor			
1. Renny Dwijayanti S.Pd., M.Pd		Ika Diyah Candra Arifah SE, M.Com, CMA			1. 2.			
Distribution		Audition		Auditors		BPM		files

1. RESULTS OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
17.1 LPPM has results guide devotion to society which apply knowledge knowledge and technology.	There is a guide resulting from community service that applies science and technology.				
	There are minimum criteria for community service results that implement, practice and cultivate one aspect: a.education, b.Science, c.science, d.technology, e.sport, f.literature, and art				
17.2 LPPM strive for results devotion to community addressed for completion problems encountered public.	There are minimum criteria for acceptable results of community service solving problems faced by society through: a) use of appropriate technology, more than 17% b) development of education, science, science, technology, sports, literature and arts by 25% c) development of teaching materials or training modules by more than 25%				
17.3 Higher Education have a policy to produce	There are more than 7 prototype works per year that can be used by industry from the results of PkM activities				

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
a prototype work industry					
17.4 Study Program carry out the analysis results of PkM activities	The study program analyzes the results of PkM activities with the achievement of study program standards and the PkM roadmap for lecturers and students	Not yet There is		Follow up plan PKM Achievement	RTL PKM
	More than 25% of PkM results are used in learning	There is		2023: 2 PKM results	Integration of PKM results in courses
	There are more than 25% of PkM results involving students	There is			List of PKM lecturers Register for PKM Collaboration

2. CONTENTS OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
18.1 LPPM and Study Program have a road map, standards and guidelines implementation of PkM	There are road map policy documents, standards and guidelines for implementing PkM in LPPM and study programs that can be used to guarantee the quality of PkM content	There is		Research Roadmap and PKM	Includes link: Research Roadmap and PKM Business Education
18.2 LPPM strive for Content devotion to society refers on needs public	There is an increase in community service results originating from research results by 30% every year				
	There is an increase in the number of PkM who are able to solve problems and apply appropriate technology by 35% every year				
	There is an increase in the number of PkM implemented directly by DU/DI, the community or the government by 35% every year.				
18.3 LPPM has guidelines regarding Content devotion to	<ul style="list-style-type: none"> There is an increase in the benefits felt by the community from community service activities through user responses 				

society has depth and breadth of material	<ul style="list-style-type: none"> There is an increase in the achievement of intellectual property rights by 35% every year 				
	There is an evaluation of the map regarding the direction of development of the content of community service at PT				

3. COMMUNITY SERVICE PROCESS

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
19.1 LPPM has Process guide devotion to society consists of planning, implementation, and activity reporting according to those rules applies	There are guidelines that guide compliance with the Unesa LPPM Abdimas Strategic Plan through the stages: proposal submission, implementation, and reporting in accordance with the applicable guidebook				
	There is monitoring and evaluation of implementation results, and reporting in accordance with the applicable guidebook				
19.2 LPPM has PkM Form guide that can be done	Forms of community service activities can take the form of: <ul style="list-style-type: none"> service to the community; application of science, technology, sports, literature and arts according to their field of expertise; increasing community capacity; 				

	<ul style="list-style-type: none"> community empowerment 				
19.3 LPPM has Process guide implementation of PkM meet the standards set	<ul style="list-style-type: none"> The PkM implementation process should meet standards of quality, work safety, health, comfort and security for implementers, the community, the environment, and involve students from start to finish 				
	There is a quality standard document for implementing PkM which is reviewed on an ongoing basis				
	There is monitoring and evaluation of PkM implementation based on established standards				
19.4 LPPM has PkM Process guide by students who targeted and evaluated	The student PkM process is carried out in a programmed and directed manner in accordance with the applicable guidebook				
	There is a quality standard document for the implementation of student PkM which is reviewed continuously				
	There is monitoring and evaluation of the implementation of student PkM based on established standards				
19.5 PkM Activities lecturers, staff education and mandatory students implemented in industry and learning at PT and working on it patent rights management	There are learning activities from the results of the PkM activities of lecturers, education staff and students for at least a number of lecturers for three years				Includes link: PKM Final Lap Year 2021, 2022, 2023 Register for PKM Study Program
	There is implementation of the process of implementing the results of PkM activities for lecturers and staff education and students in industries appropriate to their fields				

	There is an increase in intellectual property rights and patents every year by 20% a number of PkM activities at PT				
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4. ASSESSMENT OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
20.1 LPPM has assessment Guidelines PkM carried out with principles educational, objective, accountable, and suitably transparent applicable rules	The PkM assessment meets the specified conditions and stages: a) progress report, b) monitoring and evaluation, c) results seminar				
20.2 LPPM does PkM Assessment refers to criteria minimum	Assessment meets a. level of community satisfaction; b. changes in attitudes, knowledge and skills in the community in accordance with program targets; c. can utilize science, technology, sports,				

	<p>literature and art in society on an ongoing basis;</p> <p>d. creation of enrichment of learning and/or learning resources as well maturation of the academic community as a result of the development of science and technology; or</p> <p>e. resolution of social problems and policy recommendations that can be utilized by stakeholders</p>				
<p>20.3 LPPM does</p> <p>evaluation of activities</p> <p>assessment of PkM results</p> <p>in maintaining quality activity process</p> <p>continuous</p>	<p>There are evaluation activities when assessing PkM results using valid and accurate instruments so that evaluation results can be obtained to improve the quality of PkM activities</p>				

5. IMPLEMENTATION OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
21.1 LPPM has guidelines about competence in accordance with the PkM needs carried out every application period PkM Proposal	The Implementation Team is required to have mastery of the scientific application methodology that is appropriate to the field of expertise, type of activity, as well as the level of complexity and depth of activity targets				
	Implementation is in accordance with the targets, schedule and planned duration of implementation				
	Implementation in the context of utilization, utilization and development of science and/or technology.				
	Implementation of PkM contributes to regional development, innovation and technology transfer, solutions to community problems, poverty alleviation and community empowerment.				
21.2 Executor	There is a service CV that includes				

<p>devotion to public as intended is determined based on:</p> <p>a. qualification academic; And</p> <p>b. results of dedication to society based on provisions which applies</p>	academic qualifications and research results that have been carried out				
	There is monitoring and evaluation that can be monitored properly, scheduled and consistent				
	PkM results are developed according to academic qualifications, follow-up is carried out, integrating the results into learning and published at least through regional seminars				
	The implementation of PKM is well facilitated by the institution, there is support from infrastructure and infrastructure cooperation, there are awards for outstanding PKM implementers				
21.3 In implementing PkM, DTPS involves PS students	More than 25% of DTPS PkM involved students in the last 3 years				

6. FACILITIES AND INFRASTRUCTURE FOR COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
22.1 Higher Education Must have policy provide facilities Facilities and infrastructure PkM meets results devotion to every society year accordingly Strategic Plan	There is an SOP that regulates the improvement of infrastructure facilities services by institutions that are needed to support the needs for PkM content and processes in order to fulfill PkM results Existence of good inventory documents and complete in meeting the needs of PkM activities				
22.2 Higher Education must give permission use of facilities Facilities and infrastructure to support implementation PkM activities held every the year.	There is permission from the university to use the facilities; a. related to the application of scientific fields from study programs managed by universities and target areas of activity; b. learning process; and research activities				
22.3 Higher Education must guarantee compliance with standards on Means and infrastructure according to regulations	PkM facilities and infrastructure fulfill the elements of work safety, health, comfort and security for employees, the community and the environment				

applicable					
22.4 Podi is mandatory give support facilities and facilities infrastructure if LPPM has given permission	There are documents on the use of facilities and infrastructure for PkM activities in the study program	There is		Year 2023: use of the auditorium G6, G9 classrooms of 2023 Year 2022	Includes link: PKM Final Lap Year 2021, 2022, 2023
	There is a record of the study program's involvement in implementing PkM activities in accordance with the PkM activity roadmap in the study program	There is		last 3 years	Includes link: PKM Final Lap Year 2021, 2022, 2023 Register for PKM Study Program
22.5 PT does satisfaction survey customers directly periodically	There is instrument survey satisfaction valid customers				
	There are results of customer satisfaction survey analysis regarding facilities and infrastructure				

