WORKLOAD ASSESSMENT PARAGRAPH WRITING

ENGLISH LANGUAGE EDUCATION STUDY PROGRAM FACULTY OF LANGUAGES AND ARTS UNIVERSITAS NEGERI SURABAYA

WORKLOAD ASSESMENT INTERMEDIATE ENGLISH GRAMMAR Academic Year 2019/2020

Coordinator: Eva Rahmawati, S.Pd., M.Pd.

Team:

Arik Susanti, S.Pd., M.Pd. Fauris Zuhri, S.Pd., M.Hum. Zainul Aminin, S.Pd., M.Pd.

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A. Lesson Plan and Course Assessment

UNESA Universitas Negeri Surabaya		Universitas Negeri Surabaya Faculty of Languages and Arts English Education Study Program Lesson Plan											
	Lesson Plan												
COURSE			Code		Cluster	Credits	Semester	Compilation I					
Paragraph Writing			2024212018		language	2	Even (2 nd)	2020					
AUTHORIZATION			Lesson Plan Devel	oper	Coord	inator	Head of	Study Program					
			Eva Rahmawati, S.Pd., I	M.Pd.	Eva Rahmawa	ti, S.Pd., M.Pd.	Ririn Pusparin	i, S.Pd., M.Pd.					
Program		PLO											
Learning	PLO1	01 1. Demonstrate speaking and writing competence at the level of B2 CEFR											
Outcome (PLO)	PLO2	PLO2 8. Demonstrate the oral and written skills in communicating knowledge about English instructions.											
	Course Lea	arning Out	come (CLO)										
	CLO1		g knowledge of the proce n Writing;	ss of wri	ting, paragraph structu	are and principles of	f unity and coherer	nce required for					
	CLO2	create Being able to make a right decision in applying the concept of the process of writing, paragraph structure, and principles of unity and coherence required for Paragraph Writing;											
	CLO3	LO3 Being responsible in applying all the concept of the process of writing, paragraph structure, and principles of unity and coherence to communicate ideas through written paragraph and making use of learning sources and IT to support the teac and learning process of Paragraph Writing which integrates the process of writing, paragraph structure and principles of u and coherence											

Course Description	This course is a preliminary course in English writing and is designed to help its participants master the fundamentals of Paragra writing which integrates the process of writing, paragraph structure and principles of unity and coherence. Accordingly, the gene discussion in this course includes the process of writing, narrative and descriptive paragraph structure and the principles of unity coherence. To accommodate the achievement of learning outcome, the course is conducted through lecturer's brief presentation, cl discussion, and paragraph writing workshops (project) with the aid of ICT and various kinds of useful teaching media. To support aforementioned activities, peer review activities are incorporated during the in-class activities as well as additional writing assignme outside the class-hours.							
Learning Materials/ Topics		re of a descriptive text re of a narrative text						
References	Primary	 Kizner, Laurie G. and Stephen R. Mandell. 2018. Patterns for College Writing: A Rhetorical Reader an Guide. Boston: Bedford/St. Martin's. Zemach, D. E., & Islam, C. (2011). Paragraph Writing: from Sentence to Paragraph. Oxford: Macmilla Publishers Limited. 						
	Supplementary	 Juzwiak, Christ. 2012. Stepping stones: A Guided Approach to Writing Sentences and Paragraphs. Boston: Bedford/St. Martin's. 						
Lecturer(s)	Arik Susanti, S.Pd., M Fauris Zuhri, S.Pd., M Zainul Aminin, S.Pd.,	.Hum.						
Prerequisite	-							

Meeting s	Learning Objectives	Indicators	Materials	Approach/Model/ Method/Learning Strategy	Learning Source/ Media	Time Allotment	Learning Experience
1	 To understand the stages in process writing To understand mechanics in writing 	 To be able to: identify the stages in process writing describe the stages in process writing edit error in writing related to mechanics 	 The stages in process writing: pre-writing, drafting, reviewing and revising, rewriting Mechanics [2], [4] 	 Lecture Small group discussion 	 Handout compiled from: [1], [2] Presentation slides 	2 x 50 minutes	 Identifying the stages in process writing Describing the stages in process writing Identifying error in writing related to mechanics Editing error in writing related to mechanics
2	 To understand the characteristic s of a paragraph To analyze the parts of a paragraph To analyse the characteristic s of a topic sentence 	 To be able to: explain the definition of a paragraph create unity in a paragraph explain the parts of a paragraph explain the characteristics of a proper topic sentence select an appropriate topic sentence 	 Understanding a paragraph The structure of a paragraph: topic sentence, supporting sentences, and concluding sentence Topic & topic sentence [2], [4] 	 Lecture Small group discussion 	 Handout compiled from: [2], [3] Presentation slides Sample of students' writing for dissecting parts of paragraph 	2 x 50 minutes	 Explaining the definition of a paragraph distingushing a good paragraph Eliminating unrelated sentences from a paragraph adding proper supporting sentences to create unity in a paragraph identifying the three parts of a paragraph

		for a paragraph					 recognizing a topic in a paragraph identifying the topic sentence in a paragraph identifying the parts of a topic sentence explaining the parts of a topic sentence finding the main ideas in the topic sentence selecting an appropriate topic sentence for a paragraph giving reasons of a weak topic sentence
3	 To understand the characteristic s of descriptive paragraphs To understand the types of 	 To be able to: 1. Explain the characteristics of descriptive paragraphs 2. Explain the organization of descriptive paragraphs 	 Descriptive paragraph: a. types b. purposes c. organization The characteristics of a topic sentence and its parts: a. Main idea 	 Lecture Small group discussion Pair work Writing project 	 Handout compiled from: [2], [3] Presentation slides Sample of students' writing 	2 x 50 minutes	 Choosing a good example of a descriptive paragraph Identifying the characteristics of a descriptive paragraph

