

HOW TO SUBMIT YOUR ABSTRACT IN SEA-DR AND STEACH 2021

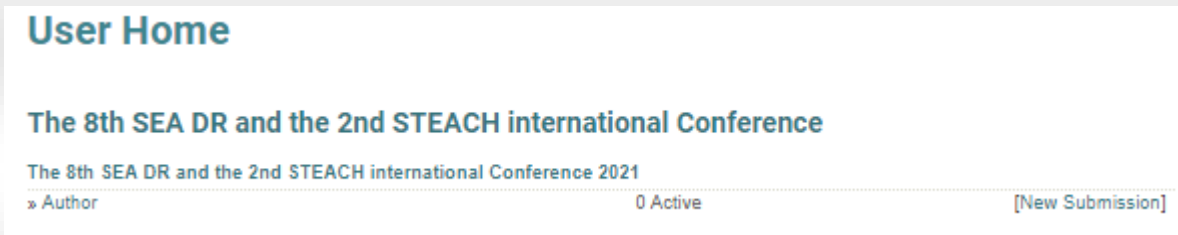
1. Visit [STEACH & SEA DR 8](https://conference.unesa.ac.id/conference/seadr8/index.php/seadr-steach/seadr-steach)
(<https://conference.unesa.ac.id/conference/seadr8/index.php/seadr-steach/seadr-steach>)



2. Select the “login” menu. If you don't have an account, please create an account first as an Author.

A screenshot of the login form. It has a title "Log In" in blue. Below the title are two input fields: "Username" and "Password". There is a checkbox labeled "Remember my username and password" and a "Log In" button. At the bottom, there are two links: "» Not a user? Create an account with this site" and "» Forgot your password?".

3. After successfully logging in, your “user home” display will look like this, where there is a “New Submission” menu.



4. Click "New Submission" then you will enter the "Start" stage. Start by selecting a “track” that fits your submission.

Step 1. Starting the Submission

1. START 2. ENTER METADATA 3. UPLOAD SUPPLEMENTARY FILES 4. CONFIRMATION

Encountering difficulties? Contact Ahmad Wachidul Kohar for assistance (085733064615).

Conference Track

Select the appropriate track for this submission (see Track Policies).

Track*

Please select a track...

5. Read and tick all “Submission Checklists”

Submission Checklist

Indicate that this submission is ready to be considered by this conference by checking off the following (comments to the director can be added below).

- The submission has not been previously published, nor is it before another conference for consideration (or an explanation has been provided in Comments to the Director).
- The submission file is in OpenOffice, Microsoft Word, RTF, or WordPerfect document file format.
- All URL addresses in the text (e.g., <http://pkp.sfu.ca>) are activated and ready to click.
- The text is single-spaced; uses a 12-point font; employs italics, rather than underlining (except with URL addresses); and all illustrations, figures, and tables are placed within the text at the appropriate points, rather than at the end.
- The text adheres to the stylistic and bibliographic requirements outlined in the Author Guidelines, which is found in About the Conference.
- If submitting to a peer-reviewed track of the conference, authors' names are removed from submission, with "Author" and year used in the bibliography and footnotes, instead of authors' name, paper title, etc.
- If submitting to peer review, all Microsoft Office documents (including Supplementary Files) have been saved by going to File and selecting Save As; clicking Tools (or Options in a Mac); clicking Security; selecting "Remove personal information from file properties on save"; clicking Save.

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b) Authors are able to waive the terms of the CC license and enter into separate, additional contractual arrangements for the non-exclusive distribution and subsequent publication of this work (e.g., publish a revised version in a journal, post it to an institutional repository or publish it in a book), with an acknowledgement of its initial presentation at this conference.

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Comments for Conference Director

Enter text (optional)

Save and continue

Cancel

- End by clicking “Save and Continue” to go to the “Enter Metadata” stage. Fill in the author's data completely and correctly.

Authors

First name*

Middle name

Last name*

Email*

URL

Affiliation

Country

Bio statement (E.g., department and rank)

- Add author and determine the order of the authors, also who is the corresponding author.

↑ ↓
Reorder authors to appear in the order they will be listed on publication.