7. MANAGEMENT OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
23.1 Higher Education have criteria minimum about planning, implementation, control, monitoring and evaluation, as well activity reporting.	1. PkM activities have conformity criteria with <ul style="list-style-type: none"> a. Unesa LPPM Abdimas Strategic Plan b. Road map with PkM Kemenristekdikti c. Minimum criteria for PkM management consisting of planning, implementation, control, monitoring and evaluation, and reporting 2. Existence of a Work Order (SPK) 3. Existence of quality, monitoring and evaluation procedures 4. There are appropriate activity reports				
23.2 Higher Education Mandatory formation PkM Management Unit who is in charge of do Management devotion to every society the year	Management of community service activities that are well managed in accordance with OTK.				
23.3 Institutions Research and	There is a well-organized synergy between LPPM and the Center				

Devotion To College Society obliged to do management Devotion To Public	Development as units Work supporter				
23.4 LPPM has written policy PT leaders (Rector, Dean, or Chair study program) about devotion to community (strategic, road map creation PkM, and implementers PkM at PT or UPPS)	<p>The existence of regulations, guidelines and an internal quality assurance system for PkM activities; has a PkM RENSTRA which is a university RENSTRA with provisions</p> <p>a. Have PkM assessment criteria and procedures that at least involve aspects of PkM results in implementing, practicing and cultivating science and technology advance</p> <p>To use well-being general as well as enrich the life of a nation;</p> <p>b. Improving the quality of management of PkM institutions or functions in carrying out PkM programs in a sustainable manner;</p> <p>c. Have guidance on the criteria for implementing PkM by referring to output standards, content standards and PkM process standards;</p> <p>d. Carry out needs analysis regarding the number and type of PkM;</p> <p>e. Convey report performance institution or function devotion to public in organizing the PkM program</p>				

	<p>at least through higher education databases.</p> <p>f. There is a complete policy document of PT leadership (Rector, Dean, or Coordinating Program) regarding PkM, and it has been socialized. held, evaluated and followed up</p>				
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8. FUNDING AND FINANCE OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
24.1 Higher Education obliged to provide Funding and financing devotion to public based on criteria minimum source and funding mechanism and financing devotion to society that has arranged accordingly applicable regulation	There are guidelines for funding mechanisms for PkM activities				
	There is implementation of quality assurance of funding mechanisms for PkM activities				
24.2 College obliged to provide internal funds for devotion to	The existence of RBA or other funding sources that support the implementation of community service activities				

public based on regulations applicable					
24.3 Higher Education can provide Funding facilities devotion to society can sourced from DRPM, cooperation with other institutions at home or abroad, or funds from the public	There are other sources of funding from the government, collaboration with other institutions at home and abroad, or funding from the community				
24.4 Higher Education allocate special funding for activities devotion to community for lecturers allocated accordingly with guide	There is an allocation of funds to finance: a. planning, b. implementation, c. control, monitoring and d. evaluation, e. reporting, as well f. dissemination of results				
24.5 Higher Education must arrange funding mechanism in activities financing devotion to public	There is management management and increasing the capacity of managers with tasks 1) regulate the expenditure of funds 2) arrange financing which includes: a. community service management consisting of proposal selection, monitoring and evaluation, reporting and dissemination of results				

	community service; And b. increasing implementing capacity				
24.6 Higher Education obliged to do supervision funding and financing devotion to public	All funded PkM activities have progress reports and activity accountability regarding fund absorption for 70% and 100% of activities				
	All funded PkM activities have an audit report by the internal supervisory unit				
24.7 College carry out the response user about funding services financing activities devotion to society in every year	There are user response reports regarding funding services for financing activities in a sustainable and consistent manner every year				
24.8 LPPM has recapitulation of activities relevant PkM with fields program expertise study at least once a year, either with financing PT/independent, internal financing country, or external financing	Fulfillment of the number of PkM lecturers involving $\geq 25\%$ of students in each study program				

Information: yes / no* = if 'yes' then you need to add supporting evidence

Yes / no* = if 'there is' then need to add supporting evidence L* =


More (exceeds Unesa Quality Standards)

Surabaya, 15 November 2023

Auditors : Ika Diyah Candra Arifah SE, M.Com, CMA Dr.

Audition : Tri Sudarwanto S.Pd., M.Pd



	SURABAYA STATE UNIVERSITY				No. 9 – 16 – PKM-Rev02		
	QUALITY ASSURANCE AGENCY Unesa Rectorate Building, Lidah Campus, Surabaya						
INTERNAL QUALITY AUDITS COMMUNITY SERVICE							
Audition					Audit Stage		
Dr. Ni Nyoman Alit Triani, SE, M.Ak.							
Location		Scope			Audit Date		
G5 Building S2 Coordination Room Accountancy					11-10-2023✓		
Audit Deputy		Chief Auditor			Member Auditor		
1. 2.		Novi Trisnawati, S.Pd., M.Pd			1. 2.		
Distribution		Audition		Auditors		BPM	files

1.RESULTS OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
17.1 LPPM has results guide devotion to society which apply knowledge knowledge and technology.	There is a guide resulting from community service that applies science and technology.				
	There are minimum criteria for community service results that implement, practice and cultivate one aspect: a.education, b.Science, c.science, d.technology, e.sport, f.literature, and art				
17.2 LPPM strive for results devotion to community addressed for completion problems encountered public.	There are minimum criteria for acceptable results of community service solving problems faced by society through: a) use of appropriate technology, more than 17% b) development of education, science, science, technology, sports, literature and arts by 25%				

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
	c) development of teaching materials or training modules by more than 25%				
17.3 Higher Education have a policy to produce a prototype work industry	There are more than 7 prototype works per year that can be used by industry from the results of PkM activities				
17.4 Study Program carry out the analysis results of PkM activities	The study program analyzes the results of PkM activities with the achievement of study program standards and the PkM roadmap for lecturers and students			https://docs.google.com/document/d/1seP6SW6QZTR2hU-2app6uc6ku3E24khQ/edit?usp=drive_link&ouid=115463822636973328214&rtpof=true&sd=true_e	
	More than 25% of PkM results are used in learning				
	There are more than 25% of PkM results involving students			https://drive.google.com/file/d/1_o_De0_X6dnaNdULA7lpSnJ6t5qN8pjz/view?usp=drive_link	

2.CONTENTS OF COMMUNITY DEVOTION

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
18.1 LPPM and Study Program have a road map, standards and guidelines implementation of PkM	There are road map policy documents, standards and guidelines for implementing PkM in LPPM and study programs that can be used to guarantee the quality of PkM content	√		https://docs.google.com/document/d/1seP6SW6QZTR2hU-2app6uc6ku3E24khQ/edit?usp=drive_link&ouid=115463822636973328214&rtpof=true&sd=true e	Road map document

				https://drive.google.com/file/d/1Jr9G44bvSFzbX-w7EdsCXDUbX9MwBs7u/view?usp=sharing	
18.2 LPPM strive for Content devotion to society refers on needs public	There is an increase in community service results originating from research results by 30% every year				
	There is an increase in the number of PkM who are able to solve problems and apply appropriate technology by 35% every year				
	There is an increase in the number of PkM implemented directly by DU/DI, the community or the government by 35% every year.				
18.3 LPPM has guidelines regarding Content devotion to society has depth and breadth of material	<ul style="list-style-type: none"> ● There is an increase in the benefits felt by the community from community service activities through user responses ● There is an increase in the achievement of intellectual property rights by 35% every year 				
	There is an evaluation of the map regarding the direction of development of the content of community service at PT				

3.COMMUNITY SERVICE PROCESS

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
19.1 LPPM has Process guide devotion to society consists of planning, implementation, and activity reporting according to those rules applies	There are guidelines that guide compliance with the Unesa LPPM Abdimas Strategic Plan through the stages: proposal submission, implementation, and reporting in accordance with the applicable guidebook				
	There is monitoring and evaluation of implementation results, and reporting in accordance with the applicable guidebook				
19.2 LPPM has PkM Form guide that can be done	Forms of community service activities can take the form of: <ul style="list-style-type: none"> ● service to the community; ● application of science, technology, sports, literature and arts according to their field of expertise; ● increasing community capacity; ● community empowerment 				
19.3 LPPM has Process guide implementation of PkM	<ul style="list-style-type: none"> ● The process of implementing PkM should meet quality standards, work safety, health, comfort and security of implementers, the community, 				

meet the standards set	environment, and involving students from start to finish				
	There is a quality standard document for implementing PkM which is reviewed on an ongoing basis				
	There is monitoring and evaluation of PkM implementation based on established standards				
19.4 LPPM has PkM Process guide by students who targeted and evaluated	The student PkM process is carried out in a programmed and directed manner in accordance with the applicable guidebook				
	There is a quality standard document for the implementation of student PkM which is reviewed continuously				
	There is monitoring and evaluation of the implementation of student PkM based on established standards				
19.5 PkM Activities lecturers, staff education and mandatory students implemented in industry and learning at PT and working on it patent rights management	There are learning activities from the results of the PkM activities of lecturers, education staff and students for at least a number of lecturers for three years		√	There isn't any	
	There is implementation of the process resulting from the PkM activities of lecturers, education staff and students in industries appropriate to their fields				