descriptive	3. list the types	b. Controlling		• Identifying
paragraph	of descriptive	idea		sensory words
3. То	paragraph	[1], [2], [3], [4]		in a a
understand	4. describe the	• Five senses		descriptive
the purposes	different	• Spatial order		paragraph
for writing	purposes of			• Identifying
descriptive	descriptive			spatial order in
paragraph	paragraph			a descriptive
 4. To create an	5. differentiate			paragraph
appropriate	descriptive			• Arranging the
topic	paragraphs			organization of
sentence for a	based on their			a descriptive
descriptive	types and			paragraph
paragraph	purposes			 mentioning
that describes	6. choose an			the types of
a place	appropriate			descriptive
	topic for a			paragraph
	descriptive			• describing the
	paragraph			different
	about a place			purposes of
	7. write an			descriptive
	appropriate			paragraph
	topic sentence			• differentiatin
	for a			g descriptive
	descriptive			paragraphs
	paragraph that			based on their
	describes a			types and
	place			purposes
	1			• choosing an
				appropriate
				topic for a
				descriptive
				paragraph
				about a place
				• selecting an
				appropriate

						 topic sentence for a descriptive paragraph about a place writing an appropriate topic sentence for a descriptive paragraph that describes a place
 4 1. To analyse his/her own topic sentence 2. To create an outline of a descriptive paragraph that describes place based on the revised topic sentence 3. To create a concluding sentence for a descriptive paragraph 	 To be able to: 1. Carry out self editing toward his/her own topic sentence into a proper topic sentence 2. identify the structure of a paragraph's outline 3. select relevant ideas for development in the outline 4. categorize the kinds of information required to construct an 	 Descriptive paragraph (place) structure of an outline (examples): supporting sentences, and concluding sentence [2], [4]) Developing an outline for a descriptive paragraph The characteristics of a concluding sentence and its parts [1], [2] 	 Lecture Small group discussion Writing project 	 Handout compiled from: [1], [2], [3] Presentation slides 	2 x 50 minutes	 Identifying error in his/her own topic sentence Editing his/her own topic sentence based on the main parts (main idea and controlling idea) to make up a proper topic sentence identifying the structure of a paragraph's outline brainstormin g relevant ideas for

5	1. To create	outline for descriptive paragraph about places5.construct the outline of a paragraph6.paraphrase the topic sentence of a paragraph into a proper concluding sentence8.proper concluding sentence9.Proper concluding sentence9.Proper concluding sentence9.Proper concluding sentence9.Proper concluding sentence9.Proper concluding sentence9.Proper concluding sentence9.Proper concluding sentence9.Proper concluding sentence9.Proper concluding sentence9.Proper concluding sentence9.Proper concluding sentence9.Proper concluding sentence9.Proper <b< th=""><th>Cohesive devices</th><th>• Lecture</th><th>• Handout</th><th>2 x 50</th><th> development in the outline categorizing the kinds of information required to construct an outline for descriptive paragraph about places mentioning sensory words in the outline of a paragraph identifying the parts of a proper concluding sentence for a descriptive paragraph developing the parts to make a proper concluding sentence for a descriptive paragraph developing the parts to make a proper concluding sentence for a descriptive paragraph Identifying </th></b<>	Cohesive devices	• Lecture	• Handout	2 x 50	 development in the outline categorizing the kinds of information required to construct an outline for descriptive paragraph about places mentioning sensory words in the outline of a paragraph identifying the parts of a proper concluding sentence for a descriptive paragraph developing the parts to make a proper concluding sentence for a descriptive paragraph developing the parts to make a proper concluding sentence for a descriptive paragraph Identifying
	cohesion in a paragraph	1. recognize cohesive devices in a	for descriptive paragraphs (transition signals) • Unity in Writing	 Small group discussion Pair work 	from: [3]Presentation slides	minutes	cohesive devices in a descriptive paragraph

		descriptive paragraph 2. use the proper cohesive devices in a paragraph 3. apply the proper cohesive device to write a coherent descriptive paragraph	• [3], [5]	Writing project	• Sample of students' writing		 giving examples of some cohesive devices for a descriptive paragraph choosing the proper cohesive devices to complete a sentence choosing the proper cohesive devices to complete a paragraph applying the proper cohesive device to write a coherent descriptive paragraph
6	1. To create a descriptive paragraph of places from the outline	To be able to: 1. organize selected ideas based on an assigned construction to form a paragraph	 Clustering and organizing ideas from outline to a paragraph [3] Drafting a descriptive paragraph that describes places [1], [2], [4] 	 Lecture Writing project 	 Handout compiled from: [2], [3] Presentation slides 	2 x 50 minutes	 Organizing selected ideas based on an assigned construction to form a paragraph developing the selected ideas

		 develop the selected ideas into proper supporting sentences to form a paragraph use proper sensory words as details in a descriptive paragraph of places 					 into proper supporting sentences Drafting a descriptive paragraph that describes places Using proper sensory words as details in a descriptive paragraph of places
7	 To analyse his/her own descriptive paragraph To analyse his/her classmates' descriptive paragraph 	To be able to: 1. To carry out self-editing activity towards his/her own descriptive paragraph 2. To carry out peer-editing activity towards his/her classmates' descriptive paragraph	 Procedure and aspects to assess in self – editing process Procedure and aspects to assess in peer – editing process [3], [4] Editing and revising 	 Pair work Writing project 	 Handout compiled from: [2], [3] Presentation slides 	2 x 50 minutes	 giving example of procedure of self-editing identifying aspects being assessed in self-editing process demonstratin g self-editing procedure giving example of procedure of peer editing identifying aspects being assessed in

							 peer editing activity demonstratin g peer editing procedure for a paragraph
8	Mid-Term test			1			
9	 To create an appropriate topic sentence for a descriptive paragraph that describes people To create an outline for a descriptive paragraph that describes people 	 To be able to: write an appropriate topic sentence for a descriptive paragraph that describes people construct the outline of a descriptive paragraph about people using the vocabulary words related to traits & appearance use vocabulary words related to traits & appearance construct a proper concluding 	 Descriptive paragraphs: People Vocabulary (traits & appearance) Examples of descriptive paragraphs: People [3], [4] 	 Lecture Writing project 	 Handout compiled from: [2], [3] Presentation slides 	2 x 50 minutes	 Selecting an appropriate topic sentence for a descriptive paragraph that describes people constructing the parts (main idea and controlling idea) that make up a proper topic sentence for a descriptive paragraph that describes people categorizing the kinds of information required to construct an outline for descriptive

