**Lampiran Tambahan**

**Jurusan Bahasa dan Sastra Inggris**

**KETENTUAN TAMBAHAN**

**UNTUK JURUSAN BAHASA DAN SASTRA INGGRIS**

Dalam bagian Pendahuluan terdapat subbab Definisi Istilah Kunci. Penulisan yang tepat adalah di bawah ini.

f. Definisi Istilah Kunci

Definisi istilah kunci berisi penjelasan tentang definisi operasional dari istilah-istilah yang digunakan di dalam penelitian tersebut. Cara penulisan istilah-istilah kunci tersebut adalah dengan dicetak tebal dan diikuti oleh definisinya.

Contoh penulisan adalah sebagai berikut:

1. **Lying**: making an assertion that is believed to be false to some audience with the intention to deceive the audience about the content of the assertion. (Williams, 2002, 96)
2. **Generalized Conversational Implicature**: an implicature that arises without any particular context or special scenario being necessary. (Levinson, 1992, 126)
3. **A Few Good Men**: the title of a movie about a 1992 military courtroom drama directed by Rob Reiner. It is based on the play by Aaron Sorkin.

**TATACARA UJIAN SKRIPSI**

**JURUSAN BAHASA DAN SASTRA INGGRIS**

1. Dewan penguji terdiri dari pembimbing dan dua penguji.
2. Pembimbing bertindak sebagai ketua dewan penguji yang memimpin jalannya ujian.
3. Pembimbing mengajukan pertanyaan yang bersifat klarifikasi
4. Penguji menguji secara komprehensif pengetahuan mahasiswa terhadap apa yang telah ditulis di dalam skripsi.
5. Diadakan diskusi dewan penguji untuk menyamakan persepsi terhadap rentang nilai akhir skripsi yang akan diberikan dengan mempertimbangkan masukan dari pembimbing tentang kinerja mahasiswa selama proses pembimbingan.
6. Pembimbing bertanggung jawab atas Berita Acara Ujian Skripsi untuk diserahkan ke Bagian Akademik.

Contoh Formulir Pengajuan Topik Penelitian Skripsi

**FORMULIR PENGAJUAN JUDUL SKRIPSI MAHASISWA**

Yang bertanda tangan di bawah ini saya :

Nama : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

N I M : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Program Studi : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dengan ini mengajukan alternatif topik penelitian sebagai berikut :

a. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

b. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

c. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Judul terpilih adalah : a / b / c

Penulisan terhitung mulai : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Skripsi diharapkan selesai : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Surabaya, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Menyetujui, Yang mengajukan

Dosen Pembimbing Nama mahasiswa

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NIP NIM.

.

Keterangan :

1) Boleh mengajukan maksimal 3 judul sebagai alternatif .

2) Formulir ini dibuat rangkap 2 (dua) :

 - satu lembar untuk Bagian Pengajaran

 - satu lembar untuk mahasiswa

Contoh Perencanaan Pembimbingan Skripsi

**Kepala Surat**

FORMULIR PERENCANAAN PEMBIMBINGAN SKRIPSI

Nama Mahasiswa : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Prodi/NIM : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Alamat : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nomor Telp/HP : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Pembimbing : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Pelaksanaan Skripsi : semester ganjil/genap\* tahun akademik 20\_\_/20\_\_

No Kegiatan Waktu Pelaksanaan Keterangan

1

2

3

4

5

 Surabaya,

Pembimbing Mahasiswa,

Nama Lengkap Nama Lengkap

NIP NIM

Mengetahui

Pembimbing Akademik

Nama Lengkap

NIP

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