	There is an increase in intellectual property rights and patents every year by 20% a number of PkM activities at PT				
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4.ASSESSMENT OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
20.1 LPPM has assessment Guidelines PkM carried out with principles educational, objective, accountable, and suitably transparent applicable rules	The PkM assessment meets the specified conditions and stages: a) progress report, b) monitoring and evaluation, c) results seminar				
20.2 LPPM does PkM Assessment refers to criteria minimum	Assessment meets a. level of community satisfaction; b. changes in attitudes, knowledge and skills in the community in accordance with program targets;				

	<p>c. the use of science, technology, sports, literature and art in society in a sustainable manner;</p> <p>d. creation of enrichment of learning and/or learning resources as well maturation of the academic community as a result of the development of science and technology; or</p> <p>e. resolution of social problems and policy recommendations that can be utilized by stakeholders</p>				
<p>20.3 LPPM does</p> <p>evaluation of activities</p> <p>assessment of PkM results</p> <p>in maintaining quality</p> <p>activity process</p> <p>continuous</p>	<p>There are evaluation activities when assessing PkM results using valid and accurate instruments so that evaluation results can be obtained to improve the quality of PkM activities</p>				

5.IMPLEMENTATION OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
21.1 LPPM has guidelines about competence in accordance with the PkM needs carried out every application period PkM Proposal	The Implementation Team is required to have mastery of the scientific application methodology that is appropriate to the field of expertise, type of activity, as well as the level of complexity and depth of activity targets				
	Implementation is in accordance with the targets, schedule and planned duration of implementation				

	Implementation in the context of utilization, utilization and development of science and/or technology.				
	Implementation of PkM contributes to regional development, innovation and technology transfer, solutions to community problems, poverty alleviation and community empowerment.				
21.2 Executor devotion to public as intended is determined based on: a. qualification academic; And b. results of dedication to society based on provisions which applies	There is a service CV that includes academic qualifications and research results that have been carried out				
	There is monitoring and evaluation that can be monitored properly, scheduled and consistent				
	PkM results are developed according to academic qualifications, follow-up is carried out, integrating the results into learning and published at least through regional seminars				
	The implementation of PKM is well facilitated by the institution, there is support from infrastructure and infrastructure cooperation, there are awards for outstanding PKM implementers				
21.3 In implementing PkM, DTPS involves PS students	More than 25% of DTPS PkM involved students in the last 3 years				

6.FACILITIES AND INFRASTRUCTURE FOR COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
22.1 Higher Education Must have	There is an SOP that regulates the improvement of infrastructure facilities services by institutions that are needed to support				

<p>policy provide facilities Facilities and infrastructure PkM meets results devotion to every society year accordingly Strategic Plan</p>	<p>PkM content and process requirements in order to fulfill PkM results</p>				
	<p>There are good and complete inventory documents to meet the needs of PkM activities</p>				
<p>22.2 Higher Education must give permission use of facilities Facilities and infrastructure to support implementation PkM activities held every the year.</p>	<p>There is permission from the university to use the facilities; a. related to the application of scientific fields from study programs managed by universities and target areas of activity; b. learning process; and research activities</p>				
<p>22.3 Higher Education must guarantee compliance with standards on Means and infrastructure in accordance with applicable regulations</p>	<p>PkM facilities and infrastructure fulfill the elements of work safety, health, comfort and security for employees, the community and the environment</p>				
<p>22.4 Podi is mandatory give support facilities and facilities infrastructure if LPPM has given permission</p>	<p>There are documents on the use of facilities and infrastructure for PkM activities in the study program</p>		√		No use study program infrastructure
	<p>There is a record of the study program's involvement in implementing PkM activities in accordance with the PkM activity roadmap in the study program</p>	√		https://docs.google.com/document/d/1v-Zs35dQB1n_qgWf6ma48S9ra1QwyISh/edit?usp=sharing&oid=115463	

				822636973328214&rtpof=true&sd=true	
22.5 PT does satisfaction survey customers directly periodically	There is instrument survey satisfaction valid customers				
	There are results of customer satisfaction survey analysis regarding facilities and infrastructure				

7.MANAGEMENT OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
23.1 Higher Education have criteria minimum about planning, implementation, control, monitoring and evaluation, as well activity reporting.	1. PkM activities have conformity criteria with <ul style="list-style-type: none"> a. Unesa LPPM Abdimas Strategic Plan b. Road map with PkM Kemenristekdikti c. Minimum criteria for PkM management consisting of planning, implementation, control, monitoring and evaluation, and reporting 2. Existence of a Work Order (SPK) 3. Existence of quality, monitoring and evaluation procedures 4. There are appropriate activity reports				
23.2 Higher Education Mandatory formation PkM Management Unit who is in charge of do Management devotion to every society the year	Management of community service activities that are well managed in accordance with OTK.				
23.3 Institutions Research and Devotion To	There is a well-organized synergy between LPPM and the Center				

College Society obliged to do management Devotion To Public	Development as units Work supporter				
23.4 LPPM has written policy PT leaders (Rector, Dean, or Chair study program) about devotion to community (strategic, road map creation PkM, and implementers PkM at PT or UPPS)	<p>The existence of regulations, guidelines and an internal quality assurance system for PkM activities; has a PkM RENSTRA which is a university RENSTRA with provisions</p> <p>a. Have PkM assessment criteria and procedures that at least involve aspects of PkM results in implementing, practicing and cultivating science and technology To use advance well-being general as well as enrich the life of a nation;</p> <p>b. Improving the quality of management of PkM institutions or functions in carrying out PkM programs in a sustainable manner;</p> <p>c. Have guidance on the criteria for implementing PkM by referring to output standards, content standards and PkM process standards;</p> <p>d. Carry out needs analysis regarding the number and type of PkM;</p> <p>e. Submit reports on institutional performance or service functions to</p>				

	<p>community in organizing PkM programs at least through higher education databases.</p> <p>f. There is a complete policy document of PT leadership (Rector, Dean, or Coordinating Program) regarding PkM, and it has been socialized. held, evaluated and followed up</p>				
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8.FUNDING AND FINANCE OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
24.1 Higher Education obliged to provide Funding and financing devotion to public based on criteria minimum source and funding mechanism and financing devotion to society that has arranged accordingly applicable regulation	There are guidelines for funding mechanisms for PkM activities				
	There is implementation of quality assurance of funding mechanisms for PkM activities				

24.2 College obliged to provide internal funds for devotion to public based on regulations applicable	The existence of RBA or other funding sources that support the implementation of community service activities				
24.3 Higher Education can provide Funding facilities devotion to society can sourced from DRPM, cooperation with other institutions at home or abroad, or funds from the public	There are other sources of funding from the government, collaboration with other institutions at home and abroad, or funding from the community				
24.4 Higher Education allocate special funding for activities devotion to community for lecturers allocated accordingly with guide	There is an allocation of funds to finance: a. planning, b. implementation, c. control, monitoring and d. evaluation, e. reporting, as well f. dissemination of results				
24.5 Higher Education must arrange funding mechanism in activities financing	There is management management and increasing the capacity of managers with tasks 1) regulate the expenditure of funds 2) arrange financing which includes:				

devotion to public	a. community service management consisting of proposal selection, monitoring and evaluation, reporting and dissemination of community service results; And b. increasing implementing capacity				
24.6 Higher Education obliged to do supervision funding and financing devotion to public	All funded PkM activities have progress reports and activity accountability regarding fund absorption for 70% and 100% of activities				
	All funded PkM activities have an audit report by the internal supervisory unit				
24.7 College carry out the response user about funding services financing activities devotion to society in every year	There are user response reports regarding funding services for financing activities in a sustainable and consistent manner every year				
24.8 LPPM has recapitulation of activities relevant PkM with fields program expertise study at least once a year, either with financing	Fulfilled amount PkM lecturer Which involve students $\geq 25\%$ in each study program				

PT/independent, internal financing country, or external financing					
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Information: yes / no* = if 'yes' then you need to add supporting evidence

Yes / no* = if 'there is' then need to add supporting evidence L* =

More (exceeds Unesa Quality Standards)


Surabaya, 10-11-2023

Auditors : Novi Trisnawati, S.Pd., M.Pd



Audition : Dr. Ni Nyoman Alit Triani, SE, M.Ak.



