Accelerated Class
Guidelines

SUBDIRECTORATE OF CAREER AND ALUMNI SERVICES, DIRECTORATE OF STUDENT AFFAIRS AND ALUMNI UNIVERSITAS NEGERI SURABAYA

ENDORSEMENT PAGE

GUIDEBOOK FOR ACCELERATED CLASSES FOR STUDENTS AND ALUMNI OF UNIVERSITAS NEGERI SURABAYA IN 2024

Knowing,
Vice Rector for Education,
Student Affairs, and Alumni

Surabaya, August 13, 2024 Director of Student Affairs and Alumni

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WELCOME REMARK

Praise be to God Almighty for His mercy and grace so that this guidebook can be compiled to assist students, parents, and educators in understanding more about the Accelerated Class program. Accelerated classes are specially designed for students who have special potential and talent in the academic field, so that they can complete the education level in a shorter but still optimal time. Through this program, students are expected to develop not only intellectual intelligence, but also social, emotional and strong character skills to face future challenges.

This guidebook aims to provide complete and detailed information on all aspects of the acceleration program. Starting from the entry criteria, curriculum structure, learning methods, to the evaluation system and support provided, everything is compiled comprehensively so that students and parents can prepare themselves well during the program. We hope that this guide can be a useful reference in carrying out the teaching and learning process in accelerated classes. In addition, we also welcome feedback and constructive criticism to improve the program in the future.

Thank you to all those who have contributed to the preparation of this guidebook. Hopefully this acceleration program can continue to play a role in producing the next generation that is superior, intelligent, and characterized.

Surabaya, July 13, 2024
Directorate of Student Affairs and Alumni
Universitas Negeri Surabaya

Dr. Muhammad Sholeh, M.Pd.

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CHAPTER I
INTRODUCTION

BACKGROUND

Along with the development of education, the need for learning programs that are able to adjust to the individual abilities of students is increasing. Among the various approaches implemented to meet these needs, the Accelerated Class program emerged as one of the innovative solutions to help high-achieving students achieve their maximum potential.

Accelerated classes are designed to provide opportunities for students with above-average intelligence and faster learning abilities to complete their education in a shorter time. The program not only emphasizes on accelerating learning time, but also focuses on improving the quality of learning that remains optimal. Through acceleration, students can learn at a pace that suits their capacity, thus promoting higher achievement and deeper talent development.

However, accelerated classes require a good understanding from all parties involved, including students, parents and educators. It is against this background that this guidebook was prepared. The aim is to provide a comprehensive overview of the implementation of the acceleration program, from admission criteria, learning methods, evaluation systems, to the guidance and support needed to help students succeed in the program.

Through this guidebook, we hope that all parties can understand the acceleration program well, so that the learning process can take place effectively and efficiently. This guide is also expected to be a helpful reference in creating a learning environment that supports students' intellectual, emotional and social development.

Purpose of Accelerated Class

The Accelerated Class Program is designed to serve students and alumni by offering a faster and more flexible education path, without sacrificing the quality of learning. This program aims to provide opportunities for students who have superior academic abilities to complete their studies more quickly, develop their potential, and improve It is hoped that students and alumni can understand the main objectives of the acceleration program and make optimal use of it in achieving academic and career success. The other objectives of this program are as follows:

1. Facilitate faster completion of studies.
2. Optimizing students' academic potential.
3. Improving professional skills of alumni.
4. Developing independence and responsibility in learning
5. Preparing participants for further education and career.
6. Facilitate flexible learning for alumni.
7. Encourage critical and creative thinking skills.
8. Create a competitive and supportive learning environment.

Benefits of Accelerated Classes

Accelerated classes are educational programs designed to help you achieve your academic and professional goals faster. The program offers a range of benefits that can help you maximize your potential and achieve maximum and efficient success.

- Getting the Opportunity to Learn from Experts

Acceleration classes often feature professionals and leading professionals and academics in their fields as teachers and mentors. You will gain valuable insights and practical experience from these experts, which can help you develop the skills and knowledge needed to succeed.