		sentence from the main idea of a paragraph					 paragraph about people organizing selected supporting ideas following the organization of descriptive paragraph about people using vocabulary words related to traits & appearance in the outline paraphrasing the main idea of a paragraph into a proper concluding sentence
10	 To analyse his/her own outline for a descriptive paragraph that describes people To create a descriptive paragraph that describes people 	To be able to: 1. To carry out self-editing activity towards his/her own outline for a descriptive paragraph that describes people	 Outlining a descriptive paragraph that describes people Drafting a descriptive paragraph that describes people [3], [4] 	 Pair work Writing project 	 Handout compiled from: [2], [3] Presentation slides 	2 x 50 minutes	 Identifying errors in his/her own outline Revising his/her own outline developing the supporting ideas into proper

		 draft a descriptive paragraph of people from the outline apply the proper cohesive device to write a coherent descriptive paragraph about people 					 supporting sentences using vocabulary words related to traits & appearance using the proper cohesive device to write a coherent descriptive paragraph
11	1. To analyse his/her own descriptive paragraph that describes people	 To be able to: 1. Recognize error in his/her own descriptive paragraph that describes people 2. Revise his/her own descriptive paragraph that describes people 	• Editing and revising	• Writing project	• Handout compiled from: [1], [2], [3]	2 x 50 minutes	 Identifying errors in his/her own paragraph related to the organization Revising the error in his/her own paragraph related to the organization Identifying errors in his/her own paragraph related to the use of cohesive devices and

							vocabulary related to traits & appearance • Revising his/her own paragraph descriptive paragraph using the proper cohesive devices and vocabulary related to traits & appearance
12	 To understand the types, purpose, and organization of narrative paragraphs To apply a proper time order signals (cohesive devices) in a narrative paragraph To understand an appropriate 	 To be able to: 1. differentiate narrative paragraphs based on their types and purposes 2. identify the organization of a narrative paragraph 3. use the proper time signals used in a narrative paragraph 4. select an appropriate 	 Narrative paragraphs (personal experience) Examples of Narrative paragraphs Types Purposes Organization Cohesive devices (Time order signals) [2] [3] 	 Lecture Small group discussion Pair work 	 Handout compiled from: [2] [3] Presentation slides Sample of students' writing 	2 x 50 minutes	 listing the types of narrative paragraph describing the different purposes of narrative paragraph identifying the organization of a narrative paragraph identifying the time signals used in a narrative paragraph

	topic for a narrative paragraph based on personal experience	topic for a narrative paragraph based on personal experience					 choosing a proper time order signals to complete a narrative paragraph identifying an appropriate topic for a narrative paragraph selecting an appropriate topic for a narrative paragraph based on personal experience
13	 To create a topic sentence for a narrative paragraph based on personal experience To create an outline for a narrative paragraph based on personal experience 	To be able to: 1. construct the parts (main idea and controlling idea) that make up a proper topic sentence for a narrative paragraph 2. write supporting ideas for a narrative paragraph	 Outlining a narrative paragraph based on personal experience [3] 	 Writing project Pair work 	 Handout compiled from: [2], [3] Presentation slides 	2 x 50 minutes	 planning an appropriate topic for a narrative paragraph based on personal experience developing controlling ideas of the topic writing the proper topic sentence for a

		based on personal experience 3. construct a proper concluding sentence from the main idea of a paragraph					 narrative paragraph categorizing the kinds of information required to construct an outline for narrative paragraph based on personal experience selecting most relevant ideas for further development in the outline constructing a proper concluding sentence from the main idea of a paragraph
14	 To create a narrative paragraph based on personal experience To create coherence in a narrative paragraph 	To be able to: 1. develop the supporting ideas from the outline into proper supporting sentences 3. organize the supporting	• Drafting a narrative paragraph based on personal experience [2]	Writing projectPair work	• Handout compiled from: [2], [3]	2 x 50 minutes	 developing the supporting ideas from the outline into proper supporting sentences organizing the supporting sentences to

	 sentences to form a narrative paragraph demonstrate the proper use of some cohesive devices to create coherence in a narrative paragraph 					 form a narrative paragraph drafting a narrative paragraph using the proper cohesive devices to create coherence
15 1. To analyse his/her own narrative paragraph based on personal experience	 To be able to: 1. Recognize error in his/her own narrative paragraph 2. Revise his/her own narrative paragraph 	• Editing and revising	 Writing project Pair work 	• Handout compiled from: [1], [2], [3]	2 x 50 minutes	 Identifying errors in his/her own paragraph related to the organization Identifying errors in his/her own paragraph related to the use of cohesive devices (time order signals) Revising the error in his/her own paragraph related to the organization

			• Revising his/her own paragraph descriptive paragraph using the proper cohesive devices (time order signals)
16	End-term test		

B. Calculation of Student Workload

1. Calculation of Student Workload

Module/Cours	Student	Credits	Semester	Frequency	Duration
e Title	Workload	3.18 ECTS	Even	28 CU	14 Meetings
Paragraph	78.4				
Writing					

Credit Unit	ECTS	Meeting	Structured	Independent
(CU)		Hours	Assignments	Study
2 CU	3.18	1400 minutes	1680 minutes	1680 minutes
		23.3 hours	28 hours	28 hours

2. Program Learning Outcomes (PLO)

PLO 1 Demonstrate speaking and writing competence at the level of B2 CEFR.

PLO 8 Demonstrate the oral and written skills in communicating knowledge about English instructions.