	SURABAYA STATE UNIVERSITY				No. 9 – 16 – PKM- Rev02			
	QUALITY ASSURANCE AGENCY Unesa Rectorate Building, Lidah Campus, Surabaya							
INTERNAL QUALITY AUDITS COMMUNITY SERVICE								
Audition					Audit Stage			
Location		Scope			Audit Date			
Audit Deputy		Chief Auditor			Member Auditor			
1. 2.					1. 2.			
Distribution		Audition		Auditors		BPM		files

1.RESULTS OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
17.1 LPPM has results guide devotion to society which apply knowledge knowledge and technology.	There is a guide resulting from community service that applies science and technology.				
	There are minimum criteria for community service results that implement, practice and cultivate one aspect: a.education, b.Science, c.science, d.technology, e.sport, f.literature, and art				
17.2 LPPM strive for results devotion to community addressed for completion problems encountered public.	There are minimum criteria for acceptable results of community service solving problems faced by society through: a) use of appropriate technology, more than 17% b) development of education, science, science, technology, sports, literature and arts by 25% c) development of teaching materials or training modules by more than 25%				
17.3 Higher Education have a policy to produce	There are more than 7 prototype works per year that can be used by industry from the results of PkM activities				

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
a prototype work industry					
17.4 Study Program carry out the analysis results of PkM activities	The study program analyzes the results of PkM activities with the achievement of study program standards and the PkM roadmap for lecturers and students			https://drive.google.com/file/d/19qp5lxayj_byG9niZpQ7ZN_2antAcRMi/view?usp=drive_link	
	More than 25% of PkM results are used in learning			https://drive.google.com/drive/folders/1_1AA5x6YQkVVxjNsinxbcxIuyuiu4XXv?usp=sharing	
	There are more than 25% of PkM results involving students			https://drive.google.com/drive/folders/17C11muJ4CjhbdiKhX0Dx-vewIOMKH7V?usp=sharing	

2.CONTENTS OF COMMUNITY DEVOTION

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
18.1 LPPM and Study Program have a road map, standards and guidelines implementation of PkM	There are road map policy documents, standards and guidelines for implementing PkM in LPPM and study programs that can be used to guarantee the quality of PkM content			https://drive.google.com/file/d/19qp5lxayj_byG9niZpQ7ZN_2antAcRMi/view?usp=drive_link	
18.2 LPPM strive for Content devotion to society refers on needs public	There is an increase in community service results originating from research results by 30% every year				
	There is an increase in the number of PkM who are able to solve problems and apply appropriate technology by 35% every year				
	There is an increase in the number of PkM implemented directly by DU/DI, the community or the government by 35% every year.				
18.3 LPPM has	• There is an increase in benefits				

guidelines regarding Content devotion to society has depth and breadth of material	felt by the community from community service activities through user responses <ul style="list-style-type: none"> There is an increase in the achievement of intellectual property rights by 35% every year 				
	There is an evaluation of the map regarding the direction of development of the content of community service at PT				

3.COMMUNITY SERVICE PROCESS

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
19.1 LPPM has Process guide devotion to society consists of planning, implementation, and activity reporting according to those rules applies	There are guidelines that guide compliance with the Unesa LPPM Abdimas Strategic Plan through the stages: proposal submission, implementation, and reporting in accordance with the applicable guidebook				
	There is monitoring and evaluation of implementation results, and reporting in accordance with the applicable guidebook				
19.2 LPPM has PkM Form guide that can be done	Forms of community service activities can take the form of: <ul style="list-style-type: none"> service to the community; application of science, 				

	<p>technology, sports, literature and arts according to their field of expertise;</p> <ul style="list-style-type: none"> • increasing community capacity; • community empowerment 				
<p>19.3 LPPM has Process guide implementation of PkM meet the standards set</p>	<ul style="list-style-type: none"> • The PkM implementation process should meet standards of quality, work safety, health, comfort and security for implementers, the community, the environment, and involve students from start to finish 				
	There is a quality standard document for implementing PkM which is reviewed on an ongoing basis				
	There is monitoring and evaluation of PkM implementation based on established standards				
<p>19.4 LPPM has PkM Process guide by students who targeted and evaluated</p>	The student PkM process is carried out in a programmed and directed manner in accordance with the applicable guidebook				
	There is a quality standard document for the implementation of student PkM which is reviewed continuously				
	There is monitoring and evaluation of the implementation of student PkM based on established standards				
<p>19.5 PkM Activities lecturers, staff education and mandatory students implemented in industry and learning at PT and working on it</p>	There are learning activities from the results of the PkM activities of lecturers, education staff and students for at least a number of lecturers for three years			https://drive.google.com/drive/folders/1_1AA5x6YQkVWxjNsinebcxJuyuiu4XXv?usp=sharing	
	There is implementation of the process resulting from the PkM activities of lecturers, education staff and students in industries appropriate to their fields				

patent rights management	There is an increase in intellectual property rights and patents every year by 20% a number of PkM activities at PT				
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4.ASSESSMENT OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
20.1 LPPM has assessment Guidelines PkM carried out with principles educational, objective, accountable, and suitably transparent applicable rules	The PkM assessment meets the specified conditions and stages: a) progress report, b) monitoring and evaluation, c) results seminar				
20.2 LPPM does PkM Assessment refers to criteria minimum	Assessment meets a. level of community satisfaction; b. changes in attitudes, knowledge and skills in the community in accordance with program targets; c. can utilize science, technology, sports,				

	<p>literature and art in society on an ongoing basis;</p> <p>d. creation of enrichment of learning and/or learning resources as well maturation of the academic community as a result of the development of science and technology; or</p> <p>e. resolution of social problems and policy recommendations that can be utilized by stakeholders</p>				
<p>20.3 LPPM does</p> <p>evaluation of activities</p> <p>assessment of PkM results</p> <p>in maintaining quality</p> <p>activity process</p> <p>continuous</p>	<p>There are evaluation activities when assessing PkM results using valid and accurate instruments so that evaluation results can be obtained to improve the quality of PkM activities</p>				

5.IMPLEMENTATION OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
21.1 LPPM has guidelines about competence in accordance with the PkM needs carried out every application period PkM Proposal	The Implementation Team is required to have mastery of the scientific application methodology that is appropriate to the field of expertise, type of activity, as well as the level of complexity and depth of activity targets				
	Implementation is in accordance with the targets, schedule and planned duration of implementation				
	Implementation in the context of utilization, utilization and development of science and/or technology.				
	Implementation of PkM contributes to regional development, innovation and technology transfer, solutions to community problems, poverty alleviation and community empowerment.				
21.2 Executor	There is a service CV that includes				

<p>devotion to public as intended is determined based on:</p> <p>a. qualification academic; And</p> <p>b. results of dedication to society based on provisions which applies</p>	academic qualifications and research results that have been carried out				
	There is monitoring and evaluation that can be monitored properly, scheduled and consistent				
	PkM results are developed according to academic qualifications, follow-up is carried out, integrating the results into learning and published at least through regional seminars				
	The implementation of PKM is well facilitated by the institution, there is support from infrastructure and infrastructure cooperation, there are awards for outstanding PKM implementers				
21.3 In implementing PkM, DTPS involves PS students	More than 25% of DTPS PkM involved students in the last 3 years				

6.FACILITIES AND INFRASTRUCTURE FOR COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
22.1 Higher Education Must have policy provide facilities Facilities and infrastructure PkM meets results devotion to every society year accordingly Strategic Plan	There is an SOP that regulates the improvement of infrastructure facilities services by institutions that are needed to support the needs for PkM content and processes in order to fulfill PkM results				
	Existence of good inventory documents and complete in meeting the needs of PkM activities				
22.2 Higher Education must give permission use of facilities	There is permission from the university to use the facilities; a. related to the application of the field of science				

Facilities and infrastructure to support implementation PkM activities held every the year.	from study programs managed by universities and target areas of activity; b. learning process; and research activities				
22.3 Higher Education must guarantee compliance with standards on Means and infrastructure in accordance with applicable regulations	PkM facilities and infrastructure fulfill the elements of work safety, health, comfort and security for employees, the community and the environment				
22.4 Podi is mandatory give support facilities and facilities infrastructure if LPPM has given permission	There are documents on the use of facilities and infrastructure for PkM activities in the study program				
	There is a record of the study program's involvement in implementing PkM activities in accordance with the PkM activity roadmap in the study program			https://drive.google.com/drive/folders/1_1AA5x6YQkVVxjNsinebcxJuyuiu4XXv?usp=sharing	
22.5 PT does satisfaction survey customers directly periodically	There is instrument survey satisfaction valid customers				
	There are results of customer satisfaction survey analysis regarding facilities and infrastructure				