- Building a Strong Professional Network

As part of an accelerated class, you will interact with other high-achieving students who share similar goals and ambitions. This is a golden opportunity to build a strong and meaningful professional network, which can help you in your future career.

- Increase Competitiveness and Career Opportunities

By completing your education faster and acquiring advanced knowledge and skills, you will have a competitive advantage in the world of work. Accelerated graduates have wider and more competitive career opportunities, opening the door to many exciting opportunities.

- Accelerated classes offer a different learning experience from regular classes.

You'll face new challenges, learn in new ways, and develop skills that you won't find in regular classes. Accelerated classes are a smart investment in your future. Make the most of this opportunity and achieve success faster.

Definition of Accelerated Class

Accelerated Class at Surabaya State University is a special education program designed for students who have above-average academic abilities and high learning potential. This program allows students to complete the study curriculum faster than the regular education pathway.

In accelerated classes, students follow a curriculum that is structured with higher intensity and more in-depth coverage of material, with the aim of accelerating the learning process without compromising academic quality. The program gives participants the opportunity to take advantage of more efficient learning methods, allowing them to earn an academic degree in a shorter period of time.

The main benefits of accelerated classes include accelerated study time, more optimal development of academic potential, and increased readiness to enter the professional world or further education sooner. The program is also designed to equip students with additional skills relevant to industry needs, as well as develop independence and responsibility in their learning process.

With accelerated classes, Surabaya State University is committed to providing innovative and flexible educational pathways, meeting the needs of students who have high motivation and learning potential.

CHAPTER II
STANDARD OPERATING PROCEDURES FOR ACCELERATED CLASSES

Purpose
This SOP aims to organize the implementation of offline acceleration classes in a structured and effective manner, ensuring the smoothness of the teaching and learning process, and achieving optimal participant targets.

Scope
This SOP regulates all stages of organizing offline acceleration classes, from planning to evaluation.

Implementation Schedule
- Offline acceleration classes are held every Friday of the first week of the month. The accelerated class schedule is officially
- announced through Instagram, website, whatsapp group Career Center Unesa.

Target Participants
- The target number of participants is at least 10 people.
- Participants who register are preferably from UNESA, both students and alumni.

Registration
- Registration opens 2 weeks before the day of the accelerated class. Registration closes 5 days before the day of the
- accelerated class. Registration is done through designated online platforms (e.g. Google form, website). Participants must
- fill in complete and valid personal data and contact information. Participants must read and agree to the terms and
- conditions.

Registration Confirmation

- The organizing committee will confirm registration to participants via email or phone. The confirmation contains
- information about the class schedule, location, and materials to be discussed.

Participant Attendance

- Participants who have registered must attend on the day and time specified. Participants who cannot attend must
- inform the organizing committee. Participants who do not attend without notice will be deemed to have resigned
- and will not be allowed to join the accelerated class in the following month.

Class Implementation

- Offline accelerated classes are held in a predetermined place (e.g. classroom, hall, office). Acceleration class materials are
- prepared by a team of teachers who are competent in their fields. Learning methods are tailored to the material and the
- needs of the participants. The organizing committee provides the necessary supporting facilities and equipment (for
- example, LCD projector, whiteboard, books, stationery).

Evaluation

- Accelerated class evaluations are conducted after each
- class session. The evaluation includes an assessment of the materials, learning methods, and participant responses.
- Evaluation results are used to improve the quality of accelerated classes in the future.

Documentation

- The organizing committee documents all accelerated class activities, from registration to evaluation. Documentation
- includes photos, videos, reports, and participant data.

CHAPTER III
CLOSING

This Standard Operating Procedure (SOP) has provided complete guidance on organizing offline acceleration classes in a structured and effective manner. By following this SOP, it is expected that the implementation of acceleration classes can run smoothly, achieve optimal participant targets, and provide maximum benefits for participants.

Remember that this SOP is a guide, and can be changed and updated according to the needs and development of the program. Always coordinate and communicate with the organizing team to ensure the smoothness and effectiveness of the accelerated class. Hopefully, this SOP can be a useful guideline in running the UNESA accelerated class program successfully.