3. Course Learning Outcomes (CLO)

CLO 1 Possessing knowledge of the process of writing, paragraph structure and principles of unity and coherence required for Paragraph Writing

CLO 2 Being able to make a right decision in applying the concept of the process of writing, paragraph structure, and principles of unity and coherence required for Paragraph Writing

CLO 3 Being responsible in applying all the concept of the process of writing, paragraph structure, and principles of unity and coherence to communicate ideas through written paragraph and making use of learning sources and IT to support the teaching and learning process of Paragraph Writing which integrates the process of writing, paragraph structure and principles of unity and coherence

4. Assessment of PLO

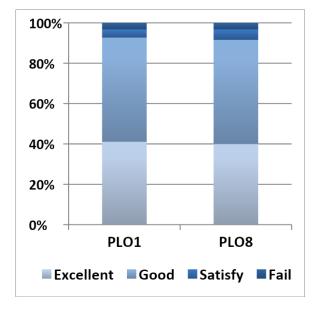
CLO-PLO Correlation & Assessment Plan

	PLO1	PLO8
CLO1	Assignment, Mid-semester test, Final semester test	Assignment, Mid-semester test, Final semester test
CLO2	Assignment, Mid-semester test, Final semester test	Assignment, Mid-semester test, Final semester test

CLO3 Assignment, Mid-semester test, Final semester test semester test

5. Students' Performance

	PLO1	PLO8
Excellent	41%	40%
Good	52%	52%
Satisfy	4%	5%
Fail	3%	3%



APPENDICES

APPENDIX 1 ASSESSMENT RUBRIC

Course Assessment

A. Assessment Rubric

1) Attitudes/Affective Domain

In this domain, the evaluation of student participation in class includes communication skills, discipline and responsibility. The rubrics used are as follows:

Criteria	Score
Communicate effectively, appreciate others' opinions; always attend the class on time; always submit the assignment on time; and always participate in the completion of group assignment	$\begin{array}{c} 85 \leq SA \leq \\ 100 \end{array}$
Communicate effectively, appreciate others' opinions; 80% of attendance; submit 90% of the assignment; and often	70 ≤ SA < 85

participate in the completion of group assignment.	
Communicate ineffectively, appreciate others' opinions;	$55 \leq SA <$
75% of attendance; submit the 70% of assignment on time;	70
and participate in the completion of group	
assignment.	
Communicate ineffectively, do not appreciate	\leq SA < 55
others' opinions; rarely attend the class; rarely	
submit the assignment; and rarely participate in the	
completion of group assignment	

2) Knowledge/Cognitive Domain

The students' knowledge is assessed through assignments (individual and group) and tests (mid-term and End-term tests).

a. Assignment Rubric

	Score	Content	Organization	Sensory Detail	Sentence Fluency	Conventions
4	Excellent	The topic sentence stands out and is supported by many specific details.	 well-focused on the topic logical organization excellent transitions easy to follow 	includes details that appeal to at least three of the five senses (taste, touch, sound, sight, smell).	 uses complete sentences varying sentence structure and lengths 	 proper grammar, usage correct spelling correct punctuation correct capitalization
3	Good	The topic sentence is clear but not focused. Idea is supported by details. There is one clear, well-focused topic	 generally focused on the topic some lapses in organization some transitions usually easy to follow 	Includes details that appeal to fewer than three of the five senses.	 uses complete sentences generally simple sentence structures 	 few errors of grammar and usage mostly correct spelling, punctuation and capitalization
2	Fair	The topic sentence is somewhat clear but, there is a need for more supporting information.	 somewhat focused on the topic poor organization few transitions difficult to follow 	senses	 occasional sentence fragment or run-on sentences simple sentence structure is used repeatedly 	 errors in grammar, usage and spelling sometimes make understanding difficult some errors in punctuation and capitalization

Descriptive Writing Scoring Rubric

1	improve- ment T	The topic sentence is not clear. There is a slight attempt at support.	 not focused on the topic no clear organization no transitions difficult/impossi ble to follow 	Includes no details that appeal to one of the five senses.	•	frequent use of sentence fragments or run-on sentences sentences are difficult to understand	 frequent errors in grammar, usage, spelling, capitalization and punctuation make understanding difficult or impossible
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Narrative Writing Scoring Rubric

	Score	Focus	Content	Organization	Style	Sentence	Conventions
		The writer has	The writer has	The writer's	The writer	Fluency	
4	Excellent	a strong focus or theme that shows the writer understands the prompt. The writer's focus is strong throughout the writer's entire narrative.	an excellent storyline that includes sensory details, conflict, resolution, and other narrative elements. The writer's story is written in a correct order of events.	narrative has a clear beginning, middle, and end. The writer uses transition words properly. The writer has a complete introductory paragraph and a complete conclusion.	demonstrates an excellent use of language, including literary devices. The writer's sentences are clear and provide a visual image to the reader.	 uses complete sentences varying sentence structure and lengths 	 proper grammar, usage correct spelling correct punctuation correct capitalizatio n
3	Good	The writer has a clear focus that shows the writer understand the prompt. The writer's focus is strong for most of the writer's narrative.	The writer has a developed storyline with some sensory details, and other narrative story elements. The writer's story is written in a correct order of events.	The writer's narrative has a clear beginning, middle, and end. The writer uses transition words properly. The writer may have a topic sentence and a conclusion, but they may not be complete.	The writer shows a good use of language, and uses at least one literary device. The writer's sentences are clear and sometimes provide a visual image to the reader.	 uses complete sentences generally simple sentence structures 	 few errors of grammar and usage mostly correct spelling, punctuation and capitalizati on