7.MANAGEMENT OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
23.1 Higher Education have criteria minimum about planning, implementation, control, monitoring and evaluation, as well activity reporting.	1. PkM activities have conformity criteria with <ul style="list-style-type: none"> a. Unesa LPPM Abdimas Strategic Plan b. Road map with PkM Kemenristekdikti c. Minimum criteria for PkM management consisting of planning, implementation, control, monitoring and evaluation, and reporting 2. Existence of a Work Order (SPK) 3. Existence of quality, monitoring and evaluation procedures 4. There are appropriate activity reports				
23.2 Higher Education	Management of community service activities				

Mandatory formation PkM Management Unit who is in charge of do Management devotion to every society the year	communities that are well managed in accordance with OTK.				
23.3 Institutions Research and Devotion To College Society obliged to do management Devotion To Public	There is a well-organized synergy between LPPM and the Development Center as a supporting work unit				
23.4 LPPM has written policy PT leaders (Rector, Dean, or Chair <small>study program) about</small> devotion to community (strategic, road map creation PkM, and implementers PkM at PT or UPPS)	The existence of regulations, guidelines and an internal quality assurance system for PkM activities; has a PkM RENSTRA which is a university RENSTRA with provisions a. Have PkM assessment criteria and procedures that at least involve aspects of PkM results in implementing, practicing and cultivating science and technology advance <small>To use</small> well-being <small>general</small> <small>as well as</small> enrich the life of a nation; b. Improving the quality of management of PkM institutions or functions in carrying out PkM programs in a sustainable manner;				

	<p>c. Have guidance on the criteria for implementing PkM by referring to output standards, content standards and PkM process standards;</p> <p>d. Carry out needs analysis regarding the number and type of PkM;</p> <p>e. Submit reports on institutional performance or service functions to public in administering the least programs PkM through higher education databases.</p> <p>f. There is a complete policy document of PT leadership (Rector, Dean, or Coordinating Program) regarding PkM, and it has been socialized. held, evaluated and followed up</p>				
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8.FUNDING AND FINANCE OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
24.1 Higher Education obliged to provide Funding and financing devotion to public based on criteria minimum source and funding mechanism	There are guidelines for funding mechanisms for PkM activities				
	There is implementation of quality assurance of funding mechanisms for PkM activities				

and financing devotion to society that has arranged accordingly applicable regulation					
24.2 College obliged to provide internal funds for devotion to public based on regulations applicable	The existence of RBA or other funding sources that support the implementation of community service activities				
24.3 Higher Education can provide Funding facilities devotion to society can sourced from DRPM, cooperation with other institutions at home or abroad, or funds from the public	There are other sources of funding from the government, collaboration with other institutions at home and abroad, or funding from the community				
24.4 Higher Education allocate special funding for activities devotion to community for lecturers allocated accordingly with guide	There is an allocation of funds to finance: a. planning, b. implementation, c. control, monitoring and d. evaluation, e. reporting, as well f. dissemination of results				

24.5 Higher Education must arrange funding mechanism in activities financing devotion to public	<p>There is management management and increasing the capacity of managers with tasks</p> <p>1) regulate the expenditure of funds</p> <p>2) arrange financing which includes:</p> <p>a. community service management consisting of proposal selection, monitoring and evaluation, reporting and dissemination of community service results; And</p> <p>b. increasing implementing capacity</p>				
24.6 Higher Education obliged to do supervision funding and financing devotion to public	<p>All funded PkM activities have progress reports and activity accountability regarding fund absorption for 70% and 100% of activities</p> <p>All funded PkM activities have an audit report by the internal supervisory unit</p>				
24.7 College carry out the response user about funding services financing activities devotion to society in every year	There are user response reports regarding funding services for financing activities in a sustainable and consistent manner every year				
24.8 LPPM has recapitulation of activities relevant PkM with fields program expertise	Fulfillment of the number of PkM lecturers involving $\geq 25\%$ of students in each study program				

study at least once a year, either with financing PT/independent, internal financing country, or external financing					
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Information: yes / no* = if 'yes' then you need to add supporting evidence


Yes / no* = if 'there is' then need to add supporting evidence L* =

More (exceeds Unesa Quality Standards)

Surabaya,

Auditors :

Audition :

	SURABAYA STATE UNIVERSITY				No. 9 – 16 – PKM-Rev02	
	QUALITY ASSURANCE AGENCY Unesa Rectorate Building, Lidah Campus, Surabaya					
INTERNAL QUALITY AUDITS COMMUNITY SERVICE						
Audition					Audit Stage	
Dr. Siti Sri Wulandari S.Pd., M.Pd						
Location	Scope			Audit Date		
G5 Meeting Room	Community service			November 15, 2023		
Audit Deputy	Chief Auditor			Member Auditor		
1. Ruri Nurul Aeni Wulandari, S.Pd., M.Pd	Ika Diyah Candra Arifah SE, M.Com, CMA			1. 2.		
Distribution	Audition		Auditors		BPM	files

1.RESULTS OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
17.1 LPPM has results guide devotion to society which apply knowledge knowledge and technology.	There is a guide resulting from community service that applies science and technology.				
	There are minimum criteria for community service results that implement, practice and cultivate one aspect: a.education, b.Science, c.science, d.technology, e.sport, f.literature, and art				
17.2 LPPM strive for results devotion to community addressed for completion problems encountered public.	There are minimum criteria for acceptable results of community service solving problems faced by society through: a) use of appropriate technology, more than 17% b) development of education, science, science, technology, sports, literature and arts by 25% c) development of teaching materials or training modules by more than 25%				
17.3 Higher Education have a policy to produce	There are more than 7 prototype works per year that can be used by industry from the results of PkM activities				

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
a prototype work industry					
17.4 Study Program carry out the analysis results of PkM activities	The study program analyzes the results of PkM activities with the achievement of study program standards and the PkM roadmap for lecturers and students	Not yet There is		Follow up plan PKM Achievement	Be equipped
	More than 25% of PkM results are used in learning	There is		Year 2023: 9 PKM, all PKM results used in learning Year 2022: 9 PKM, all PKM results used in learning	For example; module pkm is used for courses certain ISBN Correspondence Bisnis compressed.pdf - Google Drive
	There are more than 25% of PkM results involving students	There is		In 2023: from 9 PKM, 2 PKM involving students In 2022: from 9 PKM, 3 PKM involving students	Table equipped PKM title, letter student assignments, publication link Audit monitoring and evaluation - Google Drives

2.CONTENTS OF COMMUNITY DEVOTION

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
18.1 LPPM and Study Program have a road map, standards and guidelines implementation of PkM	There are road map policy documents, standards and guidelines for implementing PkM in LPPM and study programs that can be used to guarantee the quality of PkM content	There is		Research Roadmap and PKM	Includes link: https://drive.google.com/drive/folders/1KR8g3rPdAsAAKQtdw9XzgwwMvjWISGCM
18.2 LPPM strive for Content devotion to society refers on needs public	There is an increase in community service results originating from research results by 30% every year				
	There is an increase in the number of PkM who are able to solve problems and apply appropriate technology by 35% every year				

	There is an increase in the number of PkM implemented directly by DU/DI, the community or the government by 35% every year.				
18.3 LPPM has guidelines regarding Content devotion to society has depth and breadth of material	<ul style="list-style-type: none"> • There is an increase in the benefits felt by the community from community service activities through user responses • There is an increase in the achievement of intellectual property rights by 35% every year 				
	There is an evaluation of the map regarding the direction of development of the content of community service at PT				

3.COMMUNITY SERVICE PROCESS

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
19.1 LPPM has Process guide devotion to society consists of planning, implementation, and activity reporting according to those rules applies	There are guidelines that guide compliance with the Unesa LPPM Abdimas Strategic Plan through the stages: proposal submission, implementation, and reporting in accordance with the applicable guidebook				
	There is monitoring and evaluation of implementation results, and reporting in accordance with the applicable guidebook				

