

Module/Course Handbook

<b>Public Speaking</b>					
<b>Module/Course Title</b>	<b>Student Workload</b>	<b>Credits</b>	<b>Semester</b>	<b>Frequency</b>	<b>Duration</b>
8820302176	78.4	3.18 ECTS	Odd	28 CU	14 Meetings
1	<b>Types of courses</b> a) Direct meeting b) Structured work c) Self-study	<b>Contact hours</b> 3.6	<b>Independent Study</b> 2 hours	<b>Class size</b> 15 students	
2	<b>Prerequisites for participation (if applicable)</b> None				
3	<b>Learning outcomes</b> <b>PLO</b> <ol style="list-style-type: none"> <li>Demonstrate speaking and writing competence at the level of B2 CEFR</li> <li>Demonstrate the oral and written skills in communicating knowledge about English instructions.</li> </ol> <b>CLO</b> <ol style="list-style-type: none"> <li>Possessing knowledge of the stages of the speech-making process to communicate the idea and deliver the message orally, both in extemporaneous and impromptu speeches ;</li> <li>Being able to make a right decision in applying the stages of the speech-making process to communicate the idea and deliver the message orally, both in extemporaneous and impromptu speeches ;</li> <li>Making use of learning sources and IT in applying the stages of the speech-making process to communicate the idea and deliver the message orally, both in extemporaneous and impromptu speeches ;</li> <li>Being responsible for applying the stages of the speech-making process to communicate the idea and deliver the message orally, both in extemporaneous and impromptu speeches.</li> </ol>				
4	<b>Subject aims/Content</b> This subject helps students prepare and deliver special occasion speech, extemporaneous speaking, and impromptu speaking. It covers the nature of extemporaneous and impromptu speeches, the stages of the speech-making process, and variety of verbal and non verbal techniques in speech delivery effectively. The teaching-learning activities are conducted through presentation, discussion, question-answer, and assignment.				
5	<b>Teaching methods</b> Lectures, Discussions, Practice				
6	<b>Assessment methods</b>				

	<p>A student is competent when he/she passes the exams with minimum score 56, which include Mid Term (UTS), Final Term (UAS), Structured work (T), and participation (P).</p> <p>The Final Score (NA) is calculated using the following formula:  <math display="block">NA = \frac{(2 \times P) + (3 \times T) + (2 \times UTS) + (3 \times UAS)}{10}</math> </p> <p>The score conversion 0-100 to scale 0-4 is according to the following table:</p> <table border="1" data-bbox="326 552 740 940"> <thead> <tr> <th>Letter</th> <th>Scale</th> <th>Interval</th> </tr> </thead> <tbody> <tr> <td>A</td> <td>4.00</td> <td>85 ≤ A &lt; 100</td> </tr> <tr> <td>A-</td> <td>3.75</td> <td>80 ≤ A- &lt; 85</td> </tr> <tr> <td>B+</td> <td>3.50</td> <td>75 ≤ B+ &lt; 80</td> </tr> <tr> <td>B</td> <td>3.00</td> <td>70 ≤ B &lt; 75</td> </tr> <tr> <td>B-</td> <td>2.75</td> <td>65 ≤ B- &lt; 70</td> </tr> <tr> <td>C+</td> <td>2.50</td> <td>60 ≤ C+ &lt; 65</td> </tr> <tr> <td>C</td> <td>2.00</td> <td>55 ≤ C &lt; 60</td> </tr> <tr> <td>D</td> <td>1.00</td> <td>40 ≤ D &lt; 55</td> </tr> <tr> <td>E</td> <td>0.00</td> <td>0 ≤ E &lt; 40</td> </tr> </tbody> </table>	Letter	Scale	Interval	A	4.00	85 ≤ A < 100	A-	3.75	80 ≤ A- < 85	B+	3.50	75 ≤ B+ < 80	B	3.00	70 ≤ B < 75	B-	2.75	65 ≤ B- < 70	C+	2.50	60 ≤ C+ < 65	C	2.00	55 ≤ C < 60	D	1.00	40 ≤ D < 55	E	0.00	0 ≤ E < 40
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7	<p><b>This module/course is used in the following study programme/s as well</b> None</p>																														
8	<p><b>Module Coordinator</b> Sueb, S.Pd., M.Pd. Silfia Asning Tias</p>																														
9	<p><b>References</b></p> <ol style="list-style-type: none"> <li>Cummings, Martha Graves. 1992. Listen, Speak, Present; A Step By Step Presenter's Workbook. USA: Thomson &amp; Heinle.</li> <li>Sprague, J., Stuart, D., &amp; Bodary, D. 2010. The speaker's handbook (10th ed). Belmont, CA: Thomson/Wadsworth.</li> </ol>																														