2	Fair	The writer has some focus or themes that demonstrate the writer understand most of the prompt. The writer does not follow this focus through most of the writer's narrative, which makes it unclear if the writer understand the prompt.	does not follow the general rules of writing a narrative. The writer's story	The writer's main events are in order. The writer does not have a complete topic sentence or a complete conclusion.	The writer has some mistakes in language, which make it difficult to understand some points. The writer does not use literary devices, and visual images are not clear.	 occasiona l sentence fragment or run-on sentences simple sentence structure is used repeatedly 	grammar, usage and spelling sometimes make understandin g difficult • some errors
1	Needs improve ment	The writer has little or no focus or theme, which makes it seem like the writer don't understand the prompt.	The writer's storyline is missing some important details, and it is not written in narrative form. The writer's story events are not always in order.	The writer's main events may not be in correct order, which makes the narrative hard to understand. The writer's topic sentence and conclusion are incomplete or missing.	The writer has very little control of the writer's language and sentences. The writer do not has literary devices or images for the reader.	 frequent use of sentence fragments or run-on sentences sentences are difficult to understan d 	 frequent errors in grammar, usage, spelling, capitalization and punctuation make understandin g difficult or impossible

b) Test (mid-term and End-term tests) Mid-term tests Assessment Blue Print

		Assessment		
Indicators Form		Items		
edit error in writing related to mechanics	Error analysis	 A. Correct the error related to mechanics (capitalization, punctuation, and spelling) in this paragraph. Then, rewrite the paragraph correctly on the lines. when you apply to a collage or university in the united states for an undergraduate or graduate degree, you are often asked to write a one-page statement of purpose This is a short essay that tells the university why you are applying, and also why you wuold be a good addition to their program. the essay below is from a taiwanese student wishing to enter a program in teaching english as a second languange at western arizona university in the united states. 	10%	
select an appropriate	Multiple	B. Read this paragraph carefully.	5%	

tonic sentence for a	choice		
topic sentence for a paragraph	choice	Trail climbing is the easiest. Climbers just walk along trails to the top of a mountain. The trails are not very steep, and the mountains are small. <u>Mount Wycheproof</u> is the world's smallest registered mountain which is located in Australia's Terrick Terrick Range. The second type, rock climbing, takes place on steeper slopes and bigger mountains. Climbers generally have to use special equipment such as climbing shoes, ropes, and metal nails called pitons. The third type is ice climbing. Many ice climbers practice rock climbing during the off-season. Ice climbing takes place only on very high mountains and requires a lot of special equipment. Equipment used in ice climbing includes ice axes and crampons, which are spikes attached to a climber's boots for walking on ice and hard snow. Indeed, the sport of mountain climbing can range from an easy uphill walk to a difficult climb up a frozen waterfall.	
		a. Mountain climbing requires special skills and equipment.b. The sport of mountain climbing is practiced worldwide.c. There are three main types of mountain climbing.	
explain the characteristics of a proper topic sentence	essay	2. Determine the topic and the controlling idea from the chosen topic sentence in the previous number.	10%
create unity in a paragraph	essay	3. Find two sentences that are off the topic.	10%
recognize cohesive devices in a paragraph	essay	 Look for three (3) transition signals in the paragraph. Write them down and indicate where you find them. 	5%
 write an appropriate topic sentence for a descriptive paragraph that describes a place organize selected ideas based on an assigned construction to form a paragraph develop the selected ideas into proper supporting sentences to form a paragraph apply the proper cohesive device to write a coherent descriptive paragraph paraphrase the topic sentence of a 	essay	 C. Write a descriptive paragraph about the classroom where you have this test now. In your paragraph, in addition to establishing cohesion and coherence, you have to include: a. A topic sentence (indicate this part by underlining it) b. Relevant supporting sentences c. The implementation of spatial order d. Adjectives to illustrate the five senses (indicate this part by underlining it) e. A concluding sentence (indicate this part by underlining it) 	60%

paragraph into a proper concluding		
sentence		

End-term Test Assessment Blueprint

		Assessment		
Indicators Forn		Items		
use the proper time signals used in a narrative paragraph	Paragraph completio n	Complete the following paragraph with time order signals from the list provided and punctuate them correctly. Use each word or phrase once. Number 1 has been done for you.		<u>(%)</u> 20%
		First on the night before Thanksgiving about 3:00 in the afternoon then after that	after dinner in the morning finally soon before taking the bite	
		Thanksgivin	g	
		Thanksgiving in the United States is a day for families to be together and enjoy a traditional meal. (1) <u>On the night</u> <u>before Thanksgiving</u> our mother bakes a pumpkin pie, the traditional Thanksgiving dessert. (2) she gets up early to prepare the other traditional dishes. (3) she makes dressing. (4) she stuffs the turkey with the dressing and puts the turkey into the oven to roast. (5) she prepares the rest of the meal. She cooks all day long. (6) the family sits down at the table. (7) everyone around the table says one thing that they are thankful for. (8) we can begin to eat. We stuff ourselves just as full as Mother stuffed the turkey earlier in the day! (9) we are all groaning because we have eaten too much. (10) we collapse on the living room sofa and watch football games on TV. No one moves for at least two hours.		
 construct the parts (main idea and controlling idea) that make up a proper topic sentence for a narrative paragraph write supporting ideas for a narrative 	essay	 Select one of the following topics a paragraph outline for the topic that An experience that put you in A funny story that happened to A story from your childhood An embarrassing story that hap A story when you got lost 	you have chosen. danger o you	20%

 paragraph bas personal experience construct a prince concluding set from the main of a paragraph 	rience roper ntence idea		
 develop the supporting id- from the outli into proper supporting sentences organize the supporting sentences to for narrative para demonstrate proper use of cohesive device create coherer a narrative paragraph 	ne orm a graph the some ces to	Develop the outline on PART 1 into a good paragraph consisting of not more than 200 words. The aspects being assessed include: a. Topic sentence b. Supporting sentences c. Concluding sentence (optional) d. Transition signals e. Cohesion and Coherence f. Language use g. Mechanic (paragraph format, punctuation, and handwriting)	60%

B. Universitas Negeri Surabaya's Grading System

University students are considered to be competent and pass if at least get 40% of the maximum End-term grade. The End-term grade (NA) is calculated based on the following weight:

Assessment Components	Percentage
Participation (including	20%
attitudes/affective)	
Assignment	30%
Mid-term test	20%
End-term test	30%