19.2 LPPM has PkM Form guide that can be done	Forms of community service activities can take the form of: <ul style="list-style-type: none"> • service to the community; • application of science, technology, sports, literature and arts according to their field of expertise; • increasing community capacity; • community empowerment 				
19.3 LPPM has Process guide implementation of PkM meet the standards set	• The PkM implementation process should meet standards of quality, work safety, health, comfort and security for implementers, the community, the environment, and involve students from start to finish				
	There is a quality standard document for implementing PkM which is reviewed on an ongoing basis				
	There is monitoring and evaluation of PkM implementation based on established standards				
19.4 LPPM has PkM Process guide by students who targeted and evaluated	The student PkM process is carried out in a programmed and directed manner in accordance with the applicable guidebook				
	There is a quality standard document for the implementation of student PkM which is reviewed continuously				
	There is monitoring and evaluation of the implementation of student PkM based on established standards				
19.5 PkM Activities lecturers, staff education and mandatory students	There are learning activities from the results of the PkM activities of lecturers, education staff and students for at least a number of lecturers for three years	There is		Year 2022	Equipped with links drive: module2 finance and entrepreneurship

implemented in industry and learning at PT and working on it patent rights management					ISBN Correspondence Bisnis_compressed.pdf - Google Drive
	There is implementation of the process resulting from the PkM activities of lecturers, education staff and students in industries appropriate to their fields				
	There is an increase in intellectual property rights and patents every year by 20% a number of PkM activities at PT				

4.ASSESSMENT OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
20.1 LPPM has assessment Guidelines PkM carried out with principles educational, objective, accountable, and suitably transparent applicable rules	The PkM assessment meets the specified conditions and stages: a) progress report, b) monitoring and evaluation, c) results seminar				
20.2 LPPM does PkM Assessment	Assessment meets a. level of community satisfaction;				

<p>refers to criteria minimum</p>	<p>b. changes in attitudes, knowledge and skills in the community in accordance with program targets;</p> <p>c. the use of science, technology, sports, literature and art in society in a sustainable manner;</p> <p>d. creation of enrichment of learning and/or learning resources as well maturation of the academic community as a result of the development of science and technology; or</p> <p>e. resolution of social problems and policy recommendations that can be utilized by stakeholders</p>				
<p>20.3 LPPM does evaluation of activities assessment of PkM results in maintaining quality activity process continuous</p>	<p>There are evaluation activities when assessing PkM results using valid and accurate instruments so that evaluation results can be obtained to improve the quality of PkM activities</p>				

5.IMPLEMENTATION OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
21.1 LPPM has guidelines about competence <small>in accordance with the</small> PkM needs carried out every application period PkM Proposal	The Implementation Team is required to have mastery of the scientific application methodology that is appropriate to the field of expertise, type of activity, as well as the level of complexity and depth of activity targets				
	Implementation is in accordance with the targets, schedule and planned duration of implementation				
	Implementation in the context of utilization, utilization and development of science and/or technology.				
	Implementation of PkM contributes to regional development, innovation and technology transfer, solutions to community problems, poverty alleviation and community empowerment.				
21.2 Executor devotion to public as <small>intended is determined based on:</small> a. qualification academic; And b. results of dedication to society	There is a service CV that includes academic qualifications and research results that have been carried out				
	There is monitoring and evaluation can monitor well, scheduled and consistent				
	PkM results are developed according to academic qualifications, follow-up is carried out, integrating the results				

based on provisions which applies	learning and published at least through regional seminars				
	The implementation of PKM is well facilitated by the institution, there is support from infrastructure and infrastructure cooperation, there are awards for outstanding PKM implementers				
21.3 In implementing PkM, DTPS involves PS students	More than 25% of DTPS PkM involved students in the last 3 years				

6.FACILITIES AND INFRASTRUCTURE FOR COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
22.1 Higher Education Must have policy provide facilities Facilities and infrastructure PkM meets results devotion to every society year accordingly Strategic Plan	There is an SOP that regulates the improvement of infrastructure facilities services by institutions that are needed to support the needs for PkM content and processes in order to fulfill PkM results				
	Existence of good inventory documents and complete in meeting the needs of PkM activities				
22.2 Higher Education must give permission use of facilities	There is permission from the university to use the facilities;				

Facilities and infrastructure to support implementation PkM activities held every the year.	a. related to the application of scientific fields from study programs managed by universities and target areas of activity; b. learning process; and research activities				
22.3 Higher Education must guarantee compliance with standards on Means and infrastructure in accordance with applicable regulations	PkM facilities and infrastructure fulfill the elements of work safety, health, comfort and security for employees, the community and the environment				
22.4 Podi is mandatory give support facilities and facilities infrastructure if LPPM has given permission	There are documents on the use of facilities and infrastructure for PkM activities in the study program	There is		Year 2022: 1 PKM	Includes link: Documentation use sarpras, report end of PKM PKM S2 PE.xlsx - Google Sheets
	There is a record of the study program's involvement in implementing PkM activities in accordance with the PkM activity roadmap in the study program	There is			Includes link: PKM Final report PKM S2 PE.xlsx - Google Sheets
22.5 PT does satisfaction survey customers directly periodically	There is instrument survey satisfaction valid customers				
	There are results of customer satisfaction survey analysis regarding facilities and infrastructure				

7.MANAGEMENT OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		

23.1 Higher Education have criteria minimum about planning, implementation, control, monitoring and evaluation, as well activity reporting.	<p>1. PkM activities have conformity criteria with</p> <ul style="list-style-type: none"> a. Unesa LPPM Abdimas Strategic Plan b. Road map with PkM Kemenristekdikti c. Minimum criteria for PkM management consisting of planning, implementation, control, monitoring and evaluation, and reporting <p>2. Existence of a Work Order (SPK)</p> <p>3. Existence of quality, monitoring and evaluation procedures</p> <p>4. There are appropriate activity reports</p>				
23.2 Higher Education Mandatory formation PkM Management Unit who is in charge of do Management devotion to every society the year	Management of community service activities that are well managed in accordance with OTK.				
23.3 Institutions Research and Devotion To College Society obliged to do management Devotion To Public	There is a well-organized synergy between LPPM and the Development Center as a supporting work unit				
23.4 LPPM has written policy	The existence of regulations, guidelines and an internal quality assurance system for PkM activities;				

<p>PT leaders (Rector, Dean, or Chair study program) about devotion to community (strategic, road map creation PkM, and implementers PkM at PT or UPPS)</p>	<p>own RENSTRA PkM Which is a university RENSTRA with provisions</p> <p>a. Have PkM assessment criteria and procedures that at least involve aspects of PkM results in implementing, practicing and cultivating science and technology advance To use well-being general as well as enrich the life of a nation;</p> <p>b. Improving the quality of management of PkM institutions or functions in carrying out PkM programs in a sustainable manner;</p> <p>c. Have guidance on the criteria for implementing PkM by referring to output standards, content standards and PkM process standards;</p> <p>d. Carry out needs analysis regarding the number and type of PkM;</p> <p>e. Submit reports on institutional performance or community service functions in implementing PkM programs at least through higher education databases.</p> <p>f. There is a complete policy document of PT leadership (Rector, Dean, or Coordinating Program) regarding PkM, and it has been socialized. held, evaluated and followed up</p>				
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8.FUNDING AND FINANCE OF COMMUNITY SERVICE

STANDARDS/ITEMS QUALITY/REFERENCE	QUESTIONS (INDICATORS)	RESULTS OBSERVATION		DOCUMENT	NOTES SPECIAL
		THERE IS	NO		
24.1 Higher Education obliged to provide Funding and financing devotion to public based on criteria minimum source and funding mechanism and financing devotion to society that has arranged accordingly applicable regulation	There are guidelines for funding mechanisms for PkM activities				
	There is implementation of quality assurance of funding mechanisms for PkM activities				
24.2 College obliged to provide internal funds for devotion to public based on regulations applicable	The existence of RBA or other funding sources that support the implementation of community service activities				
24.3 Higher Education can provide Funding facilities devotion to society can sourced from	There are other sources of funding from the government, collaboration with other institutions at home and abroad, or funding from the community				

DRPM, cooperation with other institutions at home or abroad, or funds from the public					
24.4 Higher Education allocate special funding for activities devotion to community for lecturers allocated accordingly with guide	There is an allocation of funds to finance: a. planning, b. implementation, c. control, monitoring and d. evaluation, e. reporting, as well f. dissemination of results				
24.5 Higher Education must arrange funding mechanism in activities financing devotion to public	There is management management and increasing the capacity of managers with tasks 1) regulate the expenditure of funds 2) arrange financing which includes: a. community service management consisting of proposal selection, monitoring and evaluation, reporting and dissemination of community service results; And b. increasing implementing capacity				
24.6 Higher Education obliged to do supervision funding and financing	All funded PkM activities have progress reports and activity accountability regarding fund absorption for 70% and 100% of activities				

devotion to public	All funded PkM activities have an audit report by the internal supervisory unit				
24.7 College carry out the response user about funding services financing activities devotion to society in every year	There are user response reports regarding funding services for financing activities in a sustainable and consistent manner every year				
24.8 LPPM has recapitulation of activities relevant PkM with fields program expertise study at least once a year, either with financing PT/independent, internal financing country, or external financing	Fulfillment of the number of PkM lecturers involving $\geq 25\%$ of students in each study program				