Principal contact for editorial correspondence.

8. Fill in the title and abstract sections

Title and Abstract

Title*

Abstract*

Indexing

Provide terms for indexing the submission; separate terms with a semi-colon (term1; term2; term3).

Keywords

Language

English=en; French=fr; Spanish=es. Additional codes.

9. Fill in the keywords with the rules of each keyword separated by a “;” (term1; term2; term3)
10. Fill in the supporting agencies if any

Supporting Agencies

Identify agencies that provided funding or support for the work presented in this submission.

Agencies

* Denotes required field

11. Upload Supplementary Files (if any)

Step 3. Uploading Supplementary Files

1. START 2. ENTER METADATA 3. **UPLOAD SUPPLEMENTARY FILES** 4. CONFIRMATION

This optional step allows Supplementary Files to be added to a submission. The files, which can be in any format, might include (a) research instruments, (b) data sets, which comply with the terms of the study's research ethics review, (c) sources that otherwise would be unavailable to readers, (d) figures and tables that cannot be integrated into the text itself, or other materials that add to the contribution of the work.

ID	TITLE	ORIGINAL FILE NAME	DATE UPLOADED	ACTION
<i>No supplementary files have been added to this submission.</i>				

Upload supplementary file No file chosen

12. Don't forget to click “upload” after selecting the file (if any)

13. Fill in the meta data file (if any)

Supplementary File Metadata

To index this supplementary material, provide the following metadata for the uploaded supplementary file.

Title*

Creator (or owner) of file

Keywords

Type Specify other

Brief description

Publisher

Contributor or sponsoring agency

Date YYYY-MM-DD

Source

Language

English=en; French=fr; Spanish=es. Additional codes.

Supplementary File

No file uploaded.

Replace file No file chosen

14. Continue by clicking “Save and continue” it will go to the final stage.
15. Please click Finish Submission to complete your submission.

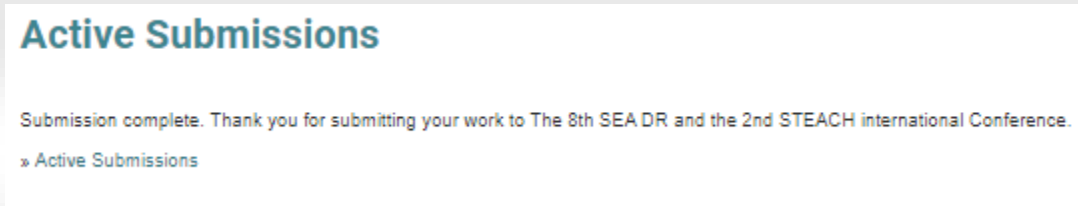
1. START 2. ENTER METADATA 3. UPLOAD SUPPLEMENTARY FILES 4. CONFIRMATION

To submit your manuscript to The 8th SEA DR and the 2nd STEACH international Conference click Finish Submission. The submission's principal contact will receive an acknowledgement by email and will be able to view the submission's progress through the editorial process by logging in to the conference web site. Thank you for your interest in publishing with The 8th SEA DR and the 2nd STEACH international Conference.

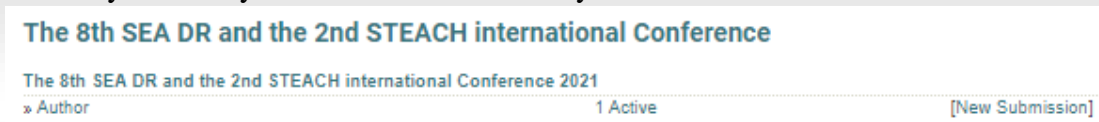
File Summary

ID	ORIGINAL FILE NAME	TYPE	FILE SIZE	DATE UPLOADED
No files have been attached to this submission.				

16. Finish submission bila sudah ok, maka akan muncul “Active Submissions”



17. Up here you have successfully submitted.
You may also see your active submission in your account as shown below.



When an active submission is clicked, its status will appear. In the example below the status is “Awaiting assignment”, which means that the conference manager has not responded yet. Please just wait until there is a response from the committee.



Thank you.