Scoring Conversion

Scoring Interval (out of 100)	Point	Grade
$85 \le NA \le 100$	4.00	А
$80 \le NA < 85$	3.75	A-

$75 \le NA < 80$	3.50	B+
$70 \le \text{NA} < 75$	3.00	В
$65 \le NA < 70$	2.75	B-
$60 \le NA < 65$	2.50	C+
$55 \le NA < 60$	2.00	С
$40 \le \text{NA} < 55$	1.00	D
$0 \le NA < 40$	0	Е

APPENDIX 2 COURSE ACTIVITIES RECORDS

a. Sample of Student Attendance



KEMENTERIAN PENDIDIKAN, KEBUDAYAAN, RISET DAN TEKNOLOGI UNIVERSITAS NEGERI SURABAYA Jl. Lidah Wetan, Surabaya - 60213 Telepon :+6231-99424932 Faksimile :+6231-99424932 e-mail :bakpk@unesa.ac.id

PRESENSI KULIAH

Periode 2018/2019 Genap

Mata Kuliah : P	aragraph Writing
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Dosen : Arik Susanti, S.Pd., M.Pd.

Kelas : 2018D

Prodi : S1 Pendidikan Bahasa Inggris

No	NUM	Nama Mahasiswa	Pertemuan Ke														
No	NIM	Nama Manasiswa	1	2	3	4	5	б	7	8	9	10	11	12	13	14	15
1.	18020084050	DIOVANO ARDIN RACHMANTA															
2.	18020084051	MELINA CAHYANINGTYAS															
3.	18020084053	SEPTIAN DWI ANGGARA															\square
4.	18020084054	SELVIA MEYRA NUGRAHAENI															
5.	18020084055	ELDA KARTIKASARI															
б.	18020084056	JOAN CHANDRA JOVANDO															
7.	18020084057	RACHMAH SHOFIATUL AIDAH															
8.	18020084058	AYU KURNIAWAN															\square
9.	18020084059	AZMINATUL ALFAY ROHMAH															
10.	18020084060	NILAM SARI															
11.	18020084061	MAS AJENG FAHMA TAHTA															
12.	18020084062	SYLVIA PUSPA WINDRAWATI															
13.	18020084063	APRILIA AYU KUSUMA DEWI															
14.	18020084064	NUR JIHAD ROMADHONI															
	Tanda Tangan Dosen / Asisten																

Nb: Nama yang dicoret adalah mahasiswa yang belum melakukan kepenasehatan.

b. Sample of Course Log Book



KEMENTERIAN RISET, TEKNOLOGI, DAN PENDIDIKAN TINGGI

UNIVERSITAS NEGERI SURABAYA

Kampus Ketintang

Jalan Ketintang, Surabaya 60231 T: +6231-8293484 F: +6231-8293484 Jaman: unesa.ac.id email : bakpk@unesa.ac.id

Aktivitas Perkuliahan

	Matakulial	0	ph Writing	Dosen :	ARIK SUSANT (1978020520)	
Kelas Ladwa	l & Ruang	: 2018D : T04 03 1	I3 (13.00 - 14.40) R.		(1978020320)	55012001)
No	Tanggal	Pertemuan	Topik	Peserta	Status	Dosen
1	29-01-201 9	Pertemuan ke 1	 The stages in process writing: pre-writing, drafting, reviewing and revising, rewriting Mechanics 	14	Terjadwal	Arik Susanti
2	05-02-201 9	Pertemuan ke 2	 Understanding a paragraph The structure of a paragraph: topic sentence, supporting sentences, and concluding sentence Topic & topic sentence 	13	Terjadwal	Arik Susanti
3	12-02-201 9	Pertemuan ke 3	 Descriptive paragraph: a. types b. purposes c. organization The characteristics of a topic sentence and its parts: c. Main idea d. Controlling idea 	13	Terjadwal	Arik Susanti

			Five senses			
			Spatial order			
4	19-02-201 9	Pertemuan ke 4	 Descriptive paragraph (place) structure of an outline (examples): supporting sentences, and concluding sentence Developing an outline for a descriptive paragraph The characteristics of a concluding sentence and its parts 	13	Terjadwal	Arik Susanti
5	26-02-201 9	Pertemuan ke 5	 Cohesive devices for descriptive paragraphs (transition signals) Unity in Writing 	14	Terjadwal	Arik Susanti
6	05-03-201 9	Pertemuan ke 6	 Clustering and organizing ideas from outline to a paragraph Drafting a descriptive paragraph that describes places 	14	Terjadwal	Arik Susanti
7	12-03-201 9	Pertemuan ke 7	 Procedure and aspects to assess in self – editing process Procedure and aspects to assess in peer – editing process [3], [4] Editing and revising 	14	Terjadwal	Arik Susanti
8	19-03-201 9	Pertemuan ke 8	Mid-term test	14	Terjadwal	Arik Susanti

9	26-03-201 9	Pertemuan ke 9	 Descriptive paragraphs: People Vocabulary (traits & appearance) Examples of descriptive paragraphs: People 	14	Terjadwal	Arik Susanti
10	02-04-201 9	Pertemuan ke 10	 Outlining a descriptive paragraph that describes people Drafting a descriptive paragraph that describes people 	14	Terjadwal	Arik Susanti
11	09-04-201 9	Pertemuan ke 11	Editing and revising	13	Terjadwal	Arik Susanti
12	16-04-201 9	Pertemuan ke 12	 Narrative paragraphs (personal experience) Examples of Narrative paragraphs Types Purposes Organization Cohesive devices (Time order signals) 	14	Terjadwal	Arik Susanti
13	23-04-201 9	Pertemuan ke 13	 Outlining a narrative paragraph based on personal experience 	14	Terjadwal	Arik Susanti
14	30-04-201 9	Pertemuan ke 14	Drafting a narrative paragraph based on personal experience	14	Terjadwal	Arik Susanti
15	07-05-201 9	Pertemuan ke 15	Editing and revising	14	Terjadwal	Arik Susanti

c. Sample of Assignment:

WRITE A DESCRIPTION OF A PLACE BY ANSWERING SOME OF THESE QUESTIONS:

- 1. Where is the place?
- 2. How big is it?
- 3. How warm or cold is the place?
- 4. How does the place make you feel?
- 5. What things can you see in the place?
- 6. What colors do you see?
- 7. What sounds do you hear?
- 8. What smell do you find in this place?

Don't forget to start your sentence with a proper topic sentence



KEMENTERIAN RISET TEKNOLOGI DAN DIKTI UNIVERSITAS NEGERI SURABAYA FAKULTAS BARASA DAN SENI JURUSAN BARASA DAN SASTRA INGGRES Gerhang T4 Udah Shinu Karakaya Gerhang T4 Udah Shinu Karakaya 60213 Telp/Fax. (031) 7532192 Ernall: baharainggrin@unwaaa.id

UJIAN TENGAH SEMESTER GENAP 2018/2019

MATA KULIAH : Paragraph Writing KODE MATA KULIAH : 2024212018 JUMLAH SKS : 2 SKS PRODI / ANGKATAN : Pendidikan Bahasa Jaggris/2018 HARI / TANGGAL : Senin, 18 Maret 2019 ALOKASI WAKTU : 100 menit DOSEN : TIM

A. Identify the error related to mechanics (capitalization, punctuation, and spelling) in this paragraph. Then, rewrite the paragraph.

when you apply to a collage, or university in the united states, for an undergraduate or graduate degree, you are often asked to write a one-page statement of purpose This is a short essay that tells the university why you are applying, and also why you uppld be a good addition to their program, the essay below is from a tappagese student wishing to enter a program in teaching english as a second language, at western arizona university in the united states.

B. Read this paragraph carefully.

Trail climbing is the easiest. Climbers just walk along trails to the top of a mountain. The trails are not very steep, and the mountains are small. <u>Mount Wycheproof</u> is the world's smallest registered mountain which is located in Australia's Terrick Terrick Range. The second type, rock climbing, takes place on steeper slopes and bigger mountains. Climbers generally have to use special equipment such as climbing shoes, ropes, and metal nails called pitons. The third type is ice climbing. Many ice climbers practice rock climbing during the off-season. Ice climbing takes place only on very high mountains and requires a lot of special equipment. Equipment used in ice climbing includes ice axes and crampons, which are spikes attached to a climber's boots for walking on ice and hard snow. Indeed, the sport of mountain climbing can range from an easy uphill walk to a difficult climb up a frozen waterfall.

- 1. Choose the best topic sentence for this paragraph
 - a. Mountain climbing requires special skills and equipment.
 - b. The sport of mountain climbing is practiced worldwide.
 - c. There are three main types of mountain climbing.
- Determine the topic and the controlling idea from the chosen topic sentence in the previous number.
- 3. Find two sentences that are off the topic.
- Look for three (3) transition signals in the paragraph. Write them down and indicate where you find them.







C. Write a descriptive paragraph about the classroom where you have this test now.

In your paragraph, in addition to establishing cohesion and coherence, you have to include: a. A topic sentence (indicate this part by underlining it)

- b. Relevant supporting sentences
- c. The implementation of spatial order
- Adjectives to illustrate the five senses (indicate this part by underlining it)
 A concluding sentence (indicate this part by underlining it)





Sample of End-term Test



KEMENTERIAN RISET TEKNOLOGI DAN DINTI UNIVERSITAS NEGERI SURABAYA FAKULTAS BAHASA DAN SENI JURUSAN HAHASA DAN SASTRA INGGRES Nampus Lidah Wetan Samilaya Gedung T4 Lidah Wetan Samilaya 80213 Telp/Fax. (031) 7532192 Email: bahaminggrin@anemas.id

UJIAN AKHIR SEMESTER GENAP 2018/2019

MATA KULIAH: Paragraph WritingKODE MATA KULIAH: 2024212018JUMLAH SKS: 2 SKSPRODI / ANGKATAN: Pendidikan Bahasa Inggris/2018HARI / TANGGAL: Senin, 20 Mei 2019ALOKASI WAKTU: 80 menitDOSEN: TIM

A. Complete the following paragraph with time order signals from the list provided and punctuate them correctly. Use each word or phrase once. Number 1 has been done for you.

First	after dinner	then	soon
on the night before Thanksgiving	in the morning	after that	
about 3:00 in the afternoon	before taking the first bite	finally	

Thanksgiving

Thanksgiving in the United States is a day for families to be together and enjoy a traditional meal. (1) <u>On the night before Thanksgiving</u> our mother bakes a pumpkin pie, the traditional Thanksgiving dessert. (2) _____ she gets up early to prepare the other traditional dishes. (3) _____ she makes dressing. (4) _____ she stuffs the turkey with the dressing and puts the turkey into the oven to roast. (5) _____ she prepares the rest of the meal. She cooks all day long. (6) _____ the family sits down at the table. (7) ______ everyone around the table says one thing that they are thankful for. (8) _____ we can begin to eat. We stuff ourselves just as full as Mother stuffed the turkey earlier in the day! (9) _____ we are all groaning because we have eaten too much. (10) _____ we collapse on the living room sofa and watch football games on TV. No one moves for at least two hours.