Information: yes / no* = if 'yes' then you need to add supporting evidence

Yes / no* = if 'there is' then need to add supporting evidence L* =


More (exceeds Unesa Quality Standards)

Surabaya, 15 November 2023


Auditors : Ika Diah Candra Arifah SE, M.Com, CMA Dr.
 Audition : Siti Sri Wulandari S.Pd., M.Pd




a. Form 4. Audit summary

	SURABAYA STATE UNIVERSITY	No: KKA-S.....-01
INTERNAL QUALITY AUDIT FORM Summary of Audit Conditions		

Audition				Criteria			
Dr. Ni Nyoman Alit Triani, SE, M.Ak.				Standards of Devotion to Society 17-24			
Location		Scope		Audit Date			
G5 Building S2 Coordination Room Accountancy				11-10-2023			
Audit Deputy		Chief Auditor		Member Auditor			
		Novi Trisnawati, S.Pd., M.Pd					
Distribution		Audition		Auditors		BPM	files
No Condition	Condition Description						Category (OB/KTS)
1	less than 25% of PkM results are used in learning						KTS
2	There have been no learning activities from the results of PkM activities for lecturers, education staff and students for at least a number of lecturers in three years						KTS
etc							


Place of Approval					
Leader Audition	Dr. Ni Nyoman Alit Triani, SE, M. Ak.		Chairman Auditors	Novi Trisnawati, S.Pd., M.Pd	

	SURABAYA STATE UNIVERSITY	No: KKA-S.....-01
INTERNAL QUALITY AUDIT FORM Summary of Audit Conditions		



Audition						Criteria			
Hujjatullah Fazlurrahman, SE, MBA.						Standards of Devotion to Society 17-24			
Location		Scope				Audit Date			
FEB Unesa		Community service				November 14, 2023			
Audit Deputy		Chief Auditor				Member Auditor			
Renny Sari Dewi, S.Kom., M.Kom.		Merlyana Dwindi Yanthi				-			
Distribution		Audition		Auditors		BPM		files	
No Condition	Condition Description								Category (OB/ KTS)
1	17.4 Study Program carries out analysis of the results of PkM activities								
	The study program analyzes the results of PkM activities with the achievement of study program standards and the PkM roadmap for lecturers and students								OB
	More than 25% of PkM results are used in learning								KTS
	There are more than 25% of PkM results involving students								OB
2	18.1 LPPM and Study Program have a road map, standards and guidelines for implementing PkM								OB
3	19.5 PkM activities for lecturers, educational staff and students must be implemented in industry and learning at HEIs as well as efforts to obtain patent rights								KTS
4	21.2 Implementation of community service as intended is determined based on: a. academic qualifications; And b. results of community service based on applicable regulations								OB
5	21.3 In implementing PkM, DTPS involves PS students								OB
6	22.4 Podi is obliged to provide support for facilities and infrastructure if LPPM has given permission								
	There are documents on the use of facilities and infrastructure for PkM activities in the study program								KTS
	There is a record of the study program's involvement in implementing PkM activities in accordance with the PkM activity roadmap in the study program								OB


Place of Approval					
Leader Audition	Hujjatullah Fazlurrahman, SE, MBA		Chairman Auditors	Merlyana Dwindi Yanthi	

a. Form 5. Description of audit findings



	SURABAYA STATE UNIVERSITY	No: KKA-S.....-01
	QUALITY ASSURANCE UNIT	
INTERNAL QUALITY AUDIT FORM Description of Audit Findings		


Audition				Criteria			
Hujjatullah Fazlurrahman, SE, MBA.				Standards of Devotion to Society 17-24			
Location		Scope		Audit Date			
FEB Unesa		Community service		November 14, 2023			
Audit Deputy		Chief Auditor		Member Auditor			
Renny Sari Dewi, S.Kom., M.Kom.		Merlyana Dwinda Yanthi		-			
Distribution		Audition		Auditors		BPM	files

Description of Findings	1. Less than 25% of PkM results are used in learning 2. PkM activities for lecturers, educational staff and students have not been implemented in industry and learning at HEIs and no efforts have been made to process patents 3. There are no documents on the use of facilities and infrastructure for PkM activities in the study program		
Criteria	17.4, 19.5, 22.4 Community Service Standards		
Root Cause	Education staff are never involved in PKM study programs and wait for the PKM results seminar to continue the PKM process		
Consequence	1. PkM results used in learning are less than 25% 2. PkM activities for lecturers, educational staff and students have not been implemented in industry and learning at HEIs and no efforts have been made to process patents 3. There are no documents on the use of facilities and infrastructure for PkM activities in the study program		
Recommendation	1 Enter the results of PkM activities into the course RPS 2 Enter documents for the use of infrastructure and infrastructure in PkM Study Program activities		
Auditee Response	Agree to the recommendations given.		
Maintenance plan	RTL will be carried out according to the recommendations given		
Repair Schedule	November 29, 2023	Insurer Answer	Hujjatullah Fazlurrahman, SE, MBA.
Prevention Plan	Using PkM results in learning		
Prevention Schedule	-	Insurer Answer	Hujjatullah Fazlurrahman, SE, MBA.
Place of Approval			
Leader Audition	Hujjatullah Fazlurrahman, SE, MBA	Signature 	Chairman Auditors Merlyana Dwinda Yanthi Signature 

	SURABAYA STATE UNIVERSITY	No: KKA-S.....-01
	QUALITY ASSURANCE UNIT	
INTERNAL QUALITY AUDIT FORM Description of Audit Findings		

Audition				Criteria			
Dr. Ni Nyoman Alit Triani, SE, M.Ak.				Standards of Devotion to Society 17-24			
Location		Scope		Audit Date			
G5 Building S2 Coordination Room Accountancy				11-10-2023			
Audit Deputy		Chief Auditor		Member Auditor			
		Novi Trisnawati, S.Pd., M.Pd		-			
Distribution		Audition		Auditors		BPM	files

Description of Findings	less than 25% of PkM results are used in learning		
Criteria	Standard 17.4		
Root Cause	PkM results have not been used in learning		
Consequence	There is no integration of PkM results in learning		
Recommendation	RTM and RTL are carried out according to recommendations		
Auditee Response	Approve the findings from BPM and will include PkM results in learning		
Maintenance plan	RTM and RTL will be carried out according to recommendations		
Repair Schedule	December 31, 2023	Insurer Answer	Dr. Ni Nyoman Alit Triani, SE, M.Ak.
Prevention Plan	Using PkM results in learning		
Prevention Schedule		Insurer Answer	
Place of Approval			
Leader Audition	Dr. Ni Nyoman Alit Triani, SE, M. Ak.	Signature 	Chairman Auditors Novi Trisnawati, S.Pd., M.Pd Signature 

	SURABAYA STATE UNIVERSITY	No: KKA-S.....-01
	QUALITY ASSURANCE UNIT	
INTERNAL QUALITY AUDIT FORM Description of Audit Findings		

Audition				Criteria			
Dr. Ni Nyoman Alit Triani, SE, M.Ak.				Standards of Devotion to Society 17-24			
Location		Scope		Audit Date			
G5 Building S2 Coordination Room Accountancy				11-10-2023			
Audit Deputy		Chief Auditor		Member Auditor			
		Novi Trisnawati, S.Pd., M.Pd		-			
Distribution		Audition		Auditors		BPM	files



Description of Findings	There have been no learning activities from the results of PkM activities for lecturers, education staff and students for at least a number of lecturers in three years				
Criteria	Standard 19.5				
Root Cause	PkM results have not been used in learning				
Consequence	There is no integration of PkM results in learning				
Recommendation	RTM and RTL are carried out according to recommendations				
Auditee Response	Approve the findings from the BPM and will include the PkM results in learning and make them a reference in the RPS				
Maintenance plan	RTM and RTL will be carried out according to recommendations				
Repair Schedule	December 31, 2023	December 31, 2023	December 31, 2023		
Prevention Plan	Enter into the RPS reference				
Prevention Schedule		Insurer Answer			
Place of Approval					
Leader Audition	Dr. Ni Nyoman Alit Triani, SE, M. Ak.	Signature 	Chairman Auditors	Novi Trisnawati, S.Pd., M.Pd	Signature 

Photo of Audit implementation




DOCUMENTATION OF THE IMPLEMENTATION OF RTM AUDIT DEVOTION TO COMMUNITY (PKM)

Documentation for the Implementation of the RTM Community Service Audit (PKM) consists of: 1.

