MODULE HANDBOOK

SOFTSKILL					
Module/Course Title **8720203164**	**Student Workload** **2 CU X 16 X 170'=** **90,6618**	**Credits** **2 CU** **3.18 ECTS**	**Semester** 7TH	**Frequency** ONCE YEAR	**Duration** **1 SEMESTER**
1	**Types of courses** LECTURES PRACTICUM	**Contact hours** (2CU X 1,59 ECTS) X{(50:170')X 28,51 Workhours= 26,64	**Independent Study** (2CU X 1,59 ECTS) X{(60:170')X 28,51 Workhours= 31,96	Structured Study (2CU X 1,59 ECTS) X{(60:170')X 28,51 Workhours= 31,96	**Class size** **MAX 40 STUDENT**
2	**Prerequisites for participation (if applicable)** None				
3	**Program Learning outcomes**				
	PLO-1 Able to analyze the characteristics of students, the characteristics of the material (content knowledge), plan, evaluate/assess, and arrange follow-ups in innovative Geography learning by utilizing various science and technology-based learning resources. PLO - 4 Able to apply logical, critical, systematic, and innovative thinking in the fields of geography and geography education				
	PLO-5 Able to demonstrate independent and collaborative performance that produces quality and measurable results				
	PLO-7 Able to plan, implement, evaluate/assess, and arrange follow-up in Geography learning by utilizing various science and technology-based learning resources				
	PLO-11 Demonstrate a responsible attitude towards work in the field of expertise independently				
	Course Learning Outcome (CLO)				
	CLO -1 Able to analyze the characteristics of students, the characteristics of the material (content knowledge), plan, evaluate/assess, and arrange follow-ups in innovative				

	Geography learning by utilizing various science and technology-based learning resources. CEO - 4 Able to apply logical, critical, systematic, and innovative thinking in the fields of geography and geography education	
	CLO-5 Able to demonstrate independent and collaborative performance that produces quality and measurable results	
	PLO-7 Able to plan, implement, evaluate/assess, and arrange follow-up in Geography learning by utilizing various science and technology-based learning resources	
	PLO-11 Demonstrate a responsible attitude towards work in the field of expertise independently	

4	**Learning materials**
	    1. The concept of soft skills,
	    2. management soft skills, Emotional intelligence,
	    3. Personal and interpersonal skills,
	    4. Self-management,
	    5. Keterampilan komunikasi,
	    6. Critical thinking skills,
	    7. Social skills, Motivasi kerja,
	    8. The concept of soft skills in entrepreneurship	

5	**Teaching methods** *Project Base Learning*	
6	**Assessment methods** *paper test*	
7	**This module/course is used in the following study programme/s as well** -	
8	**Responsibility for module/course** COMPULSORY/~~ELECTIVE~~*/	
9	1. Burton R. Clark. 2001. ***Creating Entrepreneurial Universities: Organizational Pathways of Transformation.*** Netherlands: Emerald Group Publishing Limited. 2. Daniel, Goleman. 2002. **Emotional Intelligence**, terjemahan: T. Hermaya, Jakarta: PT. Gramedia Pustaka Utama. 3. Sailah, Illah. 2008. **Pedoman Pengembangan *Soft Skills* dalam Pembelajaran di Perguruan Tinggi**. Jakarta: Direktorat Akademik Dirjen Dikti Depdiknas. 4. Thomas J. Neff., James M. Citrin. 2001. ***Lesson from The Top***. Newyork: Crown Business 5. Prijosaksono, A. M. Marlan. 2005. ***The Power of Transformation***. Jakarta : Penerbit Elex Media Komputindo. 6. Zaman, Saiful. 2013. **Buku Pintar Soft Skill**. Jakarta: Dwitama Asrimedia	