B. Select one of the following topics and write a simple paragraph outline for the topic that you have chosen.

- An experience that put you in danger
- A funny story that happened to you
- A story from your childhood
- An embarrassing story that happened to you
- A story when you got lost

C. Develop the outline on PART 1 into a good paragraph consisting of not more than 200 words.

The aspects being assessed include:

- a. Topic sentence
- b. Supporting sentences
- c. Concluding sentence (optional)
- d. Transition signals
- e. Cohesion and Coherence
- f. Language use
- g. Mechanic (paragraph format, punctuation, and handwriting)





e. Sample of of Student's Answer to Assignment, Mid-term, and End-term Test

Sample of student's assignment

Name : Nur Jihad <u>Romadhoni</u> NIM : 18020084064

Class : Writing 2018 D

My Simple Yet Comfortable Room

My favorite place in my house is the living room because it feels comfortable and relaxing. There are many places to lean my body in this room. I can lean myself to the wall or the cupboard. If it feels uncomfortable to lean onto it, I can use some cushions or any other soft things to place on my back. Not limited to that, there's also a small sofa in my living room whenever I don't want to lean at the wall. Not only that, I also have a mattress just beside the sofa. The mattress is not big, but it's not small either. Its size are just enough for me and my family to lay down on it to relax. Speaking of relaxing, there's a window in the living room that makes the room bright enough for us to do activities in the room. Also, because of the window, the room feels so breezy and cold because because of our house location is on a high ground. It really helps me to relax and forget about the tiresome days. In addition to that, there's a TV and laptops in there so I can enjoy watching shows or just play some games on my laptop while enjoying the breeze. Overall, those are the reasons why I like this room.

The first line of a paragraph must be indented You need to use more transition signals, Spatial order cannot be seen in this paragraph, use prepositional phrases



turnitin

64_Mala_despel_draft1.docx



I love Harry Styles because of his attractive face and his kind heart. One of the reasons why I love Harry Styles is because of his attractive face. He has an eyebrow that is really thick. His eyebrow is really sharp. It makes his face look so gorgeous. He also has an emerald green eye. Someone who has an emerald green eye colour is rare in this world. His eye is one of some things that makes him looks charming. Besides that, he has a pointed nose. His nose is so sharp and structured that makes him looks so hot. Another thing that makes him stunning is his lips. His natural pink lips is something that men in the world are rarely have. Another reason why I love Harry Styles is because of his kind heart. He likes to donate to help others. He got bird tattoo to donate, he held world tour for charity, he does fundraising for George Floyd, he even cuts his hair for charity. He also treats his fans nicely every time. Whenever his fans want to take a selfie with him, he never rejects them, and he always says thank you to his fans whenever he has done the concert. To sum up, I adore Harry Styles because of his handsome face and his warm heart.

8	e-rater [®] Results	Х
	Grammar	2
P	Word Error	0
	Pronoun	0
ETS.	Run-on	1
	Possessive	0
Ŧ	Proofread	0
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	Frag.	0
	Garbled	0
	Verb	0
	Mechanics	0
	Missing Final Punct.	0
	Missing ","	0
	Compound	0

Sample of student's mid-term test

_	FBS Ujian Sumatif/Akhir Semest	
	UNESA Tahun akademik: 2016	906.1
	Mata Ujian Paragraph Writing	
		70
	Nama :	
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-	Times you and to a will be a set of the set of the	
	(When you apply to a college or University in the United States for an undergra	duate or graduate
	degree, you are often asked to write a one-page statement of purpose. This is a tells the university when you are architer and all	short escay that
	tells the university why you are applying, and also why you would be a good as	Idillion to their
	program. The essay below is from a Taiwanese student wishing to enter a program in as a second language at Western Arizona University in the United States.	teaching English
	a a second language at Western Arizona University in the United States. 7	
1	1. C. There are three main types of mountain clumbing.	
	No. 2. Main topic controlling (dear)	
1	3 Many ice climbers practice rock climbing during the off-season .	
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	- the mountains doe small. 4. The second type, the third type, indeed 5	
	- The mountains doe small. 4. The second type, the third type, indeed 5 My Classroom	
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	- the mountains are small. 4. The second type, the third type, indeed My Classroom NO Perioral opinion about the logice My classroom is so quiet and neat. This classroom is so quiet because many	students in
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Sample of student's end-term test

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	Avu Kumiawan
- Arthur Britter Britter States	NIM 1802.0084068
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s ofter dinner	
10 about 3:00 in the afternoon	
Title: Out of the Lyrics! Topic sentence: Singing the wrong lyri	ics in public was something that mode me feel very embarrassed.
Events :	onentidour? K 17
- I had to sing solo during the class	
- I song a song entitled Flashlight	by Jessie J (FILIN alton
- The song was dispicult	Conflide
- I got nervous seeing the audience	
- I forgot the lyrics	falling action ?
- The audience realized my mistake	run cur
- My priends shill supported me	1 4
- Even though I felt panic, I could	punish the cong.
C.	
	Out of the Lynics!
TS ?	
	ig at school in a high school class meeting represented my class.
	Jessie J. To be honest, I, was not sure to sung this song I
	this song was higher than my ability. Besides that, the sound
	eyes on me made me more nervous. As all eyes were on me
	imposed the tone of this song, I got partie. It made me
	within the state of the series a first the state and

C. Out of the Lyrics! τs Qcientation I was solo singing at school in a high school class meeting represented my class. I cana a cong entilled Flashlight by Jessie J. To be honest, I, was not sure to sing Hins song 1 found it difficult, for the tone of this song was higher than my ability. Besides that, the sound of the audience should and a lot of ayes on me made me more nervous. As all eyes were on me seniously and noticed my gesture that I imposed the tone of this song, I got parity. It made me di kinen could not focus on my cong. Theo, my palms started to sweat, and cool sweat rolled down my porehead. Sure enough, in the second verse of the cong, instead of me singing the lyrics from the second verse, I saving the lyrics from the first verse. Many people in front of me realized my mistake by a significant change in their facial expressions. Their faces that were initially happy and enjoyed the song turned into a chock. Instantly, cold sweat poured down my forehand more and more, and my legs felt weak. I was very embarransiad and disappointer with myself, but I have to finish this song anyway. Luckily, my Friends who realized my mistake still supported me and appreciated my efforts. Finally, I could finish my song quite well even though I was not very satisfied with the result. I felt relieved and grateful to be given good friends. Instead of judging me for my mistake, they congratulated me on a good yob. Through this modent, I learned not to easily partic in facing existing problems NO ULIS Jurkify