RTM Minutes

	FORM	No. Document	FM/02-RTM/SPM-UNESA
	REVIEW MEETING MINUTES MANAGEMENT	No. Revision	00
		Date. Applicable	November 23, 2023
		Page	1 from 1

Date and time	Wednesday, November 23, 2023	
Time	13.00 – Finish	
Meeting agenda		
	1	Research and PKM Audit Results
	2	
	3	
	4	
	etc	
Meeting participants	Attached	
Chairman of the Meeting	Dean of the Faculty of Economics and Business, Unesa	
Problem		
PKM Audit and Research Results <ol style="list-style-type: none"> 1. Each Study Program has inconsistencies as attached 2. Most collaboration research decrees do not display the amount of funding 3. There are study programs that have not been evaluated 		
Root Cause of Problem		
PKM Audit and Research Results <ol style="list-style-type: none"> 1. Some foreign universities do not want to provide MOA or IA 2. Some studies do not use funding 		
Solution to problem		
PKM Audit and Research <ol style="list-style-type: none"> 1. Problem solving is submitted to each study program as attached in accordance with completion target 2. The faculty can coordinate with spells related to research decrees that use funds 		
Problem Resolution Plan and Responsible Person		
The PKM audit and research maximum completion will be carried out in December 2023 with the person responsible being the Coordinating Program and UPM		
RTM Conclusion		

	FORM REVIEW MEETING MINUTES MANAGEMENT	No. Document	FM/02-RTM/SPM-UNESA
		No. Revision	00
		Date. Applicable	November 23, 2023
		Page	2 from 1

1. There are several problems in PKM and research audits
2. Every problem must be resolved no later than December 2023
3. The person responsible for completion is the Coordinator of the Study Program

Improvement and Follow-up

Surabaya, 23 November 2023

Made by  Sis

Albrhan Fiky P, S.Pd.M.Pd.

Nov d., M.Pd.

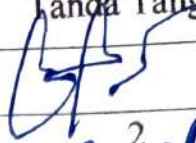
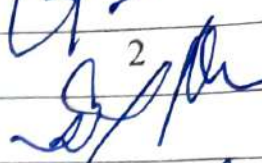
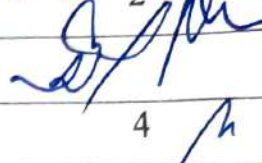
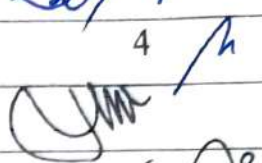
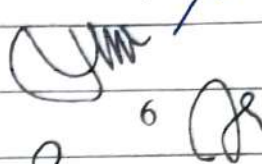
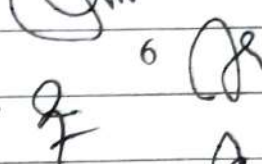
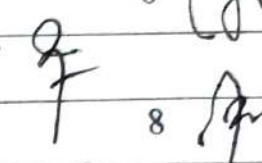
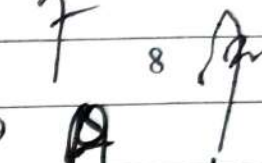
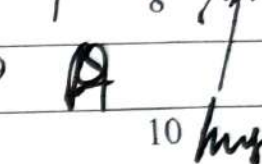
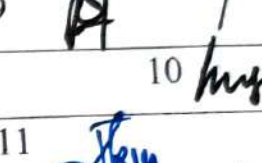
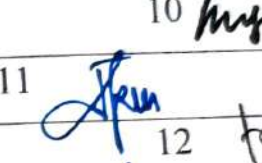

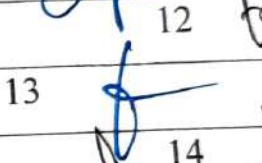
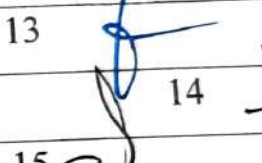
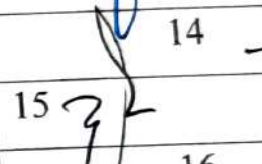
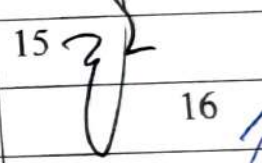
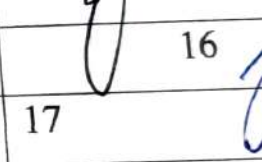
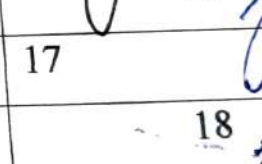
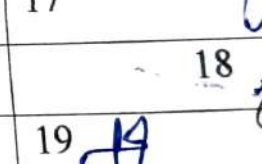
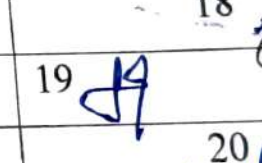
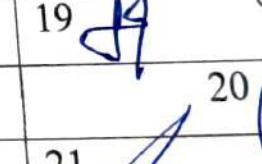
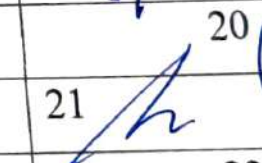
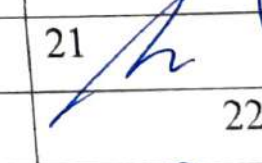
Notary

Ket
Economics and Business




Prof. Dr. Haryo Kistanto, S.Sos., M.Si.

Dean of the Faculty of Economics and Business

No	Nama	Jabatan	Unit Kerja	Tanda Tangan
1	Susanti			1 
2	Prof. Dewie Tri W.			2 
3	Andre D. Witjaksono			3 
4	Tony Suro Aji			4 
5	Xuyun Isbanah			5 
6	NI NYOMAN AEMT			6 
7	Rochmawati			7 
8	Ponllian Kory			8 
9	Melwo Mrshka b			9 
10	Siti Sri Wulandari			10 
11	Tresninda P			11 
12	Rohmawati Kusumaninghas			12 
13	Clarashinta Campi			13 
14	Tri Gudawamb	PB	PB	14 
15	Noor Cahyo			15 
16	Ahmed Ankr			16 
17	Buwin			17 
18	Phoume A.			18 
19	Lusy			19 
20	Supriyanti			20 
21	Ari Yudistira			21 
22	Ela mustavida.			22 
23	Rina			23. 

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1. Follow-up Document (DTL)

	FORM	No. Document	FM/03-RTM/SPM-UNESA
	DETAILS OF MANAGEMENT REVIEW MEETING FOLLOW UP	No. Revision	00
		Date. Applicable	November 23, 2023
		Page	1 of 1

Attachment

Management Review Meeting Minutes November 23, 2023

Study program	Findings	Completion	Date Completion	Realization Completion	Insurer Answer
S2 EDUCATION ECONOMY	There were no findings in the PKM Audit				
S2 ACCOUNTING	1. less than 25% of PkM results are used in learning 2. There have been no learning activities from the results of PkM activities for lecturers, education staff and students for at least a number of lecturers for three years	1. include pkm results in learning 2. Enter the pkm results into the course RPS	31 December 2023	2024	Coordinating program
MASTER OF MANAGEMENT	There were no findings in the PKM Audit				
S1 EDUCATION ECONOMY	There were no findings in the PKM Audit				
S1 EDUCATION ACCOUNTANCY	There were no findings in the PKM Audit				
S1 EDUCATION BUSINESS	There were no findings in the PKM Audit				
S1 EDUCATION ADMINISTRATION OFFICE	There were no findings in the PKM Audit				
S1 MANAGEMENT	There were no findings in the PKM Audit				
S1 ACCOUNTING	There were no findings in the PKM Audit				
S1 ISLAMIC ECONOMICS	There were no findings in the PKM Audit				
S1 ECONOMICS	There were no findings in the PKM Audit				
Bachelor's Degree in DIGITAL BUSINESS	1. PKM results have not been used in industrial learning appropriate to their field 2. There are no documents on the use of facilities and infrastructure for PkM activities in the study program	1 Entering pkm results into course RPS 2 Entering documents use of infrastructure	November 29 2023	2024	Coordinating program

Photo of